

The University of North Carolina at Pembroke
Faculty Senate Minutes

Wednesday, September 01, 2021 at 1530
<https://uncp.webex.com/meet/joe.west>

Joe West, Chair
Maria Pereira, Secretary

Order of Business

- I. Roll Call**

Members Present: Altman, Bahhouth, Bush, Charlton, Goins, Grimes, Hansen, Hummer, Jones-Locklear, Lamphere, Lillis, C Locklear, Neal, Pereira, Robinson, Schaub, Snead, Thomas, Vela, Voecks, Wells, West, Chancellor Cummings, Interim Provost Locklear

Members Absent: Stout

Guests: Irene Aiken, Katina Blue, Todd Allen, Lois Williams, Jodi Phelps, Kelvin Jacobs, Mark Gogal, Nicolette Campos, Crystal Moore, Loury Floyd, Elizabeth Normandy, Virginia Teachey, Lisa Mitchell, Dereck Oxendine, Kristyn Wynn, Cherry Beasley, Ottis Murray, Tabitha Cain, Liz Cummings, William Gay
- II. Approval of Minutes:** (Appendix A) – The 2021.05.05 Faculty Senate Minutes were **Approved by acclamation** (moved by Pereira)
- III. Adoption of Agenda** – The Agenda was adopted as amended to reflect the correct appendix, Appendix B in item V.a.i.3. and to give a placeholder for the CCE (V.a.ii.) and AA(V.b.i.) Chairs’ reports - **Approved by acclamation**
- IV. Reports from Administration**
 - a. Chancellor—Robin G. Cummings
 1. Comments from the Chancellor
 - i. Good start of the semester with a sense of excitement on campus
 - ii. Fall enrollment:
 - 8319 is a preliminary number (1% increase over last year)
 - ✓ No SAT/SET score requirements for this year
 - ✓ Across UNC, campuses recorded the highest numbers of freshman
 - 73% freshman to sophomore retention
 - Covid relief funds helped pay students’ debt to the University
 - Expect an increase in the number of graduates
 - iii. Covid:
 - June and July 2021 numbers were declining
 - It will not disappear from our environment
 - Delta variant is making itself known in the USA
 - ✓ Expect Delta to crest in the next 2-3 weeks
 - 18 students in quarantine and 12 in isolation
 - There are plans in place for the campus that can be implemented immediately should the numbers increase drastically
 - Lambda variant has been identified
 - Vaccination is strongly recommended for those that are not vaccinated
 - ✓ Pfizer FDA cleared

- ✓ Moderna expected to be cleared in the next 2-3 weeks
 - ✓ NC Commission on Public Health considering mandating the Pfizer vaccine in certain populations
 - Survey results:
 - ✓ 2341 students responded, 88% fully vaccinated
 - ✓ 887 (out of 950) faculty and staff responded, 88% fully vaccinated
 - Mandatory testing of faculty and staff at least every other week
 - ✓ Free of charge
 - ✓ Opt-out if vaccination proof is provided
 - Students that moved into residency halls had to provide proof of vaccination on moving day or they had to provide proof of a negative test on the arrival day
 - Mandatory testing of students at least every other week or students can opt-out if vaccination proof was provided
 - Question: do you have a feeling why NC is not moving forward quickly with mandatory vaccination for colleges and universities?
 - ✓ Answer: It is a bit surprising that the NC Commission on Public Health has not made a decision yet – maybe they are still meeting and planning
 - Question: for those that received the vaccination on campus, do they have to upload proof of vaccination?
 - ✓ Answer by Dr. Crystal Moore: yes, you should upload proof of vaccination even if vaccinated on campus
- iv. Budget:
 - Must go through the House, through the Senate, and then to the Governor for signature
 - ✓ House and Senate have sent forward their version of the budget
 - ✓ That budget has been in conference for the past week
 - The hope is that by mid-September we will have a signed budget by the House, Senate, and Governor
 - NC still operating on the 2018 budget because we did not get a budget last go around
 - In the budget, if it passes as stands, UNCP will receive \$131 M
 - ✓ \$91 M for Allied Health Science Building
 - ✓ \$30 M in R&R (renovation)
 - About \$1 B for the UNC system in R&R money
- b. Interim Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
 1. New faculty hires
 - i. At least 38 faculty this fall, some tenure-track and some one-year appts
 - ii. Some faculty still carrying 1-2 overloads
 2. Organizational changes
 - i. **College of Arts and Sciences**
 - Dr. Richard Gay was appointed as Dean

Faculty Senate Secretary would have access to the voice recordings and the recordings would be deleted after the meeting minutes are transcribed – motion by Lamphere to move this item to the floor for discussion -

Approved by acclamation

- ii. **Vote to Approve WebEx Video Recordings if Needed:** Video with audio recordings to assist Faculty Senate Secretary in taking accurate notes. Only the Faculty Senate Secretary would have access to the voice recordings and the recordings would be deleted after the meeting minutes are transcribed – motion by Lamphere to move this item to the floor for discussion - **Approved by acclamation**

- Comments: delete recordings after minutes have been approved; video recording is much easier than sound only while on Webex

- iii. **Vote to Approve Last Year’s Roll Call Voting Procedures:** This vote will determine whether the 2021 Faculty Senate and all committees and subcommittees will be temporarily following the revised roll call voting procedures (Appendix B) used last year. If this vote fails, the Senate will operate under the guidelines in Appendix B for this meeting and then see guidance from General Counsel and Faculty Governance on how to move forward - motion by Snead to move this item to the floor for discussion – **Approved 18-4-0:** yeas (Altman, Bahhouth, Bush, Charlton, Goins, Grimes, Hummer, Jones-Locklear, Lamphere, Lillis, C Locklear, Neal, Pereira, Robinson, Schaub, Snead, Wells, Z Locklear); nays (Hansen, Thomas, Vela, Voecks); abstains (none)

- Roll Call Voting Procedures as described in Appendix B might be conducive to suppress people’s from voting their conscience
 - ✓ Names will be recorded on paper for all posterity and perhaps that might cause untenured people to think twice before casting their vote. For tenured individuals, it might depend on the issue being voted on
 - Discussion about abstentions during face-to-face vs virtual voting
 - ✓ Abstention means not getting on the record and therefore, calling for abstentions is a fallacy on its face. In face-to-face voting, you are never required to voice for abstention (a “no response” is an abstention). Members are also allowed to vote “present” instead of ‘nay’ or ‘yea’ or “pass” if they wish the discussion to come back to them
 - ✓ Seating face-to-face in a room might also be intimidating to cast your vote as you are seeing the face of the person that you might think is unhappy with your vote. Robert’s Rules were designed for face-to-face meetings so it can happen either way. However, a preference is given to follow a system that the rules were designed for.
 - ✓ We hope this is a temporary experience, and we are not contemplating being on Webex forever. We are doing it this way because a law was passed by the legislature as an amendment to the meetings. Webex does make it easier but

it is not the real situation of a parliamentary body, to be in a video format and it is putting us in a legal situation where we have to use these procedures that can be ‘chilling’

- After this Senate meeting, Governance, the Faculty Senate Chair, and the General Counsel will meet to see if there is a way to improve this situation and still meet the legal requirements from the General Counsel, but it is less onerous on faculty and potentially a little more normal than what we are doing now
 - *Kelvin Jacobs exited the meeting at 4:27 PM*
 - Governance is looking at the possibility of keeping meetings online as an option or on a hybrid format. Advantage of teleconference meetings is that it seems to provide better access, as seen in Faculty Senate meetings attendance and probably in General Faculty meetings too. It helps with schedule and with getting faculty members to be willing to serve on certain committees if they are not obligated to be in person at the university. Governance is interested in finding and suggesting rules and orders that comply with the legal mandate but are not making people thinking twice about voting. As an example, there are Senates in the UNC System that are over 100 people and Roll Call is not feasible for every vote with that many people. The legality needs to be ironed out or we need to write a letter to the Assembly to inform them that these rules are not working for us and perhaps request to modify them so we can conduct our business in accordance with our own rules. Governance is working on a Procedure Vote where it informs that the Senate makes its own rules of order. These are temporary rules, but it brings us in concert with the Faculty Handbook. We seek to approve these temporary rules and we know that Governance is working on a permanent solution
 - Vote by acclamation language is troublesome as well because there is an existing ‘unanimous consent’ in Robert’s Rules 458, and maybe Governance could: a) stop calling it abstentions and b) helps us stay in-line with the guidance that we say we are following
- iv. **For Information:** The Chancellor and Provost have authorized a \$1,600 budget for the Faculty Research Advisory Board. This budget will be used to provide a \$200 stipend to faculty who present at the monthly (eight total) 2021-2022 UNCP Research Colloquium Series.
- v. **For Information:** The UNCP Faculty Senate Executive Committee is forming an ad hoc Student Evaluation of Instruction Committee to recommend changes to both our SEI process and the SEI instruments used for graduate and undergraduate classes. Currently, the SEI Committee consists of:
- Gene Deese
 - Natricia Drake
 - Secretary or member of FERS: Jessica Dupuis

- ART: Melissa Buice
 - CHS: One Theresa Schlosser
 - EDN: Beth Holder
 - LETT: TBD
 - NSM: Crystal Walline
 - SBS: Ottis Murray
- vi. **Vote to change the faculty handbook language to reflect Faculty Senate increased incentives:**
- **From:** (on page 30 of the 2021-2022 Faculty Handbook:)
 - ✓ The Chair of the Faculty Senate is entitled to a course load reduction (six hours per semester) while serving as Chair.
 - **To:**
 - ✓ The Chair of the Faculty Senate is entitled to a course load reduction (six hours per semester) and a \$4,000 per year stipend while serving as Chair. The Secretary of the Faculty Senate is entitled to a course load reduction (three hours per semester) and a \$1,500 per year stipend while serving as Secretary
- motion by Lamphere to move this item to the floor for discussion -
Approved by acclamation
- vii. **Vote to change the meeting day for the Budget Advisory Committee meeting time:**
- **From:** (on page 30 of the 2021-2022 Faculty Handbook:)
 - ✓ BUDGET ADVISORY COMMITTEE
The second Tuesday of each month
 - **To:**
 - ✓ BUDGET ADVISORY COMMITTEE
The fourth Monday of each month
- motion by Schaub to move this item to the floor for discussion -
Approved by acclamation
2. Committee on Committees & Elections – Dr. Tara Busch
- i. **For information:** Results of new elections
- **Faculty Hearing Committee**
 - ✓ Marilu Santos
 - ✓ Gary Mauk
 - ✓ Zhixin “Richard” Kang
 - ✓ Rachel Morrison
 - **Faculty Grievance Committee**
 - ✓ Mabel Rivera
 - ✓ Lauren Norman
 - **Promotion and Tenure Committee**
 - ✓ ARTS: Jaeyoon Kim
 - ✓ NSM: Jeff Chaumba
 - **Faculty Senate**
 - ✓ ARTS: Eric Voecks

Soliciting help for nominations especially in the NSM, LETT, and EDU divisions. Looking to fill 2 NSM positions one for Faculty Senate and the

other for the Faculty Awards committee. For the Faculty Handbook nominations must be tenured, associates or full professors in the NSM, LETT and EDU

ii. **Vote to approve reappointments since last faculty meeting confirmation** – vote altogether, **Approved by acclamation**

- **Academic Support Services Subcommittee**
 - ✓ Marian Wooten
- **Curriculum Subcommittee**
 - ✓ Ray Sutherland
- **Faculty Governance Committee**
 - ✓ Brian Stratton
- **Health Safety and Environment Subcommittee**
 - ✓ Madan Maharjan

3. Committee on Faculty Governance – Dr. Carla Rokes

- i. No report

4. Committee on the Oversight of the Faculty Handbook – Chair TBD

- i. No Report

b. **Standing Committees**

1. Academic Affairs Committee – Dr. Robin Snead

- i. Announcements

- The catalog is in its final editing stages. Once finished, the catalog will have to be imported into Curriculog before Curriculog can be opened. The target date is the first part of next week and an announcement will be sent out informing that individuals can start entering proposals in Curriculog
- Paul Flowers (Curriculum subcommittee Chair) and Robin Snead (Academic Affairs committee Chair) will be looking at deadlines for the curriculum for this year. Proposals that have to go through extra committees will have a deadline in early February while others that don't have to go through additional levels of approval will have a later deadline
- ICC Proposals – Dr. Locklear is in the process of convening the committee that will determine the criteria for those courses. Once that happens, proposals can be entered in Curriculog

2. Faculty & Institutional Affairs Committee – Dr. Kelly Charlton

- i. No Report

3. Student Affairs & Campus Life Committee –Dr. Renee Lamphere

- i. No Report

4. Academic Information Technology Committee – Dr. Roland Stout

- i. No Report

5. Budget Advisory Committee - Dr. Cherry Edwards

- i. No Report

VI. Faculty Assembly Updates

VII. Graduate Council (Appendix C)

- a. Graduate council questions – no questions

VIII. Other Committees

IX. Unfinished Business

- X. **New Business**
- XI. **For the Good of the Order**
- XII. **Announcements**
- XIII. **Adjournment** – motion by Hansen to adjourn – **Approved by acclamation.** The meeting was adjourned at 4:40 PM.

Appendix A

See **2021.05.05 Faculty Senate Minutes**

Appendix B

Revised Roll Call Vote

The steps below should be used to streamline Faculty Senate roll call vote procedures. These procedures have been vetted by UNCP GC Kelvin Jacobs.

1. Record, in writing, the names of all committee members present. This initial roll call is necessary so that call-in participants/listeners (if any) know who on the committee is in attendance.
2. Tell committee members that they must announce their departure from the meeting if they leave. The purpose of this step is to let call-ins know that Committee Member XYZ did not join in a vote by acclamation because they are no longer in the meeting.
3. The Senate and Committees / Subcommittees can approve vote by acclamation for all votes if and only if:
 - a) There are no nays on a vote
 - b) There are no abstentions on a vote
4. If there are nays or abstentions, the vote must be recorded by a roll call vote.
5. All motions and seconds must have a name recorded with them. Secretaries for the Senate and all Committees and Subcommittees must record the names associated with all motions and seconds in meeting minutes.

Appendix C



UNAPPROVED MINUTES
UNCP Graduate Council Meeting
Monday, May 17, 2021, 3:00 p.m.
Virtually (<https://uncp.webex.com/meet/grad>)




Present: Irene Aiken (chair), Whitney Akers, Christine Bell, Kirill Bumin (secretary), Serina Cinnamon, Rick Crandall, Susan Edkins, Michele Fazio, Kelly Ficklin, Brandy Geary (GSO president), Rita Hagevik, Julie Harrison-Swartz, Shenika Jones, Roger Ladd, Naomi Lifschitz-Grant, Marisa Scott, Kim Sellers, Tom Trendowski, Bryan Winters, and Summer Woodside

Absent: Latoya Brewer, Loury Floyd (CEPP chair), Lisa Mitchell (MAT director), Emily Sharum, and Velinda Worix

Guests: none

Meeting started at 3:01 pm

- **Graduate Faculty Nominations**

Last Name	First Name	Degree	Dept	Program	Status	CV	Votes
Schneider	Matthew	PhD	History	SSE	Full	 Schneider, Matthew CV 2021 fu	18-0-0
Beese	Gayle	MAEd	Counseling	CMHC	Prof Aff	 Beese, Gayle CV 2021 prof aff.pdf	18-0-0
Dobens	Sarah	MA	Counseling	CMHC	Prof Aff	 Dobens, Sarah CV 2021 prof aff.pdf	18-0-0

* **For-against-abstain**

- **Proposals – Course Deletion (SPE 5230 – Spoken Communication) – approved 18-0-0**
 - Rationale: ETFL does not have a speech specialist on faculty, and the course has not been taught in many years.
- **Proposals – Change of concentration name (MSN) – approved 18-0-0**
 - Proposed Change: Change name of MSN specialty track (Rural Case Manager) to "Clinical Prevention and Population Health."
 - Rationale: we have discovered that prospective students are confused about the focus of this specialty track. This specialty track focuses on clinical prevention of illness and disparities and also on population health within a rural population.
 - There are no revisions needed to required courses. This is a name change proposal only.

- **Graduate School Items/Report**

- Dr. Aiken discussed some of the ongoing efforts to reach out to prospective applicants and to convert current applicants into admitted students. She also asked program directors to reach out to incompletes and in-progress applicants, as well as to maintain helpful communications to current students over the summer.
- Graduate Research Symposium – Dr. Bumin provided an update on how this year’s Virtual Graduate Symposium unfolded. He also noted that award recipients were from MPA, English Education, MSW, Science Education, PSC, CMHC, and MBA programs. Altogether, the Graduate School awarded \$2,400 this year in competition prizes.
- Number of participants in the Symposium and various competition categories:

18	PSC
8	CMHC
7	MBA
4	MPA
4	Exercise & Sports Administration
3	EE
3	Social Studies
3	Science Education
2	MSW
2	English

Total Projects	54
Essays	10
3MT	5
Posters (judged)	26
Posters (not judged)	13

- **Announcements/Reminders**

1. Grad Council Meeting for 21-22 academic year, at 3:00 pm: September 20, 2021; October 18, 2021; November 15, 2021; January 24, 2022; February 21, 2022; March 21, 2022; April 18, 2022.
2. Graduation Application Deadlines:
 - October 1, 2021 for spring 2022 graduation
 - March 1, 2022 for fall 2022 graduation

Meeting ended at 4:01 pm