

How to make an Appointment with your Advisor through EAB



To schedule an appointment with your advisor once you login to EAB using your UNCP credentials you will choose the blue block saying “Get Assistance”

The screenshot shows the 'Student Home' interface. At the top right is the UNCP logo. Below it, a blue button labeled 'Get Assistance' is circled in red. The main content area is divided into three sections: 'Courses', 'Assignments', and 'Your Success Team'. The 'Courses' section has a dropdown for 'Term' set to '2024 Spring (Default T...)' and a table with columns for 'COURSE', 'PROFESSOR', 'DAYS/TIMES', 'MID', and 'FINAL'. The table is empty, with a message: 'This student is not enrolled in any classes in the current term.' The 'Assignments' section also has a 'Term' dropdown set to '2024 Spring (Default T...)' and a table with columns for 'COURSE', 'DUE DATE', 'ASSIGNMENT', 'STATUS', and 'ACTIONS'. This table is also empty, with a message: 'There are no course assignments listed for this student.' The 'Your Success Team' section features a profile for 'Freeman, Makayla', an 'Advisor', and an email icon. A speaker icon is also visible in this section. On the right sidebar, there are sections for 'Quick Links' (with a link to 'School Information'), 'Current Visits' (stating 'You have no current visits.'), and 'Upcoming Appointments' (stating 'You have no upcoming appointments.').

To schedule an appointment with your assigned advisor you will need to choose the option to “Meet With Your Success Team”

[< Go Back | Dashboard](#)

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment.

What type of appointment would you like to schedule? *

Service *

Pick a Date📅

Find Available Time

Other Options

[View Drop-In Times](#)

[Request Appointment Time](#)

[Meet With Your Success Team](#)



Your advisor should then appear on this screen and you will choose their name


[Go Back](#) | [Dashboard](#)


Appointments

[Schedule an Appointment](#)

[My Appointments](#) | **[My Team](#)** | [History](#)

Meet With Your Success Team

 [Makayla Freeman](#)
Advisor



Next, you will need to fill in the information in the drop-down boxes on the left side of the screen. You would make the following selections

What type of advising appointment would you like to schedule? -Advising Service –Advising

Pick a Date- Choose the date you would like the meeting to take place
Once you have done this click “Find Available Time”

[Go Back | Dashboard](#)

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment.

What type of appointment would you like to schedule? *

Advising x v

Service *

Advising x v

Pick a Date🕒

February 27, 2024 v

[Find Available Time](#)

Other Options

[See All Scheduling Options](#)
 You are currently viewing options that are limited to your success team. [Click here](#) to go back to main scheduling workflow for all other options.



Now you will need to choose your day and time from your advisors' availability. If you do not see a time that works for you, then you may need to email your advisor to see if there is another option for you.

[Go Back](#) | [Dashboard](#)

New Appointment

All Filters

[Start Over](#)

What type of appointment would you like to schedule?

Advising

Service

Advising

Pick a Date

February 2024 < 26 >

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Staff

Makayla Freeman (Your Advisor)

Location

Search by name

Course

Select course

ADVISING ADVISING MAKAYLA FREEMAN X



Makayla Freeman

Center for Student Success

We ensure your academic success by providing the following services: Advising, H.A.W.K. Alerts, Tutoring, BraveStart, Resource Learning Lab, COP, STAR, TRIO, University Writing Center.

Mon, Mar 4th

8:00 - 8:30 AM 2:00 - 2:30 PM 2:30 - 3:00 PM 3:00 - 3:30 PM 3:30 - 4:00 PM 4:00 - 4:30 PM 4:30 - 5:00 PM

Mon, Mar 11th

8:00 - 8:30 AM 8:30 - 9:00 AM 9:00 - 9:30 AM 9:30 - 10:00 AM 10:00 - 10:30 AM 10:30 - 11:00 AM 11:00 - 11:30 AM 11:30 - 12:00 PM 1:00 - 1:30 PM 1:30 - 2:00 PM 2:00 - 2:30 PM 2:30 - 3:00 PM 3:00 - 3:30 PM 3:30 - 4:00 PM
4:00 - 4:30 PM

[Show More](#)

Mon, Mar 18th

8:00 - 8:30 AM 8:30 - 9:00 AM 9:00 - 9:30 AM 9:30 - 10:00 AM 10:00 - 10:30 AM 10:30 - 11:00 AM 11:00 - 11:30 AM 11:30 - 12:00 PM 1:00 - 1:30 PM 1:30 - 2:00 PM 2:00 - 2:30 PM 2:30 - 3:00 PM 3:00 - 3:30 PM 3:30 - 4:00 PM
4:00 - 4:30 PM

[Show More](#)

Mon, Mar 25th

8:00 - 8:30 AM 8:30 - 9:00 AM 9:00 - 9:30 AM 9:30 - 10:00 AM 10:00 - 10:30 AM 10:30 - 11:00 AM 11:00 - 11:30 AM 11:30 - 12:00 PM 1:00 - 1:30 PM 1:30 - 2:00 PM 2:00 - 2:30 PM 2:30 - 3:00 PM 3:00 - 3:30 PM 3:30 - 4:00 PM
4:00 - 4:30 PM

[Show More](#)



All times listed are in local browser timezone.

Don't see anything that works for you?

Once you have chosen your day and time you are finished you will just need to click “Schedule” after completing this you have successfully made your advising appointment with your advisor

[< Go Back | Dashboard](#)

Review Appointment Details and Confirm

What type of appointment would you like to schedule?

Advising

Service

Advising

Date

03/11/2024

Time

9:30 AM - 10:00 AM

Location

Center for Student Success

We ensure your academic success by providing the following services: Advising, H.A.W.K. Alerts, Tutoring, BraveStart, Resource Learning Lab, COP, STAR, TRIO, University Writing Center.

Staff

Makayla Freeman (Your Advisor)

Would you like to share anything else?

Add your comments here

Email Reminder



Reminder will be sent to makayla.freeman@uncp.edu

Text Message Reminder



Phone Number for Text Reminder

Schedule

