

How to: Web Drop a Class

1

Search Braveweb Links...

Banner Self Service

Students: register for classes, check your grades, etc.
Faculty: view class rolls, enter your grades, etc.
Employees: check your address and phone number

Log In To eBenefits (Benefitfocus)

Go here to enroll, change, and update the following

Log In To Emplayrean - The UNC System Employee B

Go here to enroll, change, and update the following

On BraveWeb select
"Banner Self Service"

2

Health Insurance Waiver Alert

Student Health Insurance Waiver (Students confirmation number and approval email fo

[General Personal Information](#)

[Employee Dashboard](#)

[Finance Information](#)

[Student Services](#)

[Faculty and Advisor](#)

[Financial Aid](#)

RELEASE: 8.9.1.3

Then a new tab will open for "Banner Self Service", select "Student Services"

3

Student Records:

- Personal Information
- Student Profile
- [Registration](#)
- View Grades
- Enrollment Verification Request
- Degree Audit

Next a new tab for "Student Services" will open, select "Registration"

4

[Register for Classes](#)

Search and register for your classes. You can also

[View Registration Information](#)

View your past schedules and your ungraded clas

Then a new tab for "Registration" will open, select "Register for Classes"

5

Select a Term

Terms Open for Registration

2023 Fall

Alternate PIN*

Continue

Once the page loads, select the term you would like to register for classes and enter your four digit pin and select "Continue"

6

Subject

Course Number

Keyword

Rule Details

Accounting

Aerospace Studies

American Indian Studies

Art

Art Special Topics

Select the general subject for the course. If known, add the course number. Scroll down and click the green "search" button.

7

Search Again

Linked Sections

Add

Add

Add

Add

Add

Select the course that best fits your schedule by clicking the "add" button to the right of the course information

8

Schedule Type	Status	Action
ecture	Pending	**Web Registered**
b	Registered	None
ecture	Registered	None
b	Registered	None

Submit

After adding all of your classes make sure to click the "submit" button in the bottom right to save all changes. If any courses say "pending", you are not registered for that course.

Congratulations!

You've Registered for a class