



STAFF COUNCIL

AGENDA

June 15, 2022

12:00-1:00 PM

Chancellor's Dining Room

1. Call to Order – Teresa Bryant at 12:08 p.m.

2. Roll Call by parliamentarian in absence of Secretary – Shawnda Cummings

Present: Teresa Bryant, Shawnda Cummings, Jocelyn Graham, Whitney Jackson, Kristie Hunt, Asa Lowry, Rhonda Locklear, Rebecca Kenney

Absent: Kelley Koch, Micheal Baxley, Derek Oxendine, Shakisha Davis, Leslie Locklear, Sarah Hunt, Kasey Jones, Amber Russ, Devan Britt, Shania McMillian

3. Approval of Agenda

4. Reports/Remarks Guest

a. Mark Gogal, Chief of Staff

1. Start dates for:

- a. Dean, School of Business – July 18th
- b. Dean, College of Health Sciences – July 18th
- c. Chief Communications – On campus search will begin next week
- d. Chief of Staff – Search Committee delegation will begin the later part of June with the Search Firm beginning the middle of July.

2. No Town Hall Meeting for June due to faculty/staff summer vacations

3. Brave Kickoff: The Planning Committee are doing a great job

- a. In-person
- b. Food indoors - Thomas Hall, UC Annex and UC Lounge areas
- c. Check In – QR code
- d. Same menu as last year – Buffet: Salmon and Chicken
- e. 1st day will consist of presentation and 2nd day will be departmental meetings
- f. Compliance modules will be online
- g. Brave Kickoff T-shirts available on the day of the event

b. Gabe Eszterhas, Vice Chancellor for Finance and Administration

- i. 20 years of higher education experience
- ii. Majority of his career in higher education, Florida Atlantic University, for the College of Medicine
- iii. Gabe is happy to be at UNC Pembroke
- iv. Staff employees are crucial

c. Angela Revels, Director of Human Resources

- i. UNC System Employee Engagement Survey
 1. 2022 Participation Rate for UNCP was 74 percent
 2. 2022 Positive Rating for UNCP was 70 percent
- ii. Governor Cooper announced a COVID-19 Booster Shot Incentive Program
 1. Eight (8) hours of paid leave is available to employees (SHRA and EHRA non-faculty staff and leave-earning faculty) who receive their COVID-19 booster shot on or before August 31, 2022.

2. Proof of the booster must be uploaded to the student health services patient health portal on or before August 31, 2022.
- iii. Governor Cooper announced Employee Leave – Recognize: Day of Cultural, Religious, or Personal Significance
 1. Eight hours paid leave available to employees (SHRA and EHRA non-faculty staff and leave-earning faculty) annually on a calendar-year basis
 2. Eight hours paid leave available to employees (SHRA and EHRA non-faculty staff and leave-earning faculty) annually on a calendar-year basis
- iv. Reminder: Braves Kickoff 2022 - August 10-11
- v. EHRA non-faculty Performance Management - Annual Appraisals for 2021-2022
 1. Performance management cycle ends June 30th
 2. Employee appraisals are due in the online Performance Management module of PeopleAdmin no later than August 12, 2022.

5. Old Business

- a. Employee of the Month – Recognized our May recipients
 - i. EHRA – Ashley Oxendine Dial – Center for Student Success
 - ii. SHRA – Dani Evans – Title IX & Clery Compliance
 1. Rhonda Locklear mentioned nominations were great for May and the recommendations expressed passion and going above and beyond their daily routes.
 2. The Staff Council members agreed
 3. Rhonda asked to formally recognize Counseling and Psychological Services (CAPS) at Team of the Quarter
 4. Teresa mentioned that Chad Locklear and Hunter Rigsby at Givens Performing Arts can help with graphics

6. New Business/Committee Reports

- a. Chili Cook-Off Update
 - i. Include Chili Cook-Off to Homecoming Committee Agenda
 - ii. Funding will be needed for paper products, beverages, and photobooth
 - iii. Monday, October 24 at 11am – 2pm, UC Annex
- b. Staff Cookout
 - i. Teresa asked if there will be a date for the Staff Cookout
 1. Staff Cookout was mentioned by Derek Oxendine, but no date was set
 2. Staff Council Members agreed to plan event as an appreciation for staff
 3. Fall Break, Thursday, October 13
 4. Menu: Chicken and BBQ
 5. Location, UC lawn area and Rain Plan, UC Annex
- c. Holiday Social
 - i. Mark Gogal suggested Staff Council & Faculty Senate to sponsor the Holiday Social
 1. Staff Council Members agreed to plan event
 2. Potential locations of Main or Auxiliary Gym
 3. Date: Saturday, December 17
 4. Per Mark Gogal the event is funded

7. Chair's Report

- a. Staff Council Chair Position
 - i. Teresa unfortunately stated she could not serve as the Chair at this time
 - ii. Jocelyn Graham had the idea to ask for nominations for Staff Council Chair for eligible members or send back through to vote for Staff Council Chair nominations through email.
- b. UNC Staff Assembly Meeting
 - i. Teresa announced UNC Staff Assembly meeting will be held in Chapel Hill on July 25-26

- ii. Staff Council members encouraged to attend

8. Announcements

a. Open

- i. Asa Lowry suggested a Blue Jean Day/Week during Homecoming to support the Academic Staff Scholarship
 - 1. Staff could contribute \$1.00 a day to wear jeans the week of Homecoming
 - 2. Per Mark Gogal this will need to be approved by the Chancellor's Cabinet

- b. Next meeting: Thursday, July 21, at 12 p.m. | Chancellor's Dining Room

9. Adjournment, 1:08pm