

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, March 4, 2020 at 3:30 p.m.  
 EDUC 222

Abigail Man, Chair  
 Joseph Van Hassel, Secretary

Members of the Senate:

To 2020	To 2021	To 2022
<b>ART</b> Joseph Van Hassel	<b>ART</b> Mark Tollefsen	<b>ART</b> Laura Hess
<b>CHS</b> Jeffrey Warren	<b>CHS</b> Shenika Jones	<b>CHS</b> TBA
<b>EDN</b> Joe Sciulli	<b>EDN</b> David Oxendine	<b>EDN</b> Gretchen Robinson
<b>LET</b> Abigail Mann	<b>LET</b> Wendy Miller	<b>LET</b> Robin Snead
<b>NSM</b> Nathan Phillippi	<b>NSM</b> Benjamin Killian	<b>NSM</b> Bill Brandon
<b>SBS</b> Michael Spivey	<b>SBS</b> Jack Spillan	<b>SBS</b> Victor Bahhouth
<b>At-Large</b> Melissa Schaub	<b>At-Large</b> Cherry Beasley	
<b>At-Large</b> Ottis Murray	<b>At-Large</b> Susan Edkins	
<b>At-Large</b> Joe West	<b>At-Large</b> David Young	
<b>Chancellor Robin G. Cummings</b> <b>Provost and Vice Chancellor for Academic Affairs David Ward</b>		

**Members Present:** Victor Bahhouth, Cherry Beasley, William Brandon, Susan Edkins, Laura Hess, Benjamin Killian, Abigail Mann, Wendy Miller, David Oxendine, Nathan Phillippi, Melissa Schaub, Joe Sciulli, Robin Snead, Jack Spillan, Michael Spivey, Mark Tollefsen, Jeffrey Warren, David Ward, Joe West, David Young

**Members Absent:** Robin Cummings, Shenika Jones, Ottis Murray, Gretchen Robinson, Joseph Van Hassel

**Guests:** Irene Aiken (Graduate School), Christine Bell (Business), Scott Billingsley (Academic Affairs), Thomas Crowe-Allbritton (SGA), Thomas Dooling (Chemistry and Physics), Jeff Frederick (CAS), Richard Gay (CAS), Rita Hagevick (Biology), Beth Holder (University College), Renee Lamphere (Sociology and Criminal Justice), Jamie Mize (AIS), (Zoe Locklear (Education), Dennis Swanson (Library), Virginia Teachey (Finance and Administration), Jennifer Wells (Nursing)

**Order of Business**

- I. **Roll Call. Called to order: 3:31**
- II. **Approval of Minutes:** (Appendix A): **Approved unanimously**

### III. Adoption of Agenda **Approved unanimously**

#### IV. Reports from Administration

a. Chancellor—Robin G. Cummings **Absent**

b. Provost and Vice Chancellor for Academic Affairs—David Ward

- i. **Corona Virus.** UNC System office is preparing a formal plan. Scott Billingsly will discuss more, but there are no plans to end face-to-face classes. Faculty is asked to prepare personal plan and send to their Chair.
- ii.
- iii. **Scott:** Systems office wants to ensure that all campuses have plans in place to ensure that classes continue without interruption in the case of a Pandemic.
- iv.
- v. **Provost:** Specific clarity related to university sanctioned international travel. Fees for travel related to cancelled conferences. Faculty may want to wait until the last minute to register.
- vi.
- vii. **Cherry:** Are there options to put classes online for students who do not have computers and online access?
- viii. **Abby:** What do we do for students who do not have computers or Internet?
- ix. **Provost:** Faculty can give these students an incomplete if necessary. Faculty should have as much flexibility as possible.
- x. **Joe Sciulli:** Faculty travelling on a grant and are stuck in a country. Will UNCP pay for this?
- xi. **Provost:** No. More clarity forthcoming.

**Abby:** Can we clarify what constitutes “University-Sanctioned” travel?

**Provost:** Funded and approved by the university, requires Provost’s signature

#### V. Reports of Committees

##### 1. Operations Committees

a. Executive Committee—Abigail Mann

- a. **Informational:** AIS (now ICC) proposal: Figuring out the logistics associated with the ICC (Indigenous Cultures and Communities) proposal.

**Jamie Mize report:** Concerns: Resources and student choices. 80 hours must be completed. One ICC class is 40 hours. Community service is 1 hour:1 hour credit. Programming is 1 hour: 2 hours credit. This requirement does not impact any existing students, and is pro-rated regarding transfer credit.

- b. **Informational:** Withdrawal Forms/ Larger Questions: Plan is to move to an online workflow. 48 hours (business days) notice to a faculty member in order to contact student or registrar.

If faculty want to continue discussing, we don't have to move forward at this moment. We will get pushback from administration, however.

Working towards online by next Fall. Still wouldn't be necessary for a faculty signature, unless Faculty Handbook is changed.

- c. Informational: Curriculog update: Fill out an online form that looks like the paper form for curriculum changes.
  - d. Informational: Parking: Parking forum with Travis Bryant and Chief Cummings? If so, let Abby know. If there are any health related issues associated with parking, let Chief Cummings know, he can issue a temporary permit. Cherry: faculty parking should be reserved for faculty after 5pm. All parking slots should not be open after 5pm. Wendy: We need a parking forum!
  - e. Informational: Library Search: Irene: Trying to nail down the search firm. Meet March 16<sup>th</sup> to get their charge. Laura Hess and Joe Sciulli are on this committee.
  - f. Faculty Senate 3 Things: **Did not discuss**
    - a. Continuing to work closely with faculty and administration to ensure curriculum changes get processed and considered
    - b. Working closely with administration as we face budget impasse: focusing on moving as much funding as possible to Academic Affairs, making sure faculty voices are heard in prioritizing funding, and making sure adverse changes made for the current situation are temporary
    - c. Continuing to prioritize transparency in governance, both faculty and administrative, with the goal of keeping faculty involved so we can benefit from faculty knowledge and experience
- b. Curriculum Changes:**
- a. **Appendix E**
    - a. **Vote: 18/0/0 Agricultural Curriculum**
  - b. **Appendix E**
    - a. **Vote: 18/0/0 MBA**
- b. Committee on Committees & Elections—David Oxendine**
- a. Approval of Committee/Subcommittee nominations and information on appointments (Appendix B) **Vote: 18/0/0**
- c. Committee on Faculty Governance—Cherry Beasley**
- i. **INFORMATIONAL:**

Message from governance Chair Scott Hicks: “We would be grateful if you (1) shared this draft with the Executive Committee and Senate, (2) encouraged members to provide feedback to me in writing prior to March 17, and (3) invited all members of the Executive Committee and Senate to join the committee at its March 24 meeting (in person or via WebEx) for discussion in person.

Proposed Changes to Faculty Governance: Senator terms are extended to 4 years; Chair and Secretary Terms to 2 years; Chair becomes Faculty Assembly Delegate; Creation of Chair-elect and Secretary-Elect; change in senator attendance policy (Appendix C)

Request is to provide feedback to Scott and/or attend the meeting on March 24

- d. Committee on the Oversight of the Faculty Handbook—Tom Dooling
  - a. Proposal to accept changes to Faculty Handbook for, as per charge, “consistency, accuracy and currency.” (Appendix D): **Vote: 18/0/0**

## 2. Standing Committees

### 1. Academic Affairs Committee—Robin Snead

1. <https://uncp.curriculog.com/agenda:120/form>

- 1. Biology: Agricultural Science Emphasis
- 2. Master of Business Administration with Concentration in Forensic Accounting
- 2. Informational: Approved Curricula (Appendix E)
- 3. Proposal: Change to Academic Probation Policy (Appendix F): **Vote: 18/0/0 Approved with No Changes**
- 4. Withdrawal Policy Update
- 5. Library Staffing and Card Swipes

### 2. Faculty & Institutional Affairs Committee— Joe Sciulli

- 1. Motion: move the initial probationary review to year 3 and change to an initial 4-year contract followed by an additional 3-year contract if positively reviewed (Appendix G): **Discussion ensued. Motion to send document back to FIAC for further clarification. Vote: 18/0/0**
- 2. Motion: add language requiring Chairs to candidly assess the faculty member’s progress toward promotion and tenure (Appendix G): **Concern over the word “candid” being normative Vote: 16/1/1**
- 3. Motion: Revision to offer Lecturers with 5+ years of service Multi-Year Appointments (Appendix H): **Extensive discussion. Vote: 14/1/3**

3. **Motion to Extend 5 minutes: 18/0/0**

4. Student Affairs & Campus Life Committee—David Young – **No Report**

### 5. Academic Information Technology Committee—Joe West

- 1. Informational: Technology Presentation During Braves Kick-Off
  - 1. **Will not be mandatory**

## 3. Faculty Assembly

1. **Cherry Beasley**

4. **Motion to Extend 5 minutes: 18/0/0**

5. Teacher Education Committee (Appendix I, Appendix J)
  1. **No Questions**
6. Graduate Council (Appendix K)
  1. **No Questions**
7. Other Committees
  1. **None**

- VI. **Unfinished Business**
  - a. **None**
- VII. **New Business**
  - a. **None**
- VIII. **For the Good of the Order**
  - a. **Unable to hear on recording – possibly about confusion over revised agendas**
- IX. **Announcements**
  - a. **None**
- X. **Adjournment at 5:08 PM**

**Minutes taken by Joe West (in person) and Joseph Van Hassel (from recording)**