**Faculty Work Plan Worksheet**

In accordance with UNC Policy 400.3.4 and UNC Pembroke Policy PO 02.05 04, as teaching and instruction are the primary mission of the university, teaching serves as the first component of determining faculty workload expectations. In general, a teaching load of twenty-four (24) semester credit hours per academic year, along with routinely expected faculty duties such as advising, committee work, and professional development together constitute a full workload and a 1.0 FTE appointment.

**1). Introductory Heading**

***Faculty Member's Name***

***Current Professorial Rank***

***Current Academic Year*  *Department***

***Work Plan Year***

**2). TEACHING**

**Course Assignment**

**Fall**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Course Title** | **Credit Hours** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Spring**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Course Title** | **Credit Hours** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Initiatives and Outcomes Related to Teaching**

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| --- |
|  |

**Reassigned Time (Previously Approved by Chair and Dean)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Semester** | **Description** | **Supervisor** | **Credit Hours** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**3). SCHOLARSHIP**

**Initiatives and Outcomes Related to Scholarship**

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**4). SERVICE**

|  |  |
| --- | --- |
| **University** |  |
| **Professional** |  |
| **Community** |  |

**Initiatives and Outcomes Related to Service**

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|  |

**How does your work plan align with or link to the next major review (Reappointment, Promotion, Tenure, or Post-Tenure Review)?**

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|  |

**5). Signatures**

Department Chair Date

(The signature of the Department Chair indicates their approval of the plan and that they have taken steps to ensure financial support for the plan if it contains course reassignment.)