

OFFICE FOR STUDENT AFFAIRS

Diane O. Jones, B.S., M.S., Ed.D.	Vice Chancellor for Student Affairs
Lisa Schaeffer, B.S., M.Ed., Ed.D.	Associate Vice Chancellor for Student Affairs
Preston Swiney, B.S., M.Ed.	Dean of Students
Abdul Ghaffar, B.A., M.S.	Director of Student Activities
James Bass, B.A.	Assistant Director of Student Activities
Melanie R. Clark, B.A., M.S.W.	Director of Leadership and Community Service
Cynthia L. Oxendine, B.S., M.A.Ed.	Director of Chavis University Center
Monica Z. Osburn, B.A., M.A., Ph.D.	Director of Counseling and Testing
George Gressman, B.A., M.S.	Assistant Director of Counseling and Testing
Vacant	Director of Career Services
Lori Bumgarner, B.A., M.Ed.	Assistant Director of Career Services
Beth H. Carmical, B.A., M.S.	Director of Multi-Cultural Center and International Student Life
Patricia s. Fields, A.A., B.S.	Executive Director of Givens Performing Arts Center
David P. Thaggard, B.A.	Assistant Director of Givens Performing Arts Center
Cora Bullard, B.S., RN	Director of Student Health Services
Paul Gordon, M.D.	University Physician
Cherry Beasley, B.S.N., M.S., R.N.C.S.	Family Nurse Practitioner
Tony Chavis, B.S.	Director of Intramurals/Facilities Manager

2-8.1 Associate Vice Chancellor for Student Affairs

Reporting directly to the Vice Chancellor for Student Affairs, the Associate Vice Chancellor for Student Affairs is responsible for providing leadership to and for the management of the following components: judicial affairs, student publications, and research and assessment. The Director of Career Services and the Director of Counseling and Testing report directly to this administrative officer. Special projects and activities are performed as assigned by the Vice Chancellor for Student Affairs.

2-8.2 Dean of Students

In addition to assisting the Vice Chancellor for Student Affairs in carrying out his or her total program, this officer is specifically responsible for the supervision of residence halls, including housekeeping and maintenance, the assignment of on-campus student housing, and Greek Life.

2-8.3 Director of Student Activities

The Director of Student Activities is responsible for the coordination, development, implementation and evaluation of campus programs and activities. Other primary responsibilities include, student leadership development, coordination of the student activities calendar, the Distinguished Speaker's Series, Parents Weekend, advising student organizations on campus, preparing student activity publications and monitoring the Student Government Association budget.

2-8.4 Director of Leadership and Community Service

The Director is responsible of overseeing the Leadership and Service Opportunities Program, developing a service-learning program, and assisting with the Distinguished Speaker Series.

2-8.5 Director of University Center

The Director of the University Center is responsible for the overall management and supervision of the University Center operations; scheduling, supervising, and managing the game room, bowling lanes, lounge and conference areas, information/supply store, computer lab and TV viewing areas; supervising and coordinating the work of the Game Room Manager, Information Supply Store Manager, part-time and student employees. Revenue from the service areas and budgetary fiscal reporting is also the responsibility of the Director of the University Center.

2-8.6 Director of Counseling and Testing Center

The Director is responsible to the Associate Vice Chancellor for Student Affairs for the management and administration of the Counseling and Testing Center. The Director's duties include personal/social counseling services and testing services which are pertinent to the admission and course placement of students.

2-8.7 Director of Career Services

The primary function of the Director of Career Services is to assist students and alumni with career planning and the job search. The Director is available to assist students in deciding their major, assessing their skills and interests, exploring job information and graduate schools, critiquing resumes, developing interviewing skills and determining job-hunting strategies. The Director is responsible to the Associate Vice Chancellor for Student Affairs.

2-8.8 Executive Director of Givens Performing Arts Center

The Executive Director of the Givens Performing Arts Center is responsible to the Vice Chancellor for Student Affairs for the management and supervision of all GPAC professional artist programs and coordinating the facility needs of community and university programs scheduled in the Performing Arts Center.

2-8.9 University Physician

Physician hours for routine treatment are posted at Student Health Services. A nurse is on duty around the clock from 5:00 p.m. on Sunday through 4:00 p.m. on Fridays.

2-8.10 Director of Student Health Services

The Director of Student Health Services is responsible for the operation of Student Health Services and the care and treatment of students.

2-8.11 Director of Intramurals

The primary purpose of the Intramural Director/Facility Manager is to administer the University's Intramural Department for the Office of Student Affairs and to supervise, coordinate, process, and approve all aspects of facility use within the Jones Athletic Complex for both the Health, Physical Education, and Recreation Department and Department of Athletics.

2-8.12 Director of Multi-Cultural Center and International Student Services

The Multi-Cultural Center exists to promote insight and access to the world's rich variety of cultures. Additionally the Center serves as a resource for foreign students attending UNCP.