

**MINUTES OF THE MEETING OF  
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE  
BOARD OF TRUSTEES  
Friday, September 8, 2023 at 9:00 AM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James A. Thomas Hall Event Rm. Chair Allen Jamerson called the meeting to order at 9:01am.

**ROLL CALL**

Roll was called and the following Trustees were present:

Allen Jamerson  
Allison Harrington  
Edward Brooks  
Linda "Mickey" Gregory  
Ron Gibson  
James Lockemy  
Aspen Andersson  
Michelle Ingram  
Randall Jones  
Kenneth Robinette  
Jim Hyler  
Pat Willoughby

Absent: Karen Sampson

Also in attendance: Chancellor Robin G. Cummings; Dr. Jeff Howard, vice chancellor for Student Affairs; Gabe Eszterhas, vice chancellor for finance and administration; Kelvin Jacobs, general counsel; Chris Maples, executive director of external affairs; Jennifer McCarrel, chief communications and marketing officer; Dick Christy, athletic director; Dr. Scott Billingsley, associate vice chancellor of academic affairs; Jess Boersma, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

**INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS**

No guests.

**ETHICS STATEMENT**

Chair Jamerson reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

## APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Meeting, April 14, 2023
- Board of Trustees Meeting, Closed Session, April 14, 2023
- Board of Trustees Special Called Meeting, May 3, 2023
- Board of Trustees Special Called Meeting, Closed Session, May 3, 2023
- Board of Trustees Special Called Meeting, August 17, 2023
- Board of Trustees Special Called Meeting, Closed Session, August 17, 2023

### **ACTION 2023-33**

Upon motion made by Aspen Andersson, seconded by Randall Jones, and unanimously carried, the Board of Trustees approved the minutes of the board of Trustees. (**Attachments 2-7**).

## CHANCELLOR'S REPORT

Chair Jamerson recognized Chancellor Cummings who shared with the trustees that Dr. Kelly Brennan will begin on October 2<sup>nd</sup> as the Vice Chancellor of Enrollment Management and will be part of Cabinet. He shared that Mr. Gabe Eszterhas, Vice Chancellor of Finance Administration will be leading the search for the Vice Chancellor of Advancement. The search for the Dean of the School of Education has begun and Dr. Stewart Thomas is chairing that committee. Chancellor Cummings then shared a presentation on Enrollment. He discussed Global Engagement and the number of international students. Gave an update on the School of Optometry and Cyber Security. (**Attachments 8**).

## COMMITTEE REPORTS

### COMPLIANCE, AUDIT, RISK MANAGEMENT & INFORMATION TECHNOLOGY

Committee Acting Chair James Lockemy shared that Ms. Carla Jacobs, Internal Auditor reported that UNCP's Office of Internal Audit met or exceeded the Internal Audit Standards on a self-assessment requirement through the NC Council of Internal Auditing. Ms. Jacobs then shared a summary of internal audit activities. Committee Acting Chair Lockemy then shared that the committee was presented the 2022-2023 revised Audit Plan and the proposed 2023-2024 Audit Plan. Dr. Katina Blue, Chief Information Officer, provided a briefing on data exposure that was identified May 23, 2023. Then Dr. Blue provided an overview of the cybersecurity footprint of UNCP for the month of July. (**Attachment 9**)

Committee Acting Chair Lockemy then presented two action items for the Board's consideration.

### **ACTION 2023-34**

Upon motion made by Michelle Ingram and unanimously carried, the Board of Trustees approved the Revised 2022-2023 Audit Plan. (**Attachment 10**).

**ACTION  
2023-35**

Upon motion made by James Lockemy and unanimously carried, the Board of Trustees approved the Proposed 2023-2024 Audit Plan. (Attachment 11).

**Educational Planning and Programs**

Committee Chair Ed Brooks shared that Ms. Jamee Freeman and Dr. Irene Aiken gave a report on the fall 2023 undergraduate and graduate enrollment and also initiatives that assisted with an increase new student headcount from 2022. Dr. Elizabeth Normandy and Dr. Eva Skuka reported on the College of Health Sciences programs: Doctor of Nursing Practice in Population Health is pending SACSCOC approval with a tentative start in spring 2024; the Masters of Science in Occupational Therapy is pending ACOTE Candidacy Status, pending SACSCOC approval with a tentative start in fall 2024; Doctor of Optometry is pending request for preliminary authorization system office approval; Master of Healthcare Administration is pending submission of request to establish to system office. Dr. Holden Hansen, Faculty Senate Chair shared that Chair Allen Jamerson attended their September 6 meeting and faculty were pleased. He then gave an overview of the faculty evaluation model for promotion and tenure. Dr. Zoe Locklear, interim Dean of School Education was called upon and shared an update on the Science of Reading. **(Attachment 12)**

**Finance and Administration**

Committee Michelle Ingram reported that the committee reviewed the Fiscal Year 2024 Budget Variance Report. Then the committee received an update on the State's Fiscal Year 2024 Budget which has not been approved. She shared that the university is operating under a continuing resolution capping expenditures at fiscal year 2023 levels. The state budget potentially contains several items which will benefit several program and initiatives at the university. Committee Chair Ingram reviewed the fiscal year 2025 budget approval calendar which laid out the steps needed to create and approve the fiscal year 2025 all-funds budget in April 2024. She then shared the Debt Management Report. Next Human Resources Management reported on an instance of the hiring of related individuals within the same supervisory hierarchy. Committee Chair Ingram shared that the university evaluated the proposed hire, created a mitigation plan and monitored the employees as required. Then the committee received updates on three large capital projects: the Allied Health Science Building; the Emergency Operations Center/Auxiliary Services Building renovation; and the Old School of Business building. Finally, the committee received information updates on the Endowment Valuation; salary actions delegated to the Chancellor and a report from the Staff Senate Chair. Committee Chair Ingram then called upon Gabe Eszterhas, Vice Chancellor of Finance and Administration who shared a brief overview of the Endowment. **(Attachment 13)**

**Public Affairs and Advancement**

Committee Chair Mickey Gregory shared that the Public Affairs and Advancement Committee discussed several topics. The Advancement Office shared updates regarding the gifts and commitments year vs. year-to-date as well as the Alumni donor count. The Advancement management then shared four endowed scholarships. Committee Chair Gregory then shared a report on the Braves Club which included results of the Cash Bash event which was held on June 6. For 2022-2023 there was a total of 283 members and 815 supporters of the Braves Club. Homecoming will be October 23-28 and a schedule of events were shared with the committee. Committee Chair Gregory then shared updates from University Communications and

Marketing that included highlights of events, shared billboard announcements, campaign highlights and upcoming shows at Givens Performing Arts. **(Attachment 14)**.

Committee Chair Gregory then presented two action items for the Board's consideration.

**ACTION  
2023-36**

As recommended by the Public Affairs and Advancement Committee, and upon motion made by Randall Jones, the Board of Trustees unanimously approved the naming of the Greg and Gail Allen Bullpen. **(Attachment 15)**.

**ACTION  
2023-37**

As recommended by the Public Affairs and Advancement Committee, and upon motion made by Linda "Mickey" Gregory, the Board of Trustees unanimously approved the request to discuss the naming of the Concourse Plaza in Full Board Closed Session. **(Attachment 16)**.

**Student Life and Athletics**

Committee Chair Allison Harrington reported the committee heard several information items. Mr. Jimarr Williams, Executive Director of Career Services was introduced and shared his vision for the Career Center. Dr. Crystal Moore, Assistant Vice Chancellor of Student Affairs and Director of Student Health Services, introduced Laurel Collins, new Director of Counseling and Psychological Services. Then Dr. Moore and Dr. Kyle Smith shared information regarding mental health and UNCP's efforts to address the well-being and safety of our students. Committee Chair Harrington then shared updates from Athletics. AD Christy introduced two key roles on the administrative team: Morgan Sheehan who was promoted to Assistant Athletics Director for Communications and Strategic Initiatives and Preston Elwell, Executive Director of the Braves Club. AD Christy then shared the digital version of the annual report and received an update on the summer administrative turnover impacts on the strategic plan progress and that the committee will receive a draft report for review in the November meeting. Then AD Christy showed the continued budget challenges that Athletics faces. He then shared the marketing plan for the celebration of 50 year's of UNCP Women's athletics. **(Attachment 17)**

**DIVISION REPORTS**

Chair Jamerson asked for questions or comments regarding the division reports. There were none. **(Attachment 18)**

**CONFLICT OF INTEREST**

Chair Jamerson recognized Mr. Kelvin Jacobs to review the conflict of interest notice the university received regarding the following trustees: Trustee Brooks is an attorney with the Law Office of Edward

Brooks, PLLC. He is a partner and President of Kwaan Consulting, LLC. He is on the Board of Directors of HealthKeeperz. Mr. Brooks' spouse is employed by Scotland Memorial and Southeastern Regional Medical Center; Trustee Sampson and her spouse own real estate in Pembroke; Trustee Hyler serves on the board of directors for several entities. In addition, he owns financial interests in publicly & non-publicly owned companies; Trustee Willoughby and her spouse are consultants for MACTLR Management Company. Mr. Jacobs stated that the States Ethics Commission did not find an actual conflict of interest but found the potential for a conflict of interest. The potential conflict identified does not prohibit service in their roles as trustees. Mr. Jacobs reminded the Trustees of their obligation under UNC Policy Manual 200.1, to notify the university of any potential conflicts of interest, should they become aware of such conflicts.

### **CHAIRMAN'S REPORT**

Chair Jamerson welcomed the new trustees to the board. He then recognized Mr. Holden Hansen who is the Faculty Senate Chair and shared his attendance at their meeting yesterday. Chair Jamerson then recognized Trustee Lockemy and congratulated him on his 2023 Professionalism Award. He then shared some information with the trustees regarding the Association of Governing Boards and the monthly Principles of Trusteeships. Chair Jamerson then shared with the trustees that the UNC System BOT Workshop will be held on November 14<sup>th</sup> and encouraged the trustees to attend. Lastly, Chair Jamerson called upon Mr. Gabe Eszterhas who shared a presentation on Campus Security Measures to include an Active Shooter scenario. **(Attachment 19)**

### **CLOSED SESSION**

*(Minutes of the closed session are provided in a separate document.)*



Upon motion made and properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

As a result of discussions during closed session, the following motions were made.

#### **ACTION 2023-38**

As recommended by the Educational Planning and Programs Committee, and upon motion made by Ed Brooks, the Board of Trustees unanimously approved the faculty promotion and tenure for Dr. Jeffrey Beasley. **(Attachment 20).**

#### **ACTION 2023-39**

As recommended by the Public Affairs and Advancement Committee, and upon motion made by Linda "Mickey" Gregory, the Board of Trustees unanimously approved the naming of the Sports Complex Concourse Plaza. **(Attachment 21).**

**ACTION**  
**2023-40**

Upon motion made by Michelle Ingram, and seconded by Randall Jones, the Board of Trustees unanimously approved the initiation of preliminary planning for the new Chancellor's Residence and the transformation of the existing Chancellor's Residence to an Alumni Center as noted in the UNCP Master Plan 2022. (**Attachment 22**).

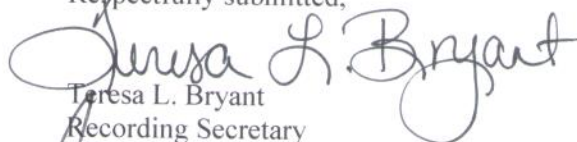
**ANNOUNCEMENTS**

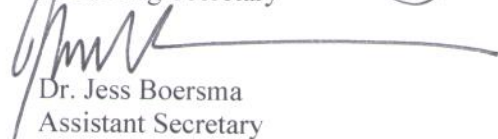
Chair Jamerson recognized Teresa L. Bryant, recording secretary to review announcements.

**ADJOURNMENT**

There being no further business to come before the Board, Chair Jamerson asked for a motion to adjourn. Upon motion made by James Lockemy, seconded by Edward Brooks and unanimously approved, the meeting of the Board of Trustees adjourned at 12:09 p.m.

Respectfully submitted,

  
Teresa L. Bryant  
Recording Secretary

  
Dr. Jess Boersma  
Assistant Secretary

Attachments:

1. Agenda, Board of Trustees Meeting, September 8, 2023
2. Board of Trustees Meeting, April 14, 2023
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4. Board of Trustees Special Called Meeting, May 3, 2023
5. Board of Trustees Special Called Meeting, Closed Session, May 3, 2023
6. Board of Trustees Special Called Meeting, August 17, 2023
7. Board of Trustees Special Called Meeting, Closed Session, August 17, 2023
8. Chancellor's Report
9. CARMIT Committee
10. Revised 2022-2023 Audit Plan
11. Proposed 2023-2024 Audit Plan
12. Educational Planning and Personnel Committee
13. Finance and Administration Committee
14. Public Affairs and Advancement Committee
15. Greg and Gail Allen Bullpen
16. Concourse Plaza
17. Student Life and Athletics Committee
18. Division Reports

19. Campus Security Measures
20. Proposed Faculty Promotion and Tenure
21. Sports Complex Concourse Plaza
22. UNCP Master Plan