

(Appendix A)

Faculty Governance Committee
Meeting Minutes
Tuesday, April 25, 2023
Mitu Ashraf's Virtual Room
<https://uncp.webex.com/meet/ashraf>

Committee Charge: The Committee on Faculty Governance shall review and interpret the Faculty Constitution, the By-laws of the Faculty Senate, and rules of order for the conduct of Senate business. Changes in any of these areas that are approved by this committee are brought, by the Committee Chair, directly to the Senate for its action.”

Members present: Mitu Ashraf, Former Senator and Chair; David Young, Former Senator and Secretary; Aaron Vandermeer, Former Senator, Robin Snead, Unrestricted, Gary Anderson, Unrestricted, Carla Rokes, Unrestricted

Members absent: Mabel Rivera, Sherry Edwards, Ottis Murray

Recording Secretary: David Young

I. Call to Order

The meeting was called to order by the Faculty Governance Committee Chair @ 3:32 p.m.

II. Approval of Minutes of the March 28, 2023 meeting (Appendix A)

The minutes of the March 28, 2023 Faculty Governance Committee were approved.

III. Approval of Agenda

The agenda for the April 25, 2023 Faculty Governance Committee meeting was approved.

IV. Report from the Chair

The Faculty Governance Chair reported that he attended the Faculty Senate meeting earlier in April. The Faculty Senate Chair requested that the Faculty Governance Committee work on a proposal regarding Senator absences to the Senate once the proposal had been finalized.

V. Unfinished Business

a. Update on the Department Representative vs. Division Representative on the Faculty Senate.

The Committee members discussed this issue, and it was the consensus that the Faculty Governance Committee might be able to convince the Faculty Senate that Departmental representation was advisable over Divisional Representation. Other than this fact, the decision was made to table the matter until the Committee reconvenes in the Fall 2023 semester.

b. Clarification regarding member absences from Committees and Subcommittees.

After considerable discussion on this matter, the Faculty Governance Committee decided to make a motion to add language to the Faculty Handbook on member absences as follows:

Motion: D. The Senator's absence from more than two meetings of their assigned committee in an academic year.

The motion was passed by unanimous vote.

- i. Student Government Association (SGA) president/representative is missing too Many meetings. Is the SGA assigned to too many Committees/Subcommittees?

The Faculty Governance Committee members discussed this issue at length, but decided that the SGA leadership would need to monitor this issue themselves.

- ii. Clarification regarding attendance of Ex-Officio members of Senate Committees, and Subcommittees

After some discussion, the Faculty Governance Committee members decided to table this issue until the Committee reconvenes in the Fall 2023 semester.

- iii. Clarification regarding a Faculty Assembly delegate missing meetings.

The issue of Faculty Assembly delegates or their alternates missing Faculty Assembly meetings has been happening. At this point, further discussion ensued. The Faculty Governance Committee membership made the following motion:

Motion. An Assembly delegate who misses more than two regular meetings during an academic year shall be removed from their position and the Alternate Delegate will become the Delegate.

The motion passed by unanimous vote.
At this point, further discussion ensued.

VI. New Business

- a. Addition of one (or two) representatives from Global Engagement to the Student Affairs and Campus Life Committee.

There are 13 members currently on the Student Affairs & Campus Life Committee. The Faculty Senate Chair had emailed the Faculty Governance Chair to get a sense of the FGC membership view on this matter. The Committee membership feel that while this might be a legitimate concern, international students could work through the Student Government Association. The members feel that while 1 member from Global Engagement could be added to the membership, adding 2 members might not be feasible. In the end, no permanent decision was made on the matter.

VII. For the Good of the Order

None

VIII. Announcements

None

XI. Adjournment

The meeting was adjourned at 4:30 p.m.

Respectfully submitted by:

David W. Young

Recording Secretary
Faculty Governance Committee

Appendix A

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Members present: Mitu Ashraf, Former Senator and Chair; David Young, Former Senator and Secretary; Mabel Rivera Unrestricted; Robin Snead, Unrestricted; Sherry Edwards, Former Senator; Ottis Murray, Former Senator; Gary Anderson, Unrestricted; Carla Rokes, Unrestricted

Members absent: Aaron Vandermeer

Recording Secretary: David Young

I. Call to Order

The meeting was called to order by the Faculty Governance Committee Chair @ 3:31 p.m.

II. Approval of Minutes of the February 28, 2023 meeting Appendix A

The minutes of the February 28, 2023 Faculty Governance Committee were approved.

III. Approval of Agenda

The agenda for the March 28, 2023 Faculty Governance Committee meeting was approved.

IV. Report from the Chair

No report other than what is listed under Unfinished Business in the Committee Agenda.

V. Unfinished Business

a. Update on the Department Representative vs. Division Representative on the Faculty Senate.

This matter was tabled until the Committee's next meeting on Tuesday, April 25. The Committee member who had information on this issue was not absent. Therefore, Committee members felt it best to delay discussion of this matter until next meeting.

b. Clarification regarding member absences from Committees and Subcommittees.

While the *Faculty Handbook* clearly states that a Committee/Subcommittee member who misses three or more meetings will lose his/her seat, there is no such stipulation in the following cases:

- iv. Clarification regarding Senate member missing Committee meetings (e.g., Academic Affairs Committee, Faculty and Institutional Affairs Committee, Student Affairs and Campus Life Committee, etc.

Further discussion ensued on this matter. At this point, it is not clear whether or not the Faculty Senate should consider this matter or if it falls under the responsibility of Faculty Governance.

- v. Student Government Association (SGA) president/representative is missing too many meetings. Is the SGA assigned to too many Committees/Subcommittees?

Further discussion ensued on this matter. The Faculty Governance Committee Chair informed members that there has been a lack of quorum at these meetings of Student Government Association. Committee members did not reach any permanent solution on this matter.

It was also stated that the SGA and its governing group may need to sit down and discuss the meeting attendance issue further. Also, the Senate may need to re-evaluate where the SGA President is needed on University Committees.

- vi. Clarification regarding attendance of Ex-Officio members of Senate Committees, and Subcommittees

Further discussion ensued on this issue, but no permanent decision or recommendation was made. Some Faculty Governance Committee members mentioned that if a Senate Representative is on FIAC, and misses a scheduled meeting, the entire meeting calendar is impacted.

- vii. Clarification regarding a Faculty Assembly delegate missing meetings.

The issue of Faculty Assembly delegates or their alternates missing Faculty Assembly meetings has been happening.

c. Examine procedures for replacing a Senate, Committee or Subcommittee member who goes on medical/family leave.

At this moment, one Faculty Governance Committee member explained that the matter of family/medical leave for a Committee/Subcommittee Chair is up to Human Resources in the long run to evaluate.

At this point, further discussion ensued.

VI. New Business

None.

VII. For the Good of the Order

VIII. Announcements

The next meeting will be held on Webex at 3:30 p.m. on April 25, 2023

The Faculty Governance Committee Secretary announced that Social Justice Week would be happening on the UNC Pembroke campus, April 3-5. Social Justice Symposium would be Monday, April 3.

XI. Adjournment

The meeting was adjourned at 4:16 p.m.

Respectfully submitted by:

David W. Young

Recording Secretary
Faculty Governance Committee

