



## AGENDA

Thursday, November 17<sup>th</sup>, 2022

12:00-1:00 PM

Chancellor's Dining Room

1. **Call to Order 12:12pm**
2. **Roll Call by Secretary**
3. **Approval of Agenda, Motion by Jocelyn, 2<sup>nd</sup> by Kristie**
4. **Reports/Remarks from Guest**
  - a. Angela Revels, Human Resources → Remarks by Kelley
    - i. Many job openings on campus, post on social media
      1. Highlighted positions in CSS and Police and Public Safety
    - ii. Ginger application, resources provided with this application.
      1. Provides workshops that can be beneficial, 1 hour long
    - iii. Holiday schedule: Nov. 24-25, Dec. 23, 26, 27
      - a. Dec. 28<sup>th</sup>: Veteran Day Observance
      - b. Dec. 30-31<sup>st</sup>: Use vacation days
      - c. Can use "Other leave taken", in the comments use POL
  - b. Gabe Eszterhas, VC of Finance of Administration
    - i. Working through the budget for next year, formalizing a lot of that in January
5. **Old Business**
  - a. Faculty/Staff Holiday Social
    - i. **Nov. 19<sup>th</sup> | UC Annex | 6-10 p.m.**
    - ii. **Anticipated attendance:** ~50 people
    - iii. **Set-up Volunteers:** 11/17/22, Decorating will be taking place at 10am
  - b. Staff Council Nominations and Elections update
    - i. 3 Nominees in Academic Affairs
    - ii. 1 Nominee in Student Affairs
    - iii. 1 Nominee in Finance and Administration
    - iv. 1 Nominee in Advance/The Chancellor's Office
    - v. Our Bylaws state that we must meet the accurate number of delegates/alternates. Below are the following that we are missing:
      1. Missing 2 Alternates from Student Affairs
      2. Missing 2 Delegates & 2 Alternates Finance and Administration
        - a. 1 Delegate needs to be from Facilities
      3. Missing 2 Alternates from Chancellor's Office/Advancement
    - vi. A special election will be held!
      1. Rebecca will speak to cabinet members to participate
  - c. End of Year Celebration for Staff Council
    - i. Mike suggested giving out Candy and Christmas cards or Hot Cocoa at a local Boy & Girls club, Mike mentioned that he will help with candy & cards
      1. Kelley mentioned using the designated Community Service leave for council participants
      2. Kristie is going to check-in with the B&G club to find out details
    - ii. Shania suggested adding in a lunch hour to eat as well
    - iii. Rebecca added that at our next meeting time, do a white elephant gift exchange \$10
    - iv. Appropriate details will be forthcoming

## 6. New Business

- a. Host a Nominee Forum
  - i. For the new nominees, SC will host a forum about what is expected from new members
  - ii. Rebecca mentioned about bringing in our new nominees to our Dec. 15<sup>th</sup> meeting and the first half have the forum, and the second half of the meeting, do the white elephant exchange.
  - iii. Shania will send out invites to nominees
- b. “You’ve Been Mugged!” Fundraiser
  - i. Prepared mugs that can be purchased by staff & faculty to give to someone else on campus
  - ii. Price of the Mugs: Still deciding
    1. Mike will get a price check of pre-prepared mugs and get back with Rebecca
    2. Rebecca will work on a graphic and email description
    3. Will be opened to Faculty and Staff for purchase
    4. Mike mentioned that he will go around 11/18 & 11/21 to ask offices do they have any mugs for donations for this event.
    5. Anticipated dates for this event:
      - a. Sell date: 11/28-12/8
        - i. 11am-2pm set-up in the SC Mall
        - ii. Jocelyn recommended going around to campus and sell as well
        - iii. Will need a sign-up sheet for staff councils availability
      - b. Prepare: 12/9
      - c. Pass out: 12/12-16

## 7. Chair’s Report

- a. Shared Governance Meeting updates
  - i. (1) Rebecca asked, how do we incentivize individuals for being a part of Staff Council? UNCP is not the only campus going through this issue with staff. This is going to the system office to be given more information on this matter.
    1. Chancellor mentioned possibly 2 personal days given for participating staff but this will have to be looked into by Angela for more details.
    2. \$788 is given to Staff Council each year
  - ii. (2) Rebecca mentioned about the new class schedule for students, MW, MWF, WF.
    1. Shakisha & Whitney mentioned about comments from their students that they have received
  - iii. Jocelyn brought up a conversation about faculty senate (governing body) vs. staff council (volunteer body) inclusion
    1. Rebecca asked the council what WE can do as staff council?
    2. Shakisha mentioned that we need to show how we, as staff council, can create that safe space for staff to come, bring thoughts, conversations to the council
    3. Rebecca and Devan mentioned that we may need a drop box or anonymous survey for individuals to ask questions or give their concerns
    4. Kelley mentioned that many supervisors agree to have their employees participate, yet there is still questioning about being involved in staff council when it is time to serve.

## 8. Announcements

- a. Open
  - i. Shania will be working on a new Facebook page for Staff Council
  - ii. Kelley mentioned to remind your department to vote for EOM for October
  - iii. Rebecca mentioned that Kristie won her seat on the Lumbee Tribal Council
  - iv. Gabe asked when a good time would be to do elections, he will bring it up at his next chair meeting.
- b. Next meeting: Thursday, December 15<sup>th</sup>, 2022 @ 12pm ~ Chancellor’s Dining Rm.

## 9. Adjournment 1:05pm