

The University of North Carolina Pembroke Vogue Road Water Line Extension Request for Qualifications



1

Introduction

UNCP has determined that the residential houses situated along Moonlight Lane and Joshua Lane, which are adjacent to the future use of university property, require a reliable public water service. The area has approximately ten residential structures, each needing an individual water service lateral and fire protection.

Therefore, UNCP is seeking professional architecture and engineering services to assist in designing a public water utility for future use on the specified University property.

1

Introduction

Agenda

05 minutes

10:05-10:10

General-As part of Air traffic control, Please mute and we can use "chat" type your name and we can acknowledge you to address questions.

Victor D. Deese

ASSISTANT Vice Chancellor for FACILITIES
MANAGEMENT

Matt Greene

Project Manager
Facilities Planning, Design and Construction

Douglas Hall, AIA, NCARB

Interim University Architect
Facilities Planning, Design and Construction

Thank you for your interest in UNCP's Pembroke and The University of North Carolina at Pembroke are the historic home of the Lumbee People, and this identity is integral to the sense of place at UNCP.

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Intended Schedule

Agenda
05 minutes
10:10-10:15

RFP Timeline for this Process (subject to change as necessary) is as follows:

04/11/2024 RFQ Issued on eVP
04/30/2024 Questions due Noon
05/02/2024 Answers Posted
05/09/2024 11:59 a.m. (EST)
Submit (1) electronic copy via email in PDF format

05/17/2024 Finalist Notified
06/11/2024 Interviews (Virtual)

Special Session of the Board of Trustees (TBD)

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Scope

Agenda

05 minutes

10:15-10:20

Easement Mapping Based on current understanding, various family members own the residences, so obtaining the required easements to run the water line should not be difficult. However, the work needed to prepare the easement map will dictate surveying so that accurate easement maps and legal descriptions can be obtained.

Agencies Having Jurisdiction. NCDOT to approve encroachments, and State Water approvals. Based on the actual size of the project, a submittal to NCDEQ for a Soil Erosion and Sedimentation Control Permit needs confirmation. At this time do not anticipate since the construction area should be less than one acre in size. Erosion control measures will however be incorporated into the design to ensure compliance with applicable regulations.

3

Scope

Agenda
05 minutes
10:20-10:25

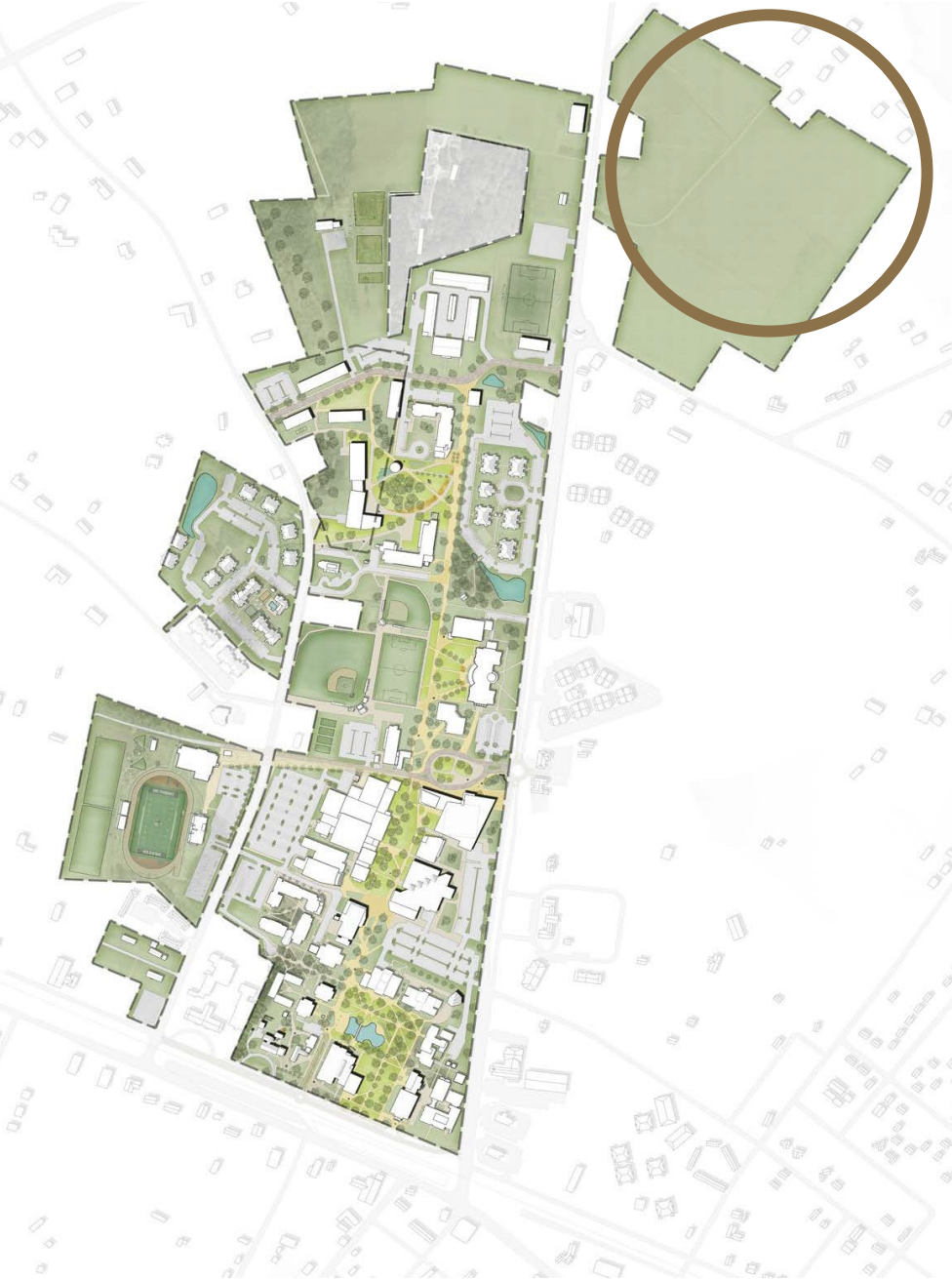
Reliable Cost Estimates providing estimating, in meeting project budget is critical.

Robeson County and NCDEQ confirmations for water approval.

Encroachment Maps to NCDOT for the work within the right of way

Develop and obtain Legal Descriptions, which can be submitted to the applicable UNCP legal counsel for review and any necessary changes addressed. Once the maps and legal descriptions are finalized, they will be provided to UNCP for execution and recording. The easements must be obtained before the contract is awarded to perform the construction work on the project.

3



The development of **north campus** is planned for the next 20 to 50 years. In this area, four visions are explored for a 44-Acre property based on UNC Pembroke's needs and areas of growth: an Athletics and Recreation complex; a School of Agriculture; Millennial Campus | Mixed-Use Development; or a Property Exchange or Lease. These explorations are documented as a flexible roadmap of future potential and opportunities.

4

Budget

Agenda

05 minutes

10:30-10:35

Total Project Budget \$548,000

Total Cost of Work-Construction

Owner Design Fees

Owner Project Fees

Owner Reserves

Owner Construction Contingencies

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Specific Requirements

1. Responses shall be electronically submitted
2. No more than (20) pages at 8.5 x 11 or (15) spreads at 11 x 17, excluding SF-330 form.
 - FAQ: What counts in the page limits?
If it has ink on the page, it counts toward your page limits
3. Submit One (1) copy send via email formatted PDF
4. Follow Prescribed Format as detailed. (Tabs 1-6)
5. It is the submitting firm's responsibility to ensure the materials are received by the due date and time.

The University does not take responsibility for incomplete or late submissions.

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Specific Requirements

Tab 1: Completed Information Sheet (Website Link)

Tab 2: Letter of Interest (Cover Letter)

Tab 3: Project Team Organization Chart

3.1 Adequate staff and proposed design or consultant team and their relevant project experience

Tab 4: Relevant Experience & Other Important Factors

4.1 Specialized or appropriate expertise in the type of project

4.2 Past performance on similar projects, illustrating experience with complex planning studies

4.3 Current workload and State projects awarded (Designer and Major Consultants)

4.4 Proposed design approach for the project

4.5 Recent experience with project costs and schedule adherence (please Include projects most similar)

4.6 Proximity to and familiarity with the area where project is located

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Specific Requirements

Tab 4: Relevant Experience & Other Important Factors (Continued)

- 4.7 Proximity to and familiarity with the area where project is located
- 4.8 Record of successfully completed projects without major legal or technical problems
- 4.9 Energy Conservation Resiliency Design Experience

Tab 5: Minority Business Participation Plan (include design and construction efforts to reach UNCP HUB goals)

Tab 6: Current SF-330

1. On your completed Information Sheet, please include the primary contact person's name and email address which will be used by the University for all future communications.
2. The Proposal (Tabs 1-5 above) will be reviewed for firms' qualifications as Letter of Interest.
3. As a reminder, the SF-330 (Tab 6) is an attachment to the proposal and is viewed as such. It is not a supplement or replacement for the proposal itself and will not be formally reviewed in the detail as Tabs 1-5

6

Agenda

25 minutes

10:35-10:45

Your Questions

Questions must be submitted via email.

Questions asked and answered as part of Preproposal meeting will be documented and submitted and posted on the UNCP website.

<https://www.uncp.edu/resources/facilities-planning-and-construction/information-designers>

Thank you for listening and interest in UNCP