

The University of North Carolina at Pembroke
Faculty Senate Agenda
 Wednesday, March 1, 2023, at 3:30 PM
 Thomas School of Business Room 225-26 Event Rooms A and B
AND
<https://uncp.webex.com/meet/holden.hansen>

Members of the Senate:

To 2023	To 2024	To 2025
ART Vacant <i>Academic Affairs</i>	ART Holden Hansen <i>Faculty Senate Chair</i>	ART Beata Niedzialkowska <i>Academic Information and Technology</i>
CHS Vacant <i>Academic Affairs</i>	CHS Jennifer Wells <i>Committee on Committee and Elections Chair</i>	CHS Jennifer Jones-Locklear <i>Academic Affairs</i>
EDUC Camille Goins <i>Academic Information and Technology Chair</i>	EDUC Gerald Neal <i>Faculty and Institutional Affairs</i>	EDUC Jennifer Whittington <i>Faculty and Institutional Affairs</i>
LETT Richard Vela <i>Academic Affairs</i>	LETT Peter Grimes <i>Student Affairs and Campus Life Chair</i>	LETT James Hudson <i>Faculty and Institutional Affairs</i>
NSM Maria Pereira <i>Faculty Senate Secretary</i>	NSM Roland Stout <i>Academic Affairs</i>	NSM Timothy Anderson <i>Faculty and Institutional Affairs</i>
SBS Lauren Norman <i>Student Affairs and Campus Life</i>	SBS Porter Lillis <i>Faculty and Institutional Affairs</i>	SBS Matt Schneider <i>Student Affairs and Campus Life</i>
At-Large Renee Lamphere <i>Academic Affairs Chair</i>	At-Large Kelly Charlton <i>Faculty and Institutional Affairs Chair</i>	At-Large Carla Rokes <i>Committee on Committees and Elections</i>
At-Large Melissa Schaub <i>Committee on Committees and Elections</i>	At-Large Tracy Vargas <i>Faculty and Institutional Affairs</i>	At-Large Rachel Morrison <i>Academic Affairs</i>
Chancellor Robin G. Cummings Interim Provost and Vice Chancellor for Academic Affairs Cherry Beasley		

Order of Business

- I. Roll Call**
- II. Approval of Minutes** (Appendix A)
- III. Adoption of Agenda**
- IV. Reports from Administration**
 - a. Chancellor** – Dr. Robin Cummings
 - i. Comments from the Chancellor
 - b. Interim Provost and Vice Chancellor for Academic Affairs** – Dr. Cherry Beasley
 - i. Comments from the Interim Provost
- V. Reports of Committees**
 - a. Operations Committees**
 - i. Executive Committee – Holden Hansen, Chair
 1. Comments from the Chair
 2. **(Vote Required)** Proposal: Revision to Classroom Management Policy (Appendix B)
 3. **(Vote Required)** Proposal: Revision to Faculty Awards Processes (Appendix C)
 - ii. Committee on Committees & Elections – Dr. Jennifer Wells, Chair
 1. **(Vote Required)** CCE Vacancy Appointments:
 - a. Academic Information and Technology Committee
Marcus Burger - SBS (2022-2024)
General Education Subcommittee
Elisha Chambers – Kinesiology (Immediately to 2023)
 - b. Brief Report
 - b. Standing Committees**
 - i. Academic Affairs Committee – Dr. Renee Lamphere, Chair
 1. Committee Update
 2. **(For Information)** Curriculum Proposals – New Courses, Program Revision, Course Deletions, Course Revisions (Appendix D)
 - ii. Faculty & Institutional Affairs Committee – Dr. Kelly Charlton, Chair
 1. Committee Update
 - iii. Student Affairs & Campus Life Committee – Dr. Peter Grimes, Chair
 1. No Report
 - iv. Academic Information Technology Committee – Dr. Camille Goins, Chair
(Vote Required) Proposal: Purchase subscription to Canvas Studio for \$25,509
 - v. Budget Advisory Committee - Dr. Melissa Schaub, Chair
 1. No Report
- VI. Faculty Assembly Updates:**
 - a.** Brief Report – Dr. Renee Lamphere, Faculty Assembly Delegate
 - b.** Faculty Assembly Chair PowerPoint for 2.10.2023 Faculty Assembly Meeting
 - c.** Faculty Assembly 22-23 Documents (Including 2.10.2023 Faculty Assembly Agenda)
- VII. Graduate Council** – March 1, 2023, Report (Appendix E)
- VIII. Other Committees**
 - a.** CEPP - No Report (Appendix F)
- IX. Unfinished Business**
- X. New Business**
 - a.** Dr. Stewart Thomas – Update and Discussion on Provost Search
- XI. Announcements**
- XII. Adjournment**

Appendix A

The University of North Carolina at Pembroke
Faculty Senate Unapproved Minutes
Wednesday, February 1, 2023, at 3:30 PM
Thomas School of Business Room 225-26 Event Rooms A and B
AND
<https://uncp.webex.com/meet/holden.hansen>

Order of Business

- I. **Roll Call** - A quorum was present, and the Chair called the meeting to order at 3:30 PM
Members Present: Timothy Anderson, Kelly Charlton, Robin Cummings (Chancellor), Camille Goins, Peter Grimes, Holden Hansen (Chair), James Hudson, Jennifer Jones-Locklear, Renee Lamphere, Porter Lillis, Rachel Morrison, Gerald Neal, Beata Niedzialkowska, Lauren Norman, Maria Pereira (Secretary), Cherry Beasley (Interim Provost), Carla Rokes, Melissa Schaub, Matt Schneider, Roland Stout, Tracy Vargas, Richard Vela, Jennifer Wells, Jennifer Whittington
Members Absent: None
- II. **Approval of Minutes** (Appendix A) - **Approved as circulated**
- III. **Adoption of Agenda** - **Approved as amended** [Amendments: (1) Membership - CHS position to 2023 is vacant; (2) Under V.a.ii.1.b.i. – Rob Epps (ARTS to 2024) and Carla Rokes (ARTS to 2023), added; (3) Under V.b.i.3.f. – Correction from DSC 4830 to 4850]
- IV. **Reports from Administration**
 - a. **Chancellor** – Dr. Robin Cummings
 - i. Comments from the Chancellor
 1. **Search updates:**
 - a. Provost – Search Committee is being Chaired by Dr. Stewart Thomas and a national search firm is being used. Candidates brought to campus will stay a full two days and meet with different people
 - b. Chief of Staff – System Office authorized the expansion of the role of Chief of Staff to include VC for Strategic Initiatives
 - c. Chief Communications and Marketing Officer, Jennifer McCarrel joined at the beginning of 2023. A few comments from Jennifer:
 - i. Came here from Norfolk, Virginia Medical School
 - ii. 14 years in Higher Education and Marketing
 - iii. Plans on expanding UNCP’s presence on social and other media
 - iv. Looking for an expert Web Designer
 - d. Waiting on permission from the System Office to create a VC for Enrollment position (predecessor Kyle Carter had an AVC for Enrollment, and Meadors had a VC for Enrollment, Jackie Clark) who will report directly to the Chancellor. Search Committee is being Chaired by VC for Advancement, Steve Varley. VC for Enrollment will be over Admissions, Financial Aid, Global Engagement, Military Outreach, and New Student Orientation (student recruitment is the common theme)
 2. Architect for the 91M dollar Allied Health and Science building has been selected. The next step is to select the contractor. Building this building will be a multi-year process and many options are on the table for what should go in that building to design it effectively. A School of Optometry

is one of the ideas. Per the Sheps Center and Chapel Hill which did a study prior to Covid-19 it was concluded that among others a School of Optometry met the workforce needs in Southeastern North Carolina leading UNCP to address it. The first step is to obtain permission from the System Office and if that is granted, move to full accreditation. The building will serve other purposes as well. The Chancellor took questions and answers were summarized:

- a. The Sheps Center repeated their study after Covid-19 and their advice is to consider a PA School as a possibility at UNCP in 3-4 years again. A&T just opened theirs, and several private and public schools have PA Schools as well. PT, Nurse Practitioner, Speech Pathology, Dietary & Nutrition are other possible considerations
 3. The legislators are in Raleigh and in June they will announce the budget for the next two fiscal years for NC state. There are 6.5B dollars of surplus money and UNCP's top priority legislative ask (60M dollars) this year is for money to renovate GPAC (built in 1975 it is becoming a safety and compliance issue (no elevator)
 4. UNCP's uniqueness is in delivering in-person small classroom instruction and one-on-one care. We set ourselves apart by the personal touch. Covid moved us to an online mode of delivery, and now it is time to get back to what makes us unique and special while keeping an online component. The Chancellor asked Interim Provost to address the online teaching modality, and the changes in the classroom schedule (our classroom utilization was among the lowest in the system). Two groups: (1) the traditional 18-24 years old are encouraged to take face-to-face classes on campus and (2) the adult learners group want to get a degree while having a life outside of the University. Our query is to address and serve both groups well
- b. Interim Provost and Vice Chancellor for Academic Affairs – Dr. Cherry Beasley**
- i. Comments from the Interim Provost
 1. Recognizes that a change in Provost position impacts everyone's lives
 2. We need strong faculty-student engagement. UNCP values that learning is personal and the Interim Provost challenged the faculty to get back to having that intense involvement in the classes (in person or online)
 3. Positions:
 - a. Tamika Jones has been elevated to Interim Registrar (search for permanent registrar will begin in two weeks)
 - b. Director of Online Education. This person will ensure that UNCP offers high-quality online classes. Online class designers will also be available to help those that teach online to become certified
 - c. Search for a Chair for the Bachelor of Interdisciplinary Studies (B.I.S). Interviews will begin next week
 - d. The Executive Director for University College candidates have started campus visits which should be completed within 2 weeks
 4. Current contracts are being evaluated. An analysis of what each one does, who does it report to, and evaluation of the need for other contracts
 5. We are currently looking at software that will provide help with degree audits as well as project information to allow for better class scheduling

6. Students and families have been showing concerns about the two-year residency and pointing out that there are not many classes or activities going on on Fridays. Consequently, we are planning on increasing Friday course sections to 120 (although still half of our normal projected). The focus is on 1000 and 2000 level courses targeted to freshman and sophomore. We need to help students relearn how to study or even teach them for the first time how to study. We see the need to increase faculty and student engagement on Fridays
7. Enrollment overall has decreased. This semester, 28.3% of undergraduate classes are online compared to 30.4%. Hybrid classes (approximately 50% online) have increased by 7.59%. This semester we have 64.11% traditional (face-to-face) classes compared to 67.54%
8. There is a need to develop course schedules and a scheduling model that is student focused and discipline specific. To accomplish that, a special taskforce chaired by Interim Provost Beasley will be assembled to address best practices for scheduling and managing scheduling options for our bi-modal student population - the traditional college age student and the adult learner. Students enrolled in online programs, in online completion programs, or who have additional modifiers were excluded from the limitation. The taskforce will pay close attention to waitlist numbers and the model should allow to increase sections only where the need is
9. BOG Return on Investment Study revealed that it is taking our students longer to graduate and once they graduate, they are not making the expected salaries. UNCP uses the feedback from numerous studies to improve processes and instruction
10. Fall to spring retention was 88.8% from 89% (11 out of every 100 students left). Interim Provost and Dereck Oxendine are looking at specific reasons why students leave so these cases can be individually addressed

V. Reports of Committees

a. Operations Committees

i. Executive Committee – Holden Hansen, Chair

1. Comments from the Chair

- a. Interim Provost encouraged AAC to organize a taskforce, as mentioned above, a sign that the faculty will have a voice moving forward
- b. UC 213 will be fitted with hybrid technology by 9 June 2023
- c. March and May Faculty Senate meetings in Thomas School of Business Room 225-26 (current room), and April meeting in Thomas School of Business Room 255
- d. Low participation on SEIs – Chancellor asked that this item be added to the BOT Agenda; SACL will talk about from the SGA angle; Special Committee on SEIs will talk about from their prospective

2. Discussion: Service to Faculty Governance – The Executive Committee talked about the difficulty that CCE has on filling positions and speculated that perhaps service to governance is not as ‘meaningful’ as teaching and scholarship when it is time for tenure and promotion

- a. A five minute discussion was opened to obtain input from the floor
 - b. Interim Provost said that this is a good opportunity for the Executive Committee to meet with her and the Deans to ensure that service is equally valued. Service is a critical part of the evaluation model and when it comes for someone to get a distinguished evaluation it should reflect distinguished performance in all three areas of evaluation – Chair Hansen accepted the invitation from Dr. Beasley to an upcoming meeting
- ii. Committee on Committees & Elections – Dr. Jennifer Wells, Chair
 - 1. Committee Update
 - a. **(For Information):** Promotion and Tenure Committee At Large 2022-2025: Mohammad Rahman
 - b. **(Vote Required)** CCE Vacancy Appointments:
 - i. Academic Information and Technology Committee (TBA) SBS (2022-2024)
(Robert Epps) ARTS (2022-2024)
 - ii. Student Affairs and Campus Life Committee
(Carla Rokes) ARTS (Immediately to 2023)
These two votes were taken together and accepted by general consent
 - c. Other Vacancies
 - i. Faculty Assembly Delegate (Immediately to 2023)
 - ii. ARTS Faculty Senate (Immediately to 2023)
 - iii. ARTS Oversight of the Faculty Handbook Committee (Immediately to 2024)
 - d. Call for Nominations Beginning in February:
 - i. 2 members of the Oversight of the Faculty Handbook (NSM & LETT 2023-2026)
 - ii. 1 member of the Promotion and Tenure Committee (SBS 2023-2026)
 - iii. 4 members of the Faculty Awards Committee (ARTS, CHS, LETT & NSM 2023-2025)
 - iv. The Delegate to the UNC Faculty Assembly (2023-2026)
 - e. Faculty Senate Chair and Secretary Election
 - i. Current nominations: Holden Hansen, Chair
Camille Goins, Secretary
 - ii. Call for nominations from the floor
There were no nominations from the floor for Faculty Senate Chair or for Faculty Senate Secretary
 - iii. Election of Senate Chair and Secretary via SurveyMonkey (Remember to bring an electronic device for voting)
The Faculty Senate Chair declared the slate elected by acclamation
- iii. Committee on Faculty Governance – Dr. Mohammed Ashraf, Chair
 - 1. No Report
- iv. Committee on the Oversight of the Faculty Handbook – Dr. Rachel Smith, Chair
 - 1. No Report

b. Standing Committees

- i. Academic Affairs Committee – Dr. Renee Lamphere, Chair
 1. Committee Update
 - a. Interim Provost is giving the faculty an opportunity to present their views before any new changes. AAC is creating a working subgroup where - all AAC subcommittees and dept chairs were invited to participate
 - b. The committee will be looking to revise the Chair Evaluation form to be more concurrent and include an online environment
 2. **(Vote Required)** Curriculum Proposal Requiring Action from the Department of Economics and Decision Sciences - New Program Proposal. Business Administration, Business Analytics Track, B. S. (View at: <https://uncp.curriculum.com/agenda:197/form>)
The proposal passed unanimously (22 yeas : 0 nays)
 3. **(For Information)** Curriculum Proposals from the Department of Economics and Decision Sciences - New Course Proposals (Passed by the Academic Affairs Committee - Vote: 9 yeas, 0 nays, 0 abstention)
 - a. DSC 3290 – Software Application in Business Analytics
 - b. DSC 3300 – Descriptive Analytics and Visualizations
 - c. DSC 4700 – Predictive Analytics
 - d. DSC 4750 – Prescriptive Analytics
 - e. DSC 4800 – Internship in Business Analytics
 - f. DSC 48350 – Senior Project in Business Analytics
 4. Motion to Revise Policy on Graduation with Honors (Academic Catalog <https://catalog.uncp.edu/content.php?catoid=3&navoid=117>) as shown in Appendix B
Issue was brought to EMS by the Registrar’s Office after several students’ concerns. Currently, transfer grades are calculated into the calculations for Honors which is not in-line with peer and sister institutions. EMS proposes that transfer grades would not be included and that the only grades used in the calculations would be those earned at UNCP. Interim Provost Dr. Beasley added that due to the fact that there is an increased number of adult learners and Articulation Agreements, perhaps another designation should be created to give to those with less than 45 hours at UNCP. That student population is enrolled in programs and agreements and some of them are carrying a 4.0 GPA. The proposal carried unanimously (22 yeas : 0 nays)
- ii. Faculty & Institutional Affairs Committee – Dr. Kelly Charlton, Chair
 1. No Report
- iii. Student Affairs & Campus Life Committee –Dr. Peter Grimes, Chair
 1. No Report
- iv. Academic Information Technology Committee – Dr. Camille Goins, Chair of AITC
 1. No Report
- v. Budget Advisory Committee - Dr. Melissa Schaub, Chair
 1. Committee Update (Appendix C)
 - a. Report from CFO predicts a 0 to 3% cut
 - b. Appendix C document (Suggested Principles for Addressing Budget Shortfalls) was created in the summer 2020 by an ad hoc committee put together by the Faculty Senate Chair then, Abigail

Mann. The Senate voted to create the Budget Advisory Committee (BAC) which went into effect in the fall 2020. BAC did not take any action on the document but the document itself says that it is supposed to be revisited regularly. Now, three years later, BAC would like to revisit and update the document:

- i. There was an open forum (CFO presented Budget 101) which was recorded and will be placed on SharePoint
- ii. The document itself will also be placed on SharePoint
- iii. There will be a survey of the faculty (launching Feb 13th) regarding statements in the document where faculty can agree with, disagree with, or make additional comments
- iv. A couple of emails will go out through the Faculty Senate Chair announcements for the survey and with a link for the document and recording

VI. Faculty Assembly Updates:

- a. Brief Report – Dr. Renee Lamphere, Faculty Assembly Delegate
 - i. Faculty work groups at the System level will have UNCP representatives both chosen by Drs. Lamphere and Beasley
 1. One of those groups will be about SEIs. UNCP SEI Special Committee is going to create a one-page document of recommendations from the committee
 2. Faculty Assembly meeting is Friday, 3 February 2023. Preliminary points to be discussed in the meeting:
 - a. Literacy Programs across the System have come under fire by the BOG. Colleagues from other institutions are going to give the faculty perspective on the Literacy Programs
 - b. BOG proposed amendments to the policy on Political Activities of employees to prohibit “compelled speech” which generated concerns as it would prohibit asking faculty candidates about issues regarding matters of political debate or social action
 - c. BOG April meeting will be at the UNCP campus. FA Chair Wade Maki has set time on 18 April from 3:30-5:00 PM to meet (in-person and virtually) with UNCP faculty giving them an opportunity to elevate any concerns to the System level
- b. January 13, 2023 Faculty Assembly Agenda
- c. Faculty Assembly Chair Slides for January 13, 2023 Faculty Assembly Meeting
- d. Faculty Assembly 22-23 Documents
- e. FAQs on UNC Faculty Policies Review (Appendix D)
- f. FAQs on Political Activities Policy Proposed Revision (Appendix E)
- g. Faculty Panel on Chancellors
- h. Faculty Policy Initiative
- i. Governor Murphy Response to Literacy Consultant Report

VII. Graduate Council – Dr. Irene Aiken present to answer questions

- a. February 1, 2023 Report (Appendix F)

VIII. Other Committees – Dr. Lorry Floyd present to answer questions

- a. CEPP October 12, 2022 Minutes (Appendix G)
- b. CEPP November 9, 2022 Minutes (Appendix H)

IX. Unfinished Business - None

X. New Business - None

XI. Announcements - None

XII. Adjournment – The meeting was adjourned at 4:57 PM

Appendix B

Classroom Management

All students are responsible for conducting themselves in a manner that helps enhance an environment of learning in which the rights, dignity, worth, and freedom of each member of the academic community are respected.

Reg 11.30.01 Student Code of Conduct, Sec. 11 & 12
Faculty Handbook, pp. 169-72

Goals and Objectives

- Provide clear guidance to faculty about existing regs and processes
- Provide clear step-by-step guidance for how to address problems (chair, dean, provost office, student conduct office)
- Make Student Conduct process and student rights clear to faculty
- Provide training and support resources to faculty to help avoid and address problems
 - Use TLC to help with this
 - Does HR's Precipio have resources for classroom management?

Faculty Handbook (2021-22, pp. 170-72) – PROPOSED REVISIONS

Student Discipline

~~All faculty members should feel a sense of responsibility to report any type of behavior, whenever it may occur, which may reflect unfavorably upon the University community. Whenever possible, names of students involved and a descriptive account of the behavior in question should be reported. Typical examples of such behavior might be obscenity, vulgarity, and vandalism. Such reports should be made to the Associate Vice Chancellor for Student Affairs.~~

~~At times it may be appropriate for an instructor to refer problems of personal conduct in his/her class to other agencies. Such conduct as, for example, cheating, stealing, and unusual boisterousness may appropriately be referred to the Vice Chancellor for Student Affairs for study and action.~~

~~Addressing disruptive behavior in the classroom is left to the discretion of the individual faculty member. However, it is suggested that the faculty member make clear to the class in the syllabus or at an early class meeting that any behaviors that disrupt the teaching and/or educational process will not be tolerated. If a student displays such behavior, the faculty member should deal with it early and directly by speaking to the student. If it continues to be a problem the faculty member may ask the student to leave the classroom and should report the student to the Vice Chancellor for Student Affairs.~~

~~Written documentation should be kept for each instance, including how it was addressed. At the faculty member's request and with appropriate documentation, the Office for Academic Affairs will administratively withdraw the student from class(es) as a result of repeated disruptions to the academic process.~~

Classroom Management

Classroom management is the responsibility of each faculty member. They should address disruptive behavior in the classroom at their own discretion, but it is recommended that each faculty member make clear to the class in the syllabus and at an early class meeting that any behaviors that disrupt the educational process will not be tolerated. If a student displays such behavior, the faculty member should address it early and directly by speaking to the student. It is recommended that the faculty member document any conversations with a student regarding their behavior. If the student does not adjust their behaviors, the faculty member should ask the student to leave the classroom or speak with the student at the end of class and provide written documentation immediately to the department chair. A written summary statement should be provided to the student before the next class meeting outlining the conditions under which the student may return to the class. If the student's disruptive behavior persists, the faculty member should meet with the student and department chair. If they cannot resolve the matter, the department chair should schedule a meeting with the dean or their designee. If the faculty member, department chair, and the dean determine that the student should be permanently removed from the class, they shall submit that recommendation in writing to the Office of the Provost.

The provost or their designee will review the documentary evidence and, if necessary, meet with the dean, the department chair, the faculty member, and/or the student. If there is

sufficient evidence to warrant further review, the provost will refer the matter to the Office of Student Conduct to determine if the Student Code of Conduct has been violated. The Conduct Hearing Board (CHB), in consultation with the Office of the Provost, may suspend or permanently remove a student from the class in accordance with guidance outlined in the “Disciplinary Sanctions for Individual Students” in the Student Handbook.

Student Disciplinary Procedures

~~Student disciplinary actions are the responsibility of the Office for Student Affairs.~~ Under the direction of the chancellor, the vice chancellor for Student Affairs has primary responsibility and authority for the administration of student discipline. Further delegation of this authority may be made by the vice chancellor for Student Affairs to the director of Student Conduct and/or other disciplinary bodies, such as the Conduct Hearing Board and the Committee on Extraordinary Disciplinary Emergencies. ~~The UNCP Student Handbook, available on request from the Office for Student Affairs~~ The UNCP Student Handbook, available online at <https://www.uncp.edu/campus-life/student-affairs/policies-regulations-and-student-handbook>, contains a complete description of the ~~student judicial system~~ Code of Conduct and its procedures; faculty members should become familiar with those procedures. Very briefly, student misconduct can be ~~adjudicated administratively by the Dean of Students or in a hearing before the Campus Judicial Board. Students whose cases are heard by the Campus Judicial Board have the right to appeal that Board’s decision to the Campus Appeals Board, and ultimately to the Chancellor. See the website for the Student Handbook at~~ <https://studentaffairs.uncp.edu/one-stop-shop/student-handbook/> adjudicated administratively by the Director of Student Conduct or their designee or in a hearing before the Conduct Hearing Board. Students whose cases are heard by the CHB have the right to appeal that Board's decision to the Conduct Appeal Board (CAB), and ultimately, for a second level to the Chancellor or their designee. (See the Student Handbook at <https://www.uncp.edu/campus-life/student-affairs/policies-regulations-and-student-handbook>.)

All faculty members should feel a sense of responsibility to report any type of behavior, whenever it may occur, which may reflect unfavorably upon the University community. Whenever possible, names of students involved and a descriptive account of the behavior in question should be reported. Typical examples of such behavior might be obscenity, vulgarity, and vandalism. ~~Such reports should be made to the Director of Student Conduct.~~ Such reports should be made through the submission of an online Incident Report at https://cm.maxient.com/reportingform.php?UNCPembroke&layout_id=0. If the situation is an emergency, the faculty member should call 911 or Campus Police.

Code of Conduct

Any student whose conduct on or off campus ~~becomes unsatisfactory and is determined to have a detrimental impact on the mission of the University will be subject to appropriate judicial action.~~ violates university policies, regulations, or federal, state, or local law may be

subject to disciplinary action through the Office of Student Conduct. No student will be permitted to graduate or officially withdraw from the University while disciplinary action is pending against him or her.

~~According to the By-Laws of the Board of Trustees of The University of North Carolina at Pembroke, ratified in March of 1968, the administration of the University is responsible for all phases of student discipline.~~ University administrators are responsible for all phases of student discipline. The administration holds that a student enrolling in the University assumes an obligation to conduct himself/herself in a manner compatible with the University's function as an educational institution. Further, the Board of Trustees has directed the administration to take appropriate disciplinary action against students and student organizations that are found to be in violation of the University's Code of Conduct. ~~A UNCP student shall refrain from the prohibited behaviors that reflect conduct unbecoming of a student at The University of North Carolina at Pembroke. The full text of the Code of Conduct is available in the Student Handbook at <https://studentaffairs.uncp.edu/one-stop-shop/student-handbook/>~~ A UNCP student shall refrain from engaging in behaviors that violate the Code of Conduct, which reflect conduct unbecoming of a student at the University of North Carolina at Pembroke. The full text of the Student Code of Conduct Regulation may be found at <https://www.uncp.edu/pr/reg-113001-student-code-conduct-regulation>.

University Judicial System

~~Subject to any policies or regulations of the Board of Governors or of the Board of Trustees, it is be the duty of the Chancellor to exercise full authority in the regulation of student affairs and in matters of student discipline in the institution. In the discharge of this duty, the Chancellor may delegate such authority to faculty committees and to administrative or other officers of the institution or to agencies of student government in such a manner and to such extent as the Chancellor may deem necessary and expedient. In the discharge of the Chancellor's duty with respect to the matters of student discipline, it is the duty of the Chancellor to secure to every student the right of due process and fair hearing, the presumption of innocence until found guilty, the right to know the evidence and to face witnesses testifying against the student, and the right to such advice and assistance in the individual's defense as may be allowable under the regulations of the University approved by the Chancellor. In those instances where the denial of any of these rights is alleged, it is be the duty of the President of the University of North Carolina to review the proceedings.~~ The university embraces and strives to uphold the freedoms of expression and speech guaranteed by the First Amendment of the U.S. Constitution and the North Carolina Constitution. The university has the right under appropriate circumstances to regulate the time, place, and manner of exercising these and other constitutionally protected rights.

All students are responsible for conducting themselves in a manner that helps enhance an environment of learning in which the rights, dignity, worth, and freedom of each member of the academic community are respected.

Violations of the Code of Conduct, university rules or regulations, or federal, state, or local law may result in a violation of the Student Code of Conduct and imposition of student discipline in accordance with outlined outcomes of disciplinary sanctions.

Student Rights and Responsibilities

Students who apply for admission to the University of North Carolina at Pembroke and are subsequently admitted are not enrolled as a legal or constitutional right. Authority to determine academic admission standards is delegated to the Board of Trustees and the Chancellor. When a student is admitted to UNCP, he or she accepts the rules, regulations, and procedures that apply to the campus. Students attend UNCP as a voluntary act and accept substantial benefits that the State of North Carolina provides. In taking such action, and accepting the benefits that accrue, students must accept the rules and regulations that have been developed pursuant to law. Upon enrollment, a student receives no sanctuary from obedience to law. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens generally. In addition to the federal, state, and local laws that pertain to all citizens, a student must accept the institutional rules and regulations necessary to accomplish the purposes for which the institution was established. The student does not, however, lose constitutional or legal rights by an act of voluntary enrollment. The Code of the University of North Carolina specifically refers to the important right of a fair hearing and due process. Federal and state statutes and court cases have established certain student rights which are not to be infringed upon, except in situations which are themselves outlined in law and court procedures. Among these are:

1. ~~No student may be denied access to university facilities or programs on the basis of sex, race, religion, or national origin.~~ No student may be denied access to university facilities or programs on the basis of race, color, national origin, religion, sex, age, sexual orientation, gender identity, genetic information, disability, or because of the individual's honorable service in the armed services of the United States.
2. No student may be denied the protection of the First Amendment of the Constitution of the United States and Article I of the Constitution of the State of North Carolina, which refer to freedom of speech, freedom of religion, freedom of the press, and freedom to assemble peacefully.
3. No student may be denied the continuance of his/her education for disciplinary reasons without being afforded the right to due process.

UNCP recognizes these additional rights:

1. The right to read and study free from undue interference in one's room. (Unreasonable noise and other distractions inhibit the exercise of this right.)
2. The right to sleep, the right to one's personal belongings, the right to free access to one's room and suite facilities during the period that the residence halls are open, the right to a clean environment in which to live. (Optimum physical conditions are

essential, as they support, reinforce, and provide positive conditions in which to learn and live.)

3. The right to redress of grievances. If the academic and residence hall communities are to function in the most educationally profitable manner, the right to initiate actions and referrals for impartial and fair adjudication of grievances is held paramount. In exercising this right, the student further holds the right to be free from fear or intimidation, physical and/or emotional harm, and without imposition of sanctions apart from the due process.
4. The right to personal privacy. All persons should have freedom from interference with their personal activities and should be able to maintain privacy for other than academic reasons.
5. The right to host guests. All students should have the opportunity to maintain personal contacts and friendships with other persons to fulfill their needs for socialization. Guests are to respect the above stated rights of the host's roommates and of other residents.

REDLINE DRAFT

REG 11.30.01 Student Code of Conduct – PROPOSED REVISIONS

11. CLASSROOM BEHAVIOR

11.1 ~~Disrupting classroom activity and/or other university functions by operating cellular technology, including, but not limited to, unauthorized use of phones, tablets, mp3 players, laptops, pagers, beepers, etc. in classrooms, libraries, and labs.~~ Disrupting classroom activity and/or other university functions in any way is prohibited. This includes, but is not limited to, the operation of cellular technology through the unauthorized use of phones, tablets, mp3 players, laptops, pagers, beepers, etc. in classrooms, libraries, and labs.

11.2 No student shall engage in classroom conduct that is disorderly, lewd, or indecent; breach of peace; or aid, abet, or procure another person to breach the peace in any university classroom.

12. OBSTRUCTING OR DISRUPTING TEACHING, RESEARCH, OR OTHER UNIVERSITY ACTIVITIES

12.1 Obstructing or disrupting teaching, research, or other university activities on university premises is prohibited. Obstruction and/or disruption may occur through alarming others; making unreasonable noise; creating a hazardous or lewd condition by any act which violates applicable university policy or regulation. Care must be exercised in order to preserve freedoms of speech and expression as articulated in current legal standards.

12.2 Management of disruptive behavior in the classroom is left to the discretion and supervision of the individual faculty member. It is recommended that the faculty member make clear to the class in the syllabus and at an early class meeting that any behaviors that disrupt the teaching and/or educational process will not be tolerated. If a student displays such behavior the faculty member should confront the behaviors early and directly by speaking to the student. It is recommended that the faculty member document any conversations with a student regarding their behavior. If the student does not adjust their behaviors, the faculty member should ask the student to leave the classroom or speak with the student at the end of class and provide written documentation immediately to the department chair, dean, and provost or their designee. A written summary statement should be provided to the student before the next class meeting outlining the conditions under which the student may return to the class, if allowed to do so, or notifying the student that the faculty member, in consultation with the department chair and dean, is recommending that the student be permanently withdrawn from the class. The provost or their designee will ask the student for a written summary of class events. After reviewing materials submitted by the student and the faculty member, the provost or their designee will refer the matter to the Director of Student Conduct and the Conduct Hearing Board. If the CHB determines that the student should be permanently withdrawn from the class, the chair of the CHB will notify the student in writing. The student may appeal the CHB decision to the Conduct Appeal Board. ~~The decision of the associate vice chancellor is final.~~ The CAB's decision is final.

Student Handbook (2021-22, pp. 73) – PROPOSED REVISIONS

CLASSROOM BEHAVIOR

~~11.1 Disrupting classroom activity and/or other university functions by operating cellular technology, including, but not limited to, unauthorized use of phones, tablets, MP3 players, laptops, pagers, beepers, etc. in classrooms, libraries and labs.~~ Disrupting classroom activity and/or other university functions in any way is prohibited. This includes, but is not limited to, the operation of cellular technology through the unauthorized use of phones, tablets, mp3 players, laptops, pagers, beepers, etc. in classrooms, libraries, and labs.

OBSTRUCTING OR DISRUPTING TEACHING, RESEARCH OR OTHER UNIVERSITY ACTIVITIES

~~12.1 Obstructing or disrupting teaching, research, or other university activities on university premises. Obstruction and/or disruption may occur through verbal abuse, obscenities, or alarm; making unreasonable noise; creating a hazardous or lewd condition by any act which serves no legitimate purpose as defined by the university.~~ Obstructing or disrupting teaching, research, or other university activities on university premises is prohibited. Obstruction and/or disruption may occur through alarming others; making unreasonable noise; creating a hazardous or lewd condition by any act which violates applicable university policy or regulation. Care must be exercised in order to preserve freedoms of speech and expression as articulated in current legal standards.

13.1 Management of disruptive behavior in the classroom is left to the discretion and supervision of the individual faculty member. It is recommended that the faculty member make clear to the class in the syllabus and at an early class meeting that any behaviors that disrupt the teaching and/or educational process will not be tolerated. If a student displays such behavior the faculty member should confront the behaviors early and directly by speaking to the student. It is recommended that the faculty member document any conversations with a student regarding their behavior. If the student does not adjust their behaviors, the faculty member should ask the student to leave the classroom or speak with the student at the end of class and provide written documentation immediately to the department chair, dean, and provost or their designee. A written summary statement should be provided to the student before the next class meeting outlining the conditions under which the student may return to the class, if allowed to do so, or notifying the student that the faculty member, in consultation with the department chair and dean, is recommending that the student be permanently withdrawn from the class. The provost or their designee will ask the student for a written summary of class events. After reviewing materials submitted by the student and the faculty member, the provost or their designee will refer the matter to the Director of Student Conduct and the Conduct Hearing Board. If the CHB determines that the student should be permanently withdrawn from the class, the chair of the CHB will notify the student in writing. The student may appeal the CHB decision to the Conduct Appeal Board. ~~The decision of the associate vice chancellor is final.~~ The CAB's decision is final.

Appendix C

SECTION II CHAPTER 6 FACULTY AWARDS POLICY

Awards Granted by the Faculty Awards Committee

Each year the Faculty Awards Committee will seek nominations for and vote to give the following awards using criteria, guidelines, and procedures defined below.

1. University of North Carolina Board of Governors' Award for Excellence in Teaching: The Faculty Awards Committee will select finalists and a nominee for the statewide award.
2. University of North Carolina Board of Governors' Award for Excellence in Public Service: The Awards Committee will select finalists and a nominee for the statewide award.
3. University of North Carolina at Pembroke Outstanding Teaching Awards: The Awards Committee will make up to five such awards each year.
4. Adolph L. Dial Endowed Faculty Awards: The Awards Committee will make up to two awards each year for the Dial Award for Scholarship/Creative Work and the Dial Award for Community Service.
5. University of North Carolina at Pembroke Outstanding Teaching Award for Part-time Faculty: The Awards Committee will make up to one such award each year.
6. Undergraduate Research Mentor Award: The Awards Committee will make up to two awards each year.

Teaching Awards

Outstanding teaching is recognized by three kinds of awards. The first is the UNC Board of Governors Award for Excellence in Teaching. The Board of Governors authorizes this award, and one recipient is selected each year. The second is the UNCP Teaching Awards given to up to five faculty members each year. The third is the UNCP Part-Time Teaching Award given to up to one part-time faculty member each year.

The Board of Governors' Award for Excellence in Teaching

To underscore the importance of teaching and to encourage, identify, recognize, reward and support good teaching in the university, the Board of Governors created system-wide teaching awards designated "Board of Governors' Awards for Excellence in Teaching." One recipient is selected annually from each of the 16 constituent institutions of the University of North Carolina to receive a stipend and a citation.

Criteria

Outstanding teaching faculty stand out in all areas associated with teaching excellence. Outstanding teachers demonstrate enthusiasm and commitment to professional growth. Outstanding teachers are effective through clear course materials and presentations, varied instructional strategies, and suitable measures of student learning. Outstanding teachers are successful at engaging student interest, challenging students, and eliciting high levels of student achievement. The Board of Governor's Award (BOG Award) recognizes long-term teaching excellence while the UNCP Teaching Awards recognize teaching excellence in the two years preceding the granting of the award.

Eligibility

Those eligible for the BOG Award are full-time faculty members with tenure who have taught at least seven years at The University of North Carolina at Pembroke. The recipient must have demonstrated exceptional teaching ability over a sustained period of time, and must be in good standing at the university. Nominees must be teaching during the academic year in which they are nominated. A faculty member in Phased Retirement is ineligible for the BOG Award for Teaching Excellence. A faculty member on leave from teaching for one term during the academic year is eligible for consideration for the

BOG Award for Teaching Excellence. The Board of Governors' Award can be granted only once to a faculty member. Nominees for the Board of Governors' Award who **submit a portfolio and** do not receive that award are automatically nominated for the UNCP Teaching Awards in the same year, and finalists *not* chosen as the UNCP nominee for this award will automatically receive reconsideration for the following **academic year** BOG Award cycle.

Nominations and Procedures

Each Fall the Chair of the Faculty Awards Committee emails a call for nominations with an attached nomination form to the faculty listserv, to the student listserv (via Student Affairs office), and to alumni (via Director of Alumni Relations). **Nominees are submitted directly to the Provost's Office.** Prior to nominations being sent for consideration by the Provost's office, the personnel files of all nominees are reviewed by the Human Resource Department and the Office of General Counsel. Following this process, the Provost's Office will submit the list of eligible nominees to the chair of the Faculty Awards Committee. **The Chair of the Faculty Awards Committee and** corresponds with nominees according to the suggested schedule (see table below). Faculty, students, administrators and alumni are invited to submit nominations (by mail or electronically) to the **Provost's Office** ~~Chair of the Faculty Awards Committee~~. Individuals cannot nominate themselves. Members of the Faculty Awards Committee cannot submit nominations. **The spouse of a faculty member may not submit nominations for their spouse.** The nomination form or letter explains why the nominee deserves this prestigious award. The basis for nomination must be demonstrated excellence in teaching and a record of accomplishments and contributions in teaching over a sustained period of time.

To be considered for the Board of Governors Award for **Excellence in Teaching** a nominee must submit to the Chair of the Faculty Awards Committee a **digital** portfolio of supporting materials ~~in a three-ring binder (1-2 inches) with dividers~~. Each candidate's portfolio includes the following materials:

1. a current resume or curriculum vitae
2. copies of self-evaluations for the three years preceding the nomination
3. copies of Department Chair's evaluations for the three years preceding the nomination
4. a statement of teaching philosophy (approximately four pages, double-spaced), including comments about how the philosophy is carried out in practice and how other professional activities relate to teaching
5. four letters of recommendation from two colleagues and two former students in support of the nomination ~~(the faculty nominee leaves this notebook section empty)~~. BOG candidates should ask that letters of recommendation be sent directly to the Chair of the Faculty Awards Committee who **inserts** ~~places~~ these in the **digital** portfolio along with the original letter of nomination. The FAC will only consider the first four letters of recommendation received (two from colleagues and two from former students). Any additional letters will not be considered in the FAC review of the candidates. **Persons submitting a letter of nomination may not also submit a letter of recommendation for the same candidate.**
6. copies of syllabi and relevant course materials, including assignments and representative student work, from three different regularly taught courses.
7. ~~the~~ summary statistics and ~~the~~ comments from ~~the five most recent sets~~ **the five most recent years** of student evaluations; ~~a set is defined as evaluations from all courses taught in a given academic year, as described under "Schedule of Student Evaluations" in the Faculty Handbook.~~ ~~(The faculty nominee leaves this notebook section empty and asks the Department Chair or Dean to submit these materials to the Chair of the Faculty Awards Committee).~~ **The Chair of the Faculty Awards Committee adds the student evaluation reports to the portfolio.**
8. documentation of any professional activities which exhibit a commitment to teaching beyond the classroom, such as publications, presentations, and grant writing. ~~The Chair of the~~

~~Awards Committee places the nomination letter, support letters, and the student evaluation reports in the portfolio.~~

9. Copies of Peer Evaluation Committee Reports such as those conducted for Contract Renewal Evaluations, Promotion and Tenure Evaluations, or Post-Tenure Review Evaluations.

After naming two finalists, the Faculty Awards Committee will conduct classroom observations of both finalists. After selecting the BOG nominee, the Committee will forward to the Office of Academic Affairs the digital portfolio of the nominee and a 500-word letter in support of the nominee. The name of the nominee must remain confidential until the UNC BOG announces the statewide awards. At the annual Faculty Appreciation Banquet Dinner, the BOG Award winner assists the Provost in presenting Faculty Awards.

Suggested Schedule: Board of Governors' Award

Late August	Faculty Senate Chair convenes Faculty Awards Committee
Early-September	Call for nominations from Chair of Faculty Awards
Mid- By September 10	Nominations due to Provost
Mid-September	Approved Nominations due to Faculty Awards Chair
Mid-October	Teaching portfolios due
Late October	Two finalists selected. Nominees not selected will be automatically considered for a UNCP Teaching Award.
Mid- November	Classroom observations completed.
Late-November/ Early December	BOG nominee selected at a meeting of the Awards Committee; BOG nominee and other finalists notified by Awards Committee Chair; nominee's digital portfolio and letter submitted to Office of Academic Affairs.
Late January/ Early-February	Nominee's materials must be received by the President of the University.
February	The digital portfolio of the BOG runner-up will be retained for consideration for UNCP Teaching Awards and for the BOG Award in the following year.
April/May	BOG Luncheon in Chapel Hill, and BOG Award publicized at UNCP
Early May	BOG recipient recognized at the Faculty Appreciation Dinner

Responsibilities of Award Recipients

The recipient of the Board of Governors' Award for Excellence in Teaching serves as Grand Marshal at Commencement in the year of the award. The recipient is expected to deliver the commencement address at the following Winter Commencement. The recipient of the BOG Award is also available to faculty and students for presentations and workshops on teaching.

The Board of Governors' James E. Holshouser, Jr. Award for Excellence in Public Service

The Board of Governors' James E. Holshouser, Jr. Award for Excellence in Public Service was created in 2007 to encourage, identify, recognize, and reward public service by faculty of the University.

Criteria

- Faculty members of any of the 17 institutions of the University of North Carolina are eligible.
- Sustained, distinguished, and superb achievement in university public service and outreach, and contributions to improving the quality of life of the citizens of North Carolina.
- The creativity and impact of a nominee's achievements are of a magnitude that greatly exceeds the normal accomplishments of a productive faculty.

Nominations and Procedures

Each spring the Chair of the Faculty Awards Committee emails a call for nominations with an attached nomination form to the faculty listserv, to the student listserv (via Student Affairs office), and to alumni (via Director of Alumni Relations) and corresponds with nominees according to the suggested schedule (see table below). Faculty, students, administrators and alumni are invited to submit nominations (by mail or electronically) to the Chair of the Faculty Awards Committee. Individuals cannot nominate themselves. **The spouse of a faculty member may not submit nominations for their spouse.** Members of the Faculty Awards Committee cannot submit nominations. The nomination form or letter explains why the nominee deserves this prestigious award. The basis for nomination must be demonstrated excellence in public service and a record of accomplishments and contributions in public service over a sustained period of time.

To be considered for the Board of Governors **James E. Holhauser, Jr.** Award, a nominee must submit to the Chair of the Faculty Awards Committee a **digital** portfolio of supporting materials **in a three-ring binder (1-2 inches) with dividers**. Each candidate's portfolio includes the following materials:

1. a current resume or curriculum vitae
2. a copy of the self-evaluation from the two most recent academic years
3. a summary self-evaluation of community service in recent years
4. documentation of service activities, such as conference programs, flyers, Brave Bulletin coverage, photo/videos, and/or newspaper articles, where available and appropriate
5. one letter of documentation from a qualified individual, such as a partner in one major area of public service; the letter addresses the writer's connection with the nominee and assesses the quality of the nominee's contributions
6. other accomplishments relevant to the award for no longer than the past seven years.

After selecting the BOG nominee, the Committee will forward to the Office of Academic Affairs the **digital** portfolio of the nominee and a 500-word letter in support of the nominee. The nominee will go on to be eligible for the state-wide award given in October.

Suggested Schedule: Board of Governors' James E. Holhauser Award

Mid-January	Call for nominations
Mid-February	Nominations due
Mid-March	Digital Portfolio due
Early-April	UNCP nominee selected at a meeting of the Awards Committee; BOG nominee and other finalists notified by Awards Committee Chair; nominee's digital portfolio and letter submitted to Office of Academic Affairs.
Mid-April	Nominee's digital portfolio, with photo and support letter, must be received by the President of the University.
October	Presentation of the award at a Board of Governors meeting in Chapel Hill, and UNCP BOG James E. Holhauser nominee publicized at UNCP.

The University of North Carolina at Pembroke Outstanding Teaching Awards

To underscore the importance of teaching and to encourage, identify, recognize, reward, and support good teaching in the University, the Board of Governors funds up to five UNC Pembroke Outstanding Teaching awards each year.

Criteria

Outstanding teaching faculty stand out in all areas associated with teaching excellence. Outstanding teachers demonstrate enthusiasm and commitment to professional growth. Outstanding teachers are effective through clear course materials and presentations, varied instructional strategies, and suitable measures of student learning. Outstanding teachers are successful at engaging student interest, challenging students, and eliciting high levels of student achievement. The UNCP Outstanding Teaching Awards recognize excellence in the two years preceding the granting of the award.

Eligibility

Those eligible for the UNCP Outstanding Teaching Award are full-time teaching faculty who have taught at UNCP for at least two years prior to the year of nomination. Nominees must hold full-time faculty appointments in the current year. Nominees must have received no teaching awards at UNCP in the previous four years.

Nominations and Procedures

Each Spring the Chair of the Faculty Awards Committee emails a call for nominations with an attached nomination form to the faculty listserv, to the student listserv (via Student Affairs office), and to alumni (via Director of Alumni Relations) and corresponds with nominees according to the suggested schedule (see table below). Faculty, students, administrators, staff members and alumni are invited to submit nominations (by mail or electronically) to the Chair of the Faculty Awards Committee. Individuals cannot nominate themselves. Members of the Faculty Awards Committee cannot submit nominations. **The spouse of a faculty member may not submit nominations for their spouse.** The nomination form or letter explains why the nominee deserves this award. The basis for nomination must be teaching excellence in the two years preceding the granting of the award. Nominees for the Board of Governors' Award for Excellence in Teaching who submit a portfolio and do not receive that award are automatically nominated for the UNCP Teaching Awards. To be considered for the UNCP Teaching Award, a nominee must submit to the Chair of the Faculty Awards Committee a digital portfolio of supporting materials ~~in a three ring binder (1-2 inches) with dividers~~. Each candidate's portfolio includes the following materials:

1. a current resume or curriculum vitae
2. copies of self-evaluations for the two years preceding the nomination
3. copies of department chair's evaluations for the two years preceding the nomination
4. a statement of teaching philosophy (approximately four pages, double-spaced), including comments about how the philosophy is carried out in practice and how other professional activities relate to teaching
5. copies of syllabi and relevant course materials (e.g. handouts, tests, student papers/projects) from three regularly taught courses
6. the summary statistics and comments from the two most recent sets of student evaluations (a "set" is all of the courses taught in a given semester)
7. two letters of recommendation from one colleague and one former student in support of the nomination ~~(the faculty nominee leaves this notebook section empty)~~. The FAC will only consider the first two letters of recommendation received (one from colleagues and one from former students). Any additional letters will ~~not be placed in the portfolio and will~~ not be considered in the FAC review of the candidates. Candidates should ask that letters of recommendation be sent directly to the Chair of the Faculty Awards Committee who ~~places~~ inserts these in the digital portfolio along with the original letter of nomination. **Persons submitting a letter of nomination may not also submit a letter of recommendation for the same candidate.**

~~The Chair of the Awards Committee places the nomination letter at the front of the portfolio.~~ After the Committee selects the Award recipients, the Chair notifies the Office of Academic Affairs, the award recipients, and candidates who did not receive awards. At the annual Faculty Appreciation

~~Banquet Recognition Dinner in May~~, the Provost recognizes Award recipients. Award recipients will receive an honorarium.

Suggested Schedule: UNCP Teaching Awards

- Mid-January: Announcement of awards and request for nominations by FAC
Early-February: Deadline for receipt of nominations by the chair of the FAC
Early-March: Deadline for receipt of portfolios by the chair of FAC
Mid-April: The Faculty Awards Committee selects up to five award recipients. The ~~Office of Academic Affairs~~ Chair of the Faculty Award Committee notifies ~~The Office of Academic Affairs~~, award recipients, and other nominees ~~are notified by the Chair of the Faculty Awards Committee~~.
Early May: ~~The Awards Committee returns portfolios~~. Recipients of the awards are announced at the Faculty Appreciation ~~Banquet~~dinner.

The University of North Carolina at Pembroke Outstanding Teaching Award for Part Time Faculty

This award was created in spring 2010 to recognize the achievements and successes of part time faculty.

Criteria

Like full time faculty, outstanding part time teachers demonstrate enthusiasm and commitment to professional growth, are effective through clear course materials and presentations, and demonstrate varied instructional strategies. Outstanding part time teachers are successful at engaging student interest, challenging students, and eliciting high levels of student achievement.

Eligibility

To be eligible for the UNCP Outstanding Teaching Award for Part Time Faculty, a nominee must currently be teaching less than a ~~four-course~~~~four course~~ load and must have taught at UNCP for at least two years prior to the year of nomination. Recipients may not be eligible to win this award again for three full academic years.

Nominations and Procedures

Each spring, the Chair of the Faculty Awards Committee e-mails a call for nominations with an attached nomination form to the faculty listserv, to the student listserv (via Student Affairs office), and to alumni (via Director of Alumni Relations) and corresponds with nominees according to the suggested schedule (see table below). Faculty, students, administrators, staff members, and alumni are invited to submit nominations (by mail or electronically) to the Chair of the Faculty Awards Committee. Individuals cannot nominate themselves. Members of the Faculty Awards Committee cannot submit nominations. ~~The spouse of a faculty member may not submit nominations for their spouse~~. The nomination form or letter explains why the nominee deserves this award.

To be considered for the UNCP Teaching Award for Part Time Faculty, a nominee must submit to the Chair of the Faculty Awards Committee a ~~digital~~ portfolio of supporting materials ~~in a three ring binder (1-2 inches) with dividers~~. Each candidate's portfolio includes the following materials:

1. a current resume or curriculum vitae
2. a statement of teaching philosophy (approximately four pages, double-spaced), including comments about how the philosophy is carried out in practice and how other professional activities relate to teaching
3. copies of syllabi and relevant course materials (e.g. handouts, tests, student papers/projects) from three regularly taught courses

4. ~~the~~ summary statistics and comments from the two most recent ~~years~~sets of student evaluations (a “set” is all of the courses taught in a given semester). The nominee asks the Department Chair or Dean to submit these materials to the Chair of the Faculty Awards Committee. The Chair of the Faculty Awards Committee inserts the student evaluation reports in the digital portfolio. ~~places the nomination letter at the front of the portfolio.~~
5. two letters of recommendation from one colleague and one former student in support of the nomination (~~the faculty nominee leaves this notebook section empty~~). The FAC will only consider the first two letters of recommendation received (one from colleagues and one from former students). Any additional letters will not be ~~placed in the portfolio and will not be~~ considered in the FAC review of the candidates. Candidates should ask that letters of recommendation be sent directly to the Chair of the Faculty Awards Committee who ~~places~~inserts these in the portfolio along with the original letter of nomination. Persons submitting a letter of nomination may not also submit a letter of recommendation for the same candidate.

After the Committee selects the Award recipient, the Chair notifies the Office of Academic Affairs, the award recipients, and candidates who did not receive awards. At the annual Faculty Recognition Dinner ~~in May~~, the Provost recognizes Award recipients. Award recipients will receive an honorarium.

Adolph L. Dial Endowed Awards

The Adolph L. Dial Awards have been established to recognize and honor an outstanding UNC Pembroke individual faculty member who has distinguished himself/herself in one of the following areas: Scholarship/Creative Work and Community Service. One award in each area may be presented at fall convocation each year. Each recipient will receive an honorarium. Joint award nominations (i.e., two people nominated together for the same award) will not be accepted.

Dial Awards Eligibility

1. The recipients must be members of the full-time teaching faculty of The University of North Carolina at Pembroke.
2. The recipients must be in current service at the University, and the award must be presented for work performed while in service at the University.
- ~~3. The award must be presented for work performed while in service at the University~~
- 4.3. An award recipient shall be eligible to receive the same award a second time after a period of seven years.

Dial Awards Criteria

1. Award for Scholarship/Creative Work: Scholarship includes activities/accomplishments such as publication in peer reviewed journals in one’s discipline, scholarly books within one’s discipline, chapters within scholarly books, grant applications, presentations of scholarship at meetings of professional organizations within one’s discipline. Creative work includes activities/accomplishments such as painting, sculpture, film, drama, musical composition, choreography of a dance, poetry, a novel, creative reporting, or creative media programming.
2. Award for Community Service: Community Service involves significant accomplishments/activities that make use of one’s professional skills to benefit the community and the region served by the University.

Dial Awards Nominations and Procedures

Each spring the Chair of the Faculty Awards Committee emails a call for nominations with an attached nomination form to the faculty listserv, to the student listserv (via Student Affairs office), and to alumni (via Director of Alumni Relations) and corresponds with nominees according to the suggested schedule (see table below). Faculty, students, administrators, and alumni are invited to submit nominations (by

mail or electronically) to the Chair of the Faculty Awards Committee. Individuals cannot nominate themselves. Members of the Faculty Awards Committee cannot submit nominations. **The spouse of a faculty member may not submit nominations for their spouse.** The nomination form or letter explains why the nominee deserves this award.

To be considered for the Dial Award for Scholarship or Creative Work, a nominee must submit to the Chair of the Faculty Awards Committee a **digital** portfolio. ~~in a three-ring binder (1-2 inches) with dividers.~~ **Each candidate's portfolio includes** the following materials:

1. a current resume or curriculum vitae
2. copies of self-evaluations for the two most recent academic years
3. A few samples of recent scholarship or creative work, such as refereed journal articles, book chapters, conference papers, or programs from juried shows or performances.
4. A brief explanation from the candidate about the quality of the venues (publishers, journals, professional meetings, conferences, performances, galleries, exhibits) in which scholarly or creative works appear.
5. One letter of support from a qualified peer in the nominee's discipline, which addresses the writer's connection with the nominee and the field of study and ~~accesses~~ the quality of the nominee's work and/or the quality of the venue in which it appears. The FAC will only consider the first letter of recommendation received. Any additional letters will not be ~~placed in the portfolio and will not be~~ considered in the FAC review of the candidates. Candidates should ask that letters of recommendation be sent directly to the Chair of the Faculty Awards Committee who ~~places~~ **inserts** these **letter** in the **digital** portfolio along with the original letter of nomination. **Persons submitting a letter of nomination may not also submit a letter of recommendation for the same candidate.**
6. Reviews of work in professional publication, by recognized critics or experts, peer reviewed shows, newspaper or magazine reviews of creative work, and/or letters of acceptance for juried exhibits or productions (if available).

A Candidate for the Dial Award for Community Service ~~may~~**must** submit to the Chair of the Faculty Awards Committee a **digital** portfolio ~~in a three-ring binder (1-2 inches)~~ with the following materials:

1. a current resume/curriculum vitae
2. a copy of the self-evaluation from the two most recent academic years
3. a summary self-evaluation of community service in recent years
4. documentation of service activities, such as conference programs, flyers, Brave Bulletin coverage, photo/videos, and/or newspaper articles, where available and appropriate
5. One letter of documentation from a qualified individual, such as a partner in one major area of community service; the letter addresses the writer's connection with the nominee and ~~accesses~~ the quality of the nominee's contributions. The FAC will only consider the first letter of documentation received. Any additional letters will not be ~~placed in the portfolio and will not be~~ considered in the FAC review of the candidates. Candidates should ask that letters of documentation be sent directly to the Chair of the Faculty Awards Committee who ~~places~~ **inserts** these **letter** in the **digital** portfolio along with the original letter of nomination. **Persons submitting a letter of nomination may not also submit a letter of recommendation for the same candidate.**
6. other accomplishments relevant to the award for no longer than the past seven years.

~~The Chair of the Awards Committee places the nomination letter at the front of each portfolio.~~ After the Committee selects the Award recipients, the Chair notifies the Office of Academic Affairs, the award recipients, and candidates who did not receive awards. At the Faculty **Appreciation Banquet** ~~Recognition Dinner in May~~, the Provost recognizes Award recipients.

Suggested Schedule for Dial Awards:

Mid-January	Announcement of awards and request for nominations by the Chair of the Faculty Awards Committee.
Early-February	Deadline for receipt of nominations by the Chair of the Faculty Awards Committee
Early-March	Deadline for receipt of portfolios by the Chair of Faculty Awards Committee
Mid-April	The Offices of Academic Affairs and University Relations, awards recipients, and other nominees are notified by the Chair of the Faculty Awards Committee.
Early May	Recipients of the awards are announced at the Faculty Appreciation Banquet Dinner
May	The Awards Committee returns portfolios, except for faculty who wish to be considered a second time.

The Undergraduate Research and Creativity Mentor Award (URCMA)

The Undergraduate Research and Creativity Mentor Award was established by the Pembroke Undergraduate Research and Creativity (PURC) Council in 2018 to recognize faculty excellence in promoting undergraduate research. The Undergraduate Research and Creativity Mentor Award was moved to the Faculty Awards Committee in 2023.

Criteria

Excellent undergraduate research mentors make significant contributions to forwarding undergraduate research, creative scholarship, and entrepreneurial scholarship outside the classroom/not-for-credit. A faculty's own research/creative achievements are not the primary consideration for this award. Excellence in undergraduate research/creativity mentoring can be demonstrated by supporting undergraduate researchers/creators, and encouraging mentoring relationships with undergraduate students, particularly if a mentor supports and influences students' educational and career paths. Exemplary mentors demonstrate continued success in helping students produce tangible results that may include peer-reviewed publications, student presentations, awards, scholarships, grant writing and execution, workshops, and exhibitions. Excellent undergraduate mentors support students through their availability, attentiveness, encouragement, and understanding. A faculty member that demonstrates leadership in the promotion of undergraduate research on campus is also eligible for this award.

Eligibility

This award is limited to tenure or tenure track faculty who are employed full time at UNCP. Recipients shall have been at UNCP for at least two years before consideration shall be given for this award. The URCM award shall not be awarded to a single individual more than one consecutive year in a row. An individual can receive this award no more than three times per decade. Up to two URCM awards may be given per year. The Faculty Awards Committee will make every effort to ensure the URCM awards are presented by as many areas and disciplines as possible to encourage and support faculty mentorship of students across the entire university.

Nominations and Procedures

Each Spring the Chair of the Faculty Awards Committee emails a call for nominations with an attached nomination form to the faculty listserv, to the student listserv (via Student Affairs office), and to alumni (via Director of Alumni Relations) and corresponds with nominees according to the suggested schedule (see table below). Faculty, students, administrators, staff members and alumni are invited to submit nominations (by mail or electronically) to the Chair of the Faculty Awards Committee. Individuals cannot nominate themselves. Members of the Faculty Awards Committee cannot submit nominations. The spouse of a faculty member may not submit nominations for their spouse. The nomination form or letter explains why the nominee deserves this award. The basis for nomination must be demonstrated

excellence in undergraduate research/creativity mentoring outside the classroom/not for credit. To be considered for the Undergraduate Research and Creativity Mentor Award, a nominee must submit to the Chair of the Faculty Awards Committee a portfolio of supporting materials. Each candidate's portfolio includes the following materials:

1. One-to-two-page summary of undergraduate research/creativity mentoring work
2. two letters of recommendation from one colleague and one student in support of the nomination. The FAC will only consider the first two letters of recommendation received (one from colleagues and one from former students). Any additional letters will not be considered in the FAC review of the candidates. Candidates should ask that letters of recommendation be sent directly to the Chair of the Faculty Awards Committee who inserts letters in the digital portfolio along with the original letter of nomination. Persons submitting a letter of nomination may not also submit a letter of recommendation for the same candidate.

After the Faculty Awards Committee selects the Award recipient(s), the Chair notifies the Director of the Pembroke Undergraduate Research and Creativity (PURC) Council and the Office of Academic Affairs, the award recipients, and candidates who did not receive awards. The award recipient(s) will be recognized at the PURC Symposium and at the Faculty Appreciation Banquet.

Suggested Schedule: Undergraduate Research Mentor Awards

- early-January: Announcement of awards and request for nominations by FAC
late-January: Deadline for receipt of nominations by the chair of the FAC
Mid-February: Deadline for receipt of portfolios by the chair of FAC
Early March: FAC selects up to two award recipients and informs PURC and Academic Affairs. FAC chair notifies award recipients and other nominees.
April: Undergraduate Research and Creativity Mentor Awardees recognized at the Pembroke Undergraduate Research and Creativity Symposium.
Early May: Recipients of the awards are recognized at the Faculty Appreciation Banquet.

Professor Emeritus Status

~~Faculty Emeritus shall be an honorary designation for those faculty members and administrative personnel who have retired after at least ten years of distinguished service to The University of North Carolina at Pembroke. Faculty Emeritus status entitles the holder to commensurate rights and privileges.~~

Eligibility for Faculty Emeritus

~~Faculty Emeritus status shall be conferred only upon those persons whose contributions and service to the University have been distinguished. Distinguished faculty are those whose service has been characterized by high professional achievement and extraordinary and meritorious contributions to the fulfillment of the university mission. Due to the honor associated with the designation, emeritus status is not considered as automatic. Successful candidates for consideration for the emeritus designation will have a consistent record of quality performance in the following areas: 1) a recognized record of outstanding teaching and educational contributions, 2) a substantive record of scholarly achievement commensurate with national and international standards within the specific discipline, and 3) evidence of significant service to the University and to the respective discipline.~~

~~Those retirees eligible for consideration include full-time, tenured faculty with rank (assistant, associate, or professor) and professional administrative personnel who hold academic rank. Although a longer time is preferable, the minimum length of service for the nominees eligible to be considered is ten years at The University of North Carolina at Pembroke. Faculty members must have completed phased retirement before consideration for emeritus status. A retired Chancellor may be awarded Chancellor Emeritus status by action of the Board of Trustees.~~

For purposes of determining eligibility for faculty emeritus status, retired means separation from employment following the submission of a signed and dated letter indicating the intention to retire from The University of North Carolina at Pembroke as of a specific date. Faculty who retire from UNC Pembroke and who are presently employed at another academic institution, are not eligible for faculty emeritus status at UNC Pembroke until they are fully retired from that institution.

Procedure

Nominations for faculty emeritus appointments are initiated at the department level. Upon receipt of notification of retirement, the department chair shall invite the faculty member to submit a curriculum vitae. Departmental colleagues may also nominate a retiring faculty member for emeritus status by submitting a letter of nomination to the department chair. Following a positive consultation with the departmental faculty, the chairperson may submit a letter of nomination to the appropriate dean, who may recommend to the Provost and Vice Chancellor for Academic Affairs. The Provost shall recommend to the Chancellor, who shall, in turn, recommend to the Board of Trustees for approval.

Nominations for emeritus appointments of administrators are initiated by the administrator's supervisor upon notification of retirement. Upon receipt of the administrator's curriculum vitae, the supervisor shall submit a letter of nomination to the Provost and Vice Chancellor for Academic Affairs. The letter shall include a brief description of the nominee's distinguished contributions to the University. The Provost's recommendations for emeritus status for administrators shall be forwarded to the Chancellor. Upon the approval of the Chancellor, the recommendation is forwarded to the Board of Trustees for approval. Should the Provost and the Chancellor decline to approve the nomination, the recommendation will not be forwarded to the Board of Trustees.

Individuals cannot nominate themselves. A letter of nomination must include a complete rationale for the nomination for that specific award. Letters may be delivered electronically. The Provost shall announce the names of those persons approved by the Board of Trustees and awarded emeritus status at the Faculty Recognition Dinner.

Rights and Privileges

The faculty emeritus designation confers the following rights and privileges:

- Access to the Bookstore, Library, and Gymnasium during free access periods. Emeritus faculty may retain a computer account upon notification to the Division of Information Technology;
- 1. — A free parking permit for any faculty area on campus. The permit is non-transferable between individuals, but may be transferred from one vehicle to another owned by the same faculty member. Each permit will be numbered and will show no expiration date;
- 1. — Membership in the Retired Faculty Club;
- 1. — Inclusion in the University Catalog, the Campus Directory, and all other formal listings of the faculty;
- 1. — Invitations to University Commencement, University Convocation, and other similar events;
- 1. — Eligibility to march, wearing appropriate regalia, in University commencement exercises and other University formal processions, as active faculty where appropriate;
- 1. — The opportunity to purchase tickets for University athletic and cultural events at faculty/staff rates;
- 1. — Receipt of University and Alumni Publications; and
- 1. — Office space and resources, including office supplies, use of equipment, photocopy cards, and telephone and Internet access, for those emeritus faculty who wish to remain active in

~~scholarly or other creative work and/or service to the University to the extent available and subject to the approval of the department chair and dean.~~

Faculty Awards Committee

Membership of the Faculty Awards Committee

1. The Faculty Awards Committee has seven elected faculty members, one from each division and one member at-large from a department not represented by the divisional representatives. All are elected by the general faculty. Faculty Awards Committee members will be elected according to the procedures outlined in Article V, Sect. ~~2 A.1 and 2-3~~ A.2 of the Faculty Senate Bylaws.
2. Faculty representatives on the committee are elected for staggered two-year terms.
3. Membership on the committee will be restricted to full-time faculty and those participating in phased retirement who have been teaching at The University of North Carolina at Pembroke for at least two years.

Election and Operation of the Faculty Awards Committee

1. A person may serve two, but no more than two, consecutive two-year terms.
2. The committee chair will be elected by the committee from among the returning members at the last meeting of each year. A committee member should have served on the committee for more than one year before becoming committee chair if possible.
3. A vice chair will be selected from among the members of the committee. The vice chair will become the committee chair when the committee chair's term expires whenever possible.
4. The Chair of the Faculty Senate will convene the Faculty Awards Committee in the fall at the beginning of the academic year.
5. A committee member who resigns or one who fails to fulfill their responsibility to discharge the duties of the committee will be replaced according to the election procedures of the Faculty Senate.
3. Members cannot be considered for any award during their terms of service.
4. The Faculty Awards Committee should regularly review the criteria, guidelines, and procedures for nomination and selection relating to all faculty awards, and it should recommend changes to the Faculty Senate.
5. Members of the Faculty Awards Committee cannot nominate anyone for an award, nor can they write letters of recommendation for anyone considered for an award.
6. The Faculty Awards Committee will publicize the availability of the various awards each year in order to ~~insure~~ensure an adequate pool of nominees for each award. Requests for nominations should be widely distributed.

Appendix D

Curriculum Proposals Passed By AAC February 15, 2023 and/or Curriculum Subcommittee
February 2, 2023

- a. **From the Department of Economics and Decision Sciences -
new course proposals**
 1. **ECN 3400 (Law and Economics)**
 2. **ECN 4600 (Business Forecasting)**
2. **Approved Curriculum Proposals for Information**
 - a. **From the Department of American Indian Studies**
 1. **Program Revision: American Indian Studies, B. A.**
 - b. **From the Department of Kinesiology**
 1. **Course Deletion: EXER 6200 (Graduate
Comprehensive Examination)**
 2. **Course Revision: HLTH 3660 (Health Advocacy)**
 - c. **From the Department of History**
 1. **Course Revision: HST 3000 (Historical Practice and
Theory)**
 2. **Course Revisions: HST 3640 (Civil Rights Movement),
HST 3870 (Modern Mexico), HST 4080 (Indigenous
Communities in Asia), and HST 4740 (Introduction to
Public History)**

3. Course Deletions: HST 4210 (History of Modern Germany, 1866 to the Present) and HST 4220 (The Second World War)

d. From the Department of Political Science and Public Administration

1. Course Revision: PLS 3050 (Public Opinion and Elections in the American Political System)

e. From the Department of Sociology & Criminal Justice

1. Course Revisions: SOC 2220 (Technology and Society), SOC 3130 (The Community and Urban Sociology), SOC 3180 (Community Development), and SOC 3960 (The Sociology of Everyday Life)

Appendix E



Faculty Senate Report March 1, 2023 Graduate Council

Graduate Council met February 20, 2023. Below is a summary of items particularly relevant to Senate members (Note: items from unapproved minutes).

Dr. Cecilia Lara was welcomed to the Graduate Council

Dr. Elise Dixon (guest) discussed potential future writing workshops for graduate students

I. The following Graduate Faculty statuses were approved:

Last Name	First	Deg	Dept	Program	Status
Chambers	Elisha	PhD	Kinesiology	Occupational Therapy	Full
Calabrese	Carmen	PhD	MMIB	MBA	Adjunct
Kim	Junyong	PhD	Acct & Finance	MBA	Full
Noman	Abdullah	PhD	Acct & Finance	MBA	Full

II. **Proposal:** The following were approved by a majority

- **EDN 5480- Advanced Educational Theory and Trends:** Course revision
Catalog Description: This course includes the study of core educational philosophies and their impact of pedagogical approaches and curriculum design, the purpose of education and its relationship to society, and the examination of contemporary trends in education. Advanced teacher candidates will examine both recent scholarship and innovative pedagogies to better implement innovative pedagogical practices, including transformative uses of technology to create positive learning environments; create educational spaces in which diverse learning experiences are valued and promoted; and utilize research to reflect on teaching practices. Topics will be addressed in a way designed to facilitate academic learning and inclusive classroom experiences for a diverse array of learners, aligned with advanced professional standards with particular attention to diversity, equity, and inclusion.
- **Rationale:** This course is now being included as one of the core classes for the Advanced MAEd Shared Core. These changes are being requested to better align the course title and description to the goals and objectives of the Shared Core and to better reflect the content covered in the course.
- **Doctor of Nursing Practice (DNP) in Population Health- [Program Proposal](#)**
 - **Catalog Description:** The Doctor of Nursing Practice program with a concentration in Population Health, is rooted in the School of Nursing and

UNCP's service to and appreciation of the multi-ethnic regional society it serves. Graduates will have the education and leadership to assess inequities and apply creative and evidence-based solutions. The DNP in Population Health allows the graduate to influence health practice, apply evidence-based interventions, and translate research into innovative practices in any population. Additionally, the DNP in Population Health curriculum guides the student to mastery in immersive, experiential education experiences. Students in the DNP in Population Health program will analyze, experience, and plan evidence-based health and safety improvement projects in a wide variety of service sectors. The student experience culminates in the creation, implementation, and dissemination of the DNP Project. The final DNP project provides an opportunity for the student to integrate their new skills into practice and to demonstrate many of the principles of nursing scholarship and the competencies delineated in the DNP Essentials. The integration of these new or refined skills improves outcomes through organizational/systems leadership, quality improvement processes, and the translation of evidence into practice.

- Proposed curriculum for DNP program:
 - [NUR 6000](#) - LEC - Population and Public Health Theory: Problem Discovery
 - [NUR 6010](#) - LEC - Advanced Nursing Health Policy, Practice, and Ethics
 - [NUR 6020](#) - LEC - Evidence-Based Practice, Research Methods, and Clinical Data Management
 - [NUR 6031](#) - CLN - Clinical Practicum I: Organizational and Public Health Systems Leadership
 - [NUR 6032](#) - CLN - Clinical Practicum II: Population Assessment and Health Promotion Modeling
 - [NUR 6033](#) - CLN - Clinical Practicum III: Population Intervention Planning, Implementation, and Evaluation Strategies
 - [NUR 6034](#) - CLN - Clinical Practicum IV: Project Evaluation and Dissemination
 - [NUR 6101](#) - LEC - Nursing Inquiry: DNP Project 1
 - [NUR 6102](#) - LEC - Nursing Inquiry: DNP Project 2
 - [NUR 6103](#) - LEC - Nursing Inquiry: DNP Project 3

- **PAD 5520- Principles of Budgeting and Finance:** remove PAD 5080 as prerequisite
 - **Course description:** Focus on the fiscal aspects of public sector administration including: analysis of the sources of revenue for public programs; review of budgeting processes and important budget functions (e.g., cost-benefit analysis, capital budgeting and debt administration); examination of the strategies and tactics used by various governmental actors in their efforts to maximize agency policy objectives.

 - **Rationale:** We found the prerequisites to be ineffective in providing desired knowledge. They served as a barrier without any added value.

- **SWK 5060- Social Work Practice with Individuals:** add SWK 5050 as a prerequisite

Course description: This course emphasizes social work concepts and fundamental skills of practice with individuals and their families. Students will learn a problem solving process that includes problem identification, needs and strengths assessments, planning, intervention, termination, and evaluation. Skills in relationship building, interviewing, and recording and documentation will be reviewed. Knowledge and skills relevant to practice with populations at risk including women, people of color, those who are gay and lesbian, and/or are economically impoverished will be emphasized. Issues of oppression, diversity, social justice, values, and ethics will be integrated throughout the course. Attention will also be given to the evolution of social work practice from an historical perspective.

Rationale: adding the prereq to help ensure students take classes in the correct sequence

- **SWK 5300- Foundation Practicum I and Seminar:** add SWK 5050 as a prerequisite
Course Description: This is the first course of two foundation practica that enable students to apply master's level coursework in a generalist practice setting. Students, agency supervisors, and faculty field instructors plan activities that will support the development of generalist skills as specified in individualized learning contracts. Students will be exposed to a variety of social work roles and responsibilities. The graduate field instruction includes a seminar that will meet periodically throughout the semester. The purpose of the seminar will be for students to share field experiences and to relate them to real world experiences.
Rationale: adding the prereq to help ensure students take classes in the correct sequence

III. Graduate School Report: Dr. Aiken and Ms. Bell discussed:

- Dr. Aiken led a discussion on the 3 Cs/1 F/2 years regulation
- Ms. Bell led a discussion on registration pins
- The following enrollment items were discussed:
 - Spring Enrollment 1862 (2.2% increase over 2022, 6 shy of 2020 record)
 - Fall and summer are looking strong
 - Campaign for new programs
 - Ramping up for fall 2023
- The Graduate Research Symposium was reviewed
 - April 4th from 5:30-7:00pm (virtual)
 - Information [here](#)
 - Proposals due: March 14th, Research papers due: March 21st, Posters and creative work due: March 28th, 3MT due: March 28th
 - PDs are to participate and recruit three faculty members to view presentations
- Spring Orientation event were discussed, and dates provided:
 - i. Fall Orientation August 15th, 6:00 pm (only);
 - ii. Visitation Day August 16th, 3-5 pm (first day of classes): Invitations forthcoming

IV. **Announcements/Reminders**

- Upcoming Graduate Council meetings for 2022-2023 at 3:00 pm: March 20, and April 17
- March 1– Summer and Fall 2023 Graduation Applications are due
- March 3- Faculty Mentor Awards applications due (information [here](#))

- March 15 (10-6) & 16 (10-4)- Grad Finale
- March 31- Graduate School Tuition Scholarship applications due (information [here](#))
- April 4 (5:30-7)- Graduate Research Symposium (virtual)
 - Information [here](#)
 - March 14- Proposals due
 - March 21- Research papers due
 - March 28- Posters and creative work due
 - March 28- 3MT due
- Graduate Faculty renewals (see Appendix A)- Renewals have been submitted for names highlighted in green

Appendix F

EDUCATOR PREPARATION PROGRAMS

Council for Educator Preparation Programs

January 11, 2023

3 - 5 pm

ZOOM <https://uncp.zoom.us/my/drloury>

VOTING LINK: <https://forms.gle/DGj2skMLZZjD2YLM6>

[CEPP ONEDRIVE January 2023](#)

Attendees: Q. Jones, N. Vincett, L. Locklear, M. Ash, M. Rivera. A. Lowery, S. Cinnamon, K. Ficklin, T. Locklear, J. Whittington, L. Mitchell, B. Winters, L. Smith, D. Dubisky, S. Chilcote, S. Woodside, EH Jeon, S. Plata-Potter, M. Edwards, M. Nino, J. Ricks, N. Grant, A. Lara, T. Trendowski, I. Aiken, Dean Floyd, D. Bonneau, K. Granger, G. Robinson, J. Rivera, M. Scott, K. Sellers, R. Ladd, Jeremiah Moore (Pembroke Middle School), P. Hobbs

- I. **Welcome** - *Dr. Loury Floyd (2)* called to order 3:01 pm
- II. **Approval of the Minutes**
 - a. **October** [CEPP Minutes 10.12.2022.pdf](#) 22 Approved and 1 abstain
 - b. **November** [CEPP Minutes DRAFT 11.9.2022.docx](#) 22 Approved, 1 abstain and 1 nay
- III. **Dean's Report** – *Dr. Loury Floyd (15)*
 - a. Technology and Digital Learning
 - i. EDN 2200 *Dr. Miko Nino, Adjunct Instructor*
 1. Remote Learning
 2. Specific Deliverables (Projects)(Artifacts)
 - a. Every week they had to submit and give feedback
 - ii. COTE *Dr. Terry Locklear, Interim Director Office of Online Learning*
 1. [OOL's Training at UNCP.pptx](#)
 2. Faculty Hub - <https://www.uncp.edu/online-faculty-success-hub>
 3. YouTube Page - <https://www.youtube.com/channel/UCNfmKDmiNSQHENGIE-rEhfA/playlists>
 - b. EPP Syllabi due Friday, January 13 – Onedrive folder [Spring 2023](#)
 - c. [NCDPI Accountability Update](#) – *Dr. Lisa Mitchell*
 - i. [221205 EPP Updates v2.pdf](#)
 - d. Student Responsiveness / Communication
- IV. **Curriculum** – (10)
 - a. Curriculog Timeline – *Dr. Lisa Mitchell*
 - i. [January 11 2023.pptx](#)
 - b. ADV Core Proposal – *Dr. Serina Cinnamon*

- i. [ADV-MAEd REvised timeline Spring 2023.pptx](#)
- V. **CAEP – Dr. Mabel Rivera (20)**
 - a. CAEP Updates
 - i. Formative Feedback Report, Virtual Site Visit
 - 1. Due January 27
 - 2. Virtual Site Visit: April 2 - 4
 - ii. Reminders:
 - 1. Submit [Continuous Improvement Data form](#) once per semester
 - 2. Schedule Program advisory group meetings and collect feedback
 - b. Candidate Dispositions - *Nick Vincett*
 - i. Data
 - 1. Data Discussion Time: Every Tuesday at 2:30 – 3:30 pm
<https://uncp.webex.com/meet/nicholas.vincett>
 - 2. [January 11 2023.pptx](#)
 - ii. Dashboard and Forms
 - 1. [2022 Dispositions Summary.xlsx](#)
 - 2. [January 11 2023.pptx](#)
 - c. Praxis Core – *Dr. Patricia Hobbs*
 - i. [workshops](#)
- VI. **Educator Engagement and Student Success – Dr. Leslie Locklear (15)**
 - a. **Internship**
 - i. edTPA support – *Arine Lowery*
 - ii. [Spring 2023 Internship](#)
 - 1. End of Semester Celebration, Thursday, May 4 at 5pm
 - iii. [Fall 2023 Internship/ Pre-Intern Meetings](#)
 - b. Field Experience
 - i. [How to Submit](#)
 - ii. **DEADLINE: JANUARY 20**
 - c. [Praxis Vouchers](#)
 - d. [January 2023 Student Newsletter](#)
- VII. **Announcements - Council Members (5)**
 - a. Dr. Diana Dubisky - 44 Teaching Fellows Applications submitted
- VIII. **Adjourned @ 4:57 pm**

Important Dates to Remember

- January 13 EPP Syllabi due – onedrive folder [Spring 2023](#)
- January 13 – SOE Meeting
- January 25 - BOT updates due <https://forms.gle/JZmc6Pf74AwPmd9Q9>
- January 26 – Branch Alliance for Educator Diversity board meeting (campus visit)
- February 8 – CEPP meeting
- February 17 – SOE meeting
- March 3 – Tentative dates for Praxis CKT workshop

- March 6-10 – Spring Break
- April 2-4 – CAEP Site Visit