

# Designer Solicitations

## Full Details

Institution	UNC Pembroke
Institution URL for Additional Information about this Project (Optional)	<a href="https://www.uncp.edu/resources/facilities-planning-and-construction/information-designers">https://www.uncp.edu/resources/facilities-planning-and-construction/information-designers</a>
Project Name	Roof Top Unit (RTU) Replacements
Type of Services	Architectural/Engineering
Project Manager	Matt Greene
Phone Number	
Contact Email	matthew.greene@uncp.edu
Closing Date	05/09/2024
Project Budget	\$ 500,000
Project Description	One-Two Sentences REQUEST FOR QUALIFICATIONS

North Carolina at Pembroke is soliciting letters of interest from qualified professionals to provide basic design services for the Caton Field House and Auxiliary Services Facility. The project entails the replacement of existing rooftop unit (RTUs) equipment with new units, considering considerations such as roof penetration, structural support, and material handling. Restoration of affected building finishes is crucial, focusing on efficiently utilizing existing ductwork in the design process. Specifically, Caton Field House requires the replacement of six (6) RTUs powered by LP fuel. Moreover, the Auxiliary Services Facility, established in 1977, houses various departments, including the UNCP Procurement Office, Printing Services, Braves Card Office, Bookstore, Post Office, Central Receiving, and Campus Police. This facility comprises office spaces, common areas, conference rooms, and mechanical and electrical rooms. It currently features eight (8) RTUs installed in 2005, ranging from 6 to 15 tons and powered by natural gas.

Firms are requested to ensure receipt of proposals at address listed below by Noon on 5/09/2024.

### Intended Schedule:

04/23/2024 Pre-Submittal Meeting (Virtual via WebEx URL above)

05/17/2024 Finalist Notified

06/11/2024 Interviews (Virtual)

So that the selection process is as objective as possible, from the date of this public announcement, do not contact members of the Board of Trustees, Campus Officials, and staff other than the project contact. All communications to the project contact via email only, matthew.greene@uncp.edu  
Cc: douglas.hall@uncp.edu

Submit Letters of Interest and Current SF-330 to:

(Contact Person, Name of Institution & Address)  
Matt Greene  
Project Manager

UNC Pembroke  
Facilities Planning, Design and Construction  
1 University Drive  
Pembroke, NC 28372

**In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina.**