

## STUDENT AFFAIRS AND STUDENT SERVICES

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The Office for Student Affairs is responsible for the management and coordination of all co-curricular activities, non-academic support programs and services, and student life policies and procedures. It also retains budgetary approval over fees which support student activities.

University Housing, the Career Services Center, the Counseling and Testing Center, Student Health Services, the Office of Student Life, the Center for Leadership and Service, the James B. Chavis University Center, Intramurals, the Givens Performing Arts Center, Multicultural and Minority Affairs, Greek Life, Student Publications, and Judicial Affairs all report to the Vice Chancellor for Student Affairs, whose office is located in Suite 242 on the second floor of Lumbee Hall.

Every effort is made to provide an environment which is pleasant and conducive to intellectual growth and well-being. Through the services and activities affiliated with campus life, the students at The University of North Carolina at Pembroke may acquire experience in individual and group leadership and personal development to supplement and enrich the academic component of their education.

### ROOM AND BOARD

#### STUDENT HOUSING

At UNCP, housing is an integral part of the educational program. Campus housing is considered to be more than merely a place to sleep; it is “home” for many students. The University’s aim is to provide housing that offers an environment conducive to studying and to provide an opportunity for each student to develop socially and academically. Especially mature, well-qualified students are employed as Resident Advisors. RAs have many duties; however, one of their primary duties is to extend the services of the Counseling and Testing Center into each room.

Campus housing is located within walking distance of all campus facilities including classrooms, library, cafeteria, snack bar, student center, bookstore, post office, and recreational facilities. A wide selection of campus recreational facilities and programs is available to all students. Students are encouraged to become involved in the different activities and student organizations on campus.

A Housing Agreement/Application must be completed by all students entering UNCP who request to live on campus. An application can be obtained from the Housing Office which is located in Student Affairs, Suite 242, on the second floor of Lumbee Hall or by writing to the Housing Office, The University of North Carolina at Pembroke, P.O. Box 1510, Pembroke, NC 28372-1510. This application and a \$125 deposit must be on file before a room assignment can be considered. All students moving into campus housing must have paid room and board fees before keys can be issued to rooms. Neither returning students nor new students will be guaranteed a specific roommate, a specific room, or a specific assignment.

#### SUMMER HOUSING

Room and Board are available during both terms of the Summer Session. An application and a \$125 deposit must be on file before an assignment can be made.

## **SODEXHO FOOD SERVICE**

Customer meal plans are not transferable under any circumstances, and each student must present his/her UNCP Braves One Card each time of entry into the cafeteria. No one but the owner can use the Braves One Card.

Braves One Cards are made in the UNCP Braves Card Office, located in the Business Services Building. Meal blocks for Braves One Cards must be paid for in advance of their issuance. Payment will be made to the University Cashier. Students who lose their Braves One Card must pay a \$20 replacement fee for reissuance of cards.

Munch Money may be added to the Braves One Card at the University Cashier's Office or the Braves Card Office. The Braves One Card may then be used for Debit Card purchases in Bert's Cafe or in the cafeteria.

All meal plans are valid seven days a week, except summer session.

## **STUDENT SERVICES AND POLICIES**

### **COUNSELING AND TESTING CENTER**

The University of North Carolina at Pembroke believes that education includes the development of the total person and not intellect alone. UNCP's Counseling and Testing Center provides services that are central to the overall mission of the university. These services help students to achieve their educational goals, to learn the process of problem solving, to increase and enhance their capacity for satisfying interpersonal relationships, to define their career goals, and to make full use of their potential for continued growth beyond their educational experience. Thus, the mission of the Counseling Center is to provide services of a primarily developmental and preventative nature to help students balance their lives. These services are directed towards enhancing the skills which students bring with them to UNCP and encouraging the development of skills which will make students more successful both at UNCP and beyond.

The center offers confidential individual and group counseling, educational workshops, testing, and assessment. Licensed professionals provide counseling services for UNCP students without cost. Typical concerns addressed are stress, anxiety, homesickness, disordered eating patterns, depression, family concerns, alcohol and drug issues, self-esteem, sexuality, and many others. Services are typically provided by appointment; however, urgent care needs can be addressed immediately.

The center also offers several tests including the CLEP, TOEFL, and MAT.

The Counseling and Testing Center is located on the second floor of the Chavis University Center in Room 243 and can be contacted by phone at 910-521-6202 or on the web at [www.uncp.edu/ct](http://www.uncp.edu/ct).

### **STUDENT HEALTH SERVICES**

The Student Health Services Center is staffed Sunday 5 p.m. - Friday 4 p.m. during the academic year. This office provides counseling, diagnoses, and treatment for all registered students. A physician or nurse practitioner is available during selected hours. Seriously ill students and emergencies are referred to local medical facilities as necessary. Students should be aware that student health fees do not cover off-campus treatment. A current, validated student ID card is required for all visits. All registered students taking nine (9) or more credit hours are required to purchase the student injury and sickness insurance plan, with the following exception: students who submit evidence of equivalent coverage satisfactory to the policyholder may waive coverage.

### **MEDICAL HISTORY AND IMMUNIZATIONS**

N.C. Law requires that each student provide proof of immunizations. Any student who does not have the mandated immunizations and/or does not furnish the required medical statement within thirty (30) days of the first day of class will be withdrawn from classes. The University has no authority

to waive these requirements and/or give extension on the thirty (30) day time limit. A medical history form, which includes the required immunization documentation, should be returned as part of the admission requirement prior to registration. This form must be completed by the student and on file with Student Health Services. The director and nurses on duty are available to assist students in completing the necessary immunizations. This law applies to all students except the following: students registered only in off-campus courses; students attending night or weekend classes only; and students taking a course load of four (4) credit hours or fewer and residing off campus.

## **CAREER SERVICES CENTER**

The Career Services Center is located in the James B. Chavis University Center, Room 210. The Center's purpose is to assist students and alumni with career planning and the job search. Career consultants are available to assist students in deciding their major, assessing their skills and interests, exploring job information, writing résumés and cover letters, polishing interviewing skills, and developing job search strategies.

The Career Library maintains resources related to college majors, careers, employers, graduate schools, internships/co-ops, and the job market. Web services are available for students to post résumés and references, view job listings, and network with employers.

Workshops are offered throughout the year on a wide range of career planning topics. The following events are scheduled annually: CAR 101: Introduction to Career Development, Freshman Seminar tours, Graduate & Professional School Day, Career Fair, Teacher Education Fairs, and the Volunteer/Internship Fair.

Representatives from business, industry, government, healthcare agencies, and public schools visit the Career Center during the fall and spring semesters to interview students and alumni for job and internship vacancies. The UNCP Alumni Career Connection is a network of graduates willing to contribute information and/or time to students exploring careers, graduate schools, internships, etc.

For more information, view the Career Center's website and online newsletter at [www.uncp.edu/cs](http://www.uncp.edu/cs) or call to make an appointment. Office hours are 8:00 am - 5:00 pm, Monday - Friday.

## **MULTICULTURAL AND MINORITY AFFAIRS**

The Office of Multicultural and Minority Affairs (OMMA) provides leadership and advocacy to support cultural diversity and to prepare students to interact in a diverse world. OMMA strives to provide programs and services that support the academic mission of the University by enhancing the educational, personal, cultural, and social development of diverse and ethnic minority student populations. As an agent of change, OMMA seeks to value cultural diversity in order to promote an empowered society. OMMA is in the business of ensuring that every UNCP student of color is equipped and linked to the right resources and services that the University and community at large have to offer. OMMA is located on the first floor of Old Main, in the Multicultural Center, Room 132. Office hours are 8:00 am - 5:00 pm, Monday-Friday.

## **MULTICULTURAL CENTER**

The Multicultural Center is open to the entire campus community and exists to promote opportunities that will educate, embrace, and celebrate global diversity awareness. The Center offers changing exhibits showcasing the unique qualities of a variety of cultures. Exhibits will represent a vast array of various cultures from different communities of interest. A computer lab resides in the Center for students to utilize. The Center serves as a resource for minority students by providing academic and personal advisement, as well as cultural and social programs/activities designed to facilitate adjustment to student life at The University of North Carolina at Pembroke. Additional services include orientation programs, regional travel, and social opportunities. The Center is also available for scheduled meetings of student, faculty, and staff groups.

## DISCIPLINE

The University of North Carolina at Pembroke is an institution for the education of men and women who expect to take their places as responsible, trustworthy citizens of their country. It takes for granted that students will not be guilty of improper conduct.

The aim of all discipline is two-fold: first, to develop self-control in the individual; and second, to protect the welfare of society. Students who cannot or will not comply with rules governing the student body are subject to dismissal. The institution reserves the right to decline to register students whose past record is such as to indicate moral, scholastic, or general conduct unfitness.

All students are expected to observe the rules and live by the general codes of conduct as stated above and enumerated in the *Student Handbook*. Students living on campus are expected to observe special rules applicable to resident students. Conduct unbecoming a student at The University of North Carolina at Pembroke will not be tolerated.

## THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE DRUG POLICY

### I. Introduction

This policy is adopted by the Board of Trustees of The University of North Carolina at Pembroke in conformity with the direction of the Board of Governors of The University of North Carolina. It is applicable to all students, faculty members, administrators, and other employees. This policy is also intended to comply with the requirements of the Drug-Free Schools and Campuses regulations of the U.S. Department of Education.

The University of North Carolina at Pembroke (the “University” or “UNCP”) is dedicated to providing a work, study, and recreational environment that does not include illegal drugs, abuse of prescription medications, or excessive use of alcohol. All students, staff, faculty, and guests are viewed by the University as individually responsible and legally accountable for their actions. The illegal possession, sale or use of drugs, including alcohol, adversely affects the academic community. Toward that end, the University notifies in writing, the parents of students under the age of 21 of such offenses.

In addition, students should be aware that the UNCP Student Code of Conduct extends to any student whose conduct on or off campus becomes unsatisfactory and is determined to have a detrimental impact on the mission of the University. Students whose behavior off campus requires the involvement of law enforcement or other authorities may be subject to appropriate judicial sanctions from the university. This behavior includes being intoxicated in public, displaying, driving under the influence, or illegally possessing or using alcohol, or providing alcohol to students under legal age. Manufacturing, selling, using, or possessing narcotics, barbiturates, amphetamines, marijuana, sedatives, tranquilizers, hallucinogens, and/or other known drugs and/or chemicals is included in this code, as is buying, selling, possessing, or using any kind of drug paraphernalia or counterfeit drugs.

The University has developed drug education, prevention, and intervention programs. Members of the University community are encouraged to become familiar with the programs and are invited to take advantage of the services provided.

The Chancellor has designated the Assistant Director of the Counseling and Testing Center as the coordinator of drug education, who, with that designation, is the person responsible for overseeing all programs and reporting requirements related to this policy.

### II. Alcohol/Drug Education Programs

The University has established and maintains a program of education designed to help all members of the University community avoid involvement with illegal drugs. This educational program emphasizes these subjects:

- The incompatibility of the use or sale of illegal drugs with the goals of the University;
- The legal consequences of involvement with illegal drugs;
- The medical implications of the use of illegal drugs; and
- The ways in which illegal drugs jeopardize an individual’s present accomplishments and future opportunities.

### A. Alcohol Drug Abuse Prevention Team (ADAPT)

ADAPT was initiated in 1988 to provide all members of the University community with coordinated drug-related education, prevention, and intervention services. The term “drugs” includes both legal drugs (i.e., alcohol, prescription medications, over-the-counter medications, nicotine, caffeine, etc.) and illegal drugs as covered by the Controlled Substance Act (N.C.G.S. 90-88 et. seq.). ADAPT defines its mission as prevention, intervention, and education concerning the use and/or abuse of alcohol and other drugs.

A staff member of the Counseling and Testing Center serves as chairman of ADAPT. The team represents a cross-section of the University and local community. The chairman prepares an annual report for the Chancellor.

ADAPT activities encourage individuals to:

- Value and maintain sound health.
- Respect state/federal laws and University regulations.
- Recognize and resist pressure to use drugs.
- Promote drug-free activities.
- Promote the use of rehabilitation resources.
- Recognize the incompatibility of drug abuse and achievement of personal goals.

### B. Educational Activities and Counseling Services

1. **Division of Student Affairs** provides the following:

- a. Annual notification to all enrolled students of the consequences of drug use and/or abuse.
- b. Administration of an annual, anonymous, freshman *wellness* survey.
- c. Educational programs in a variety of formats.
- d. A multimedia library on drug related topics.
- e. Alternative programming promoting drug-free fun.
- f. *Living/Learning* programs in the residence halls.
- g. Observance of *National Collegiate Alcohol Awareness Week*.
- h. Peer-educators to encourage informed choices concerning alcohol consumption and to discourage the use of illegal drugs.
- i. Twelve-step meeting schedules, e.g., AA, NA, etc.
- j. Referral information for students and employees.
- k. Drug assessment and/or counseling for students and employees.
- l. Support groups and drug awareness workshops.
- m. Drug education for student violators of this Drug Policy.

2. **Division of Academic Affairs** provides the following:

- a. Alcohol/drug modules in all Freshman Seminar classes.
- b. Academic credit courses in drug abuse prevention and chemical dependency.
- c. Academic credit courses in wellness and fitness.
- d. A *Wellness Committee* to promote healthy choices.

3. **Division of Business Affairs** provides the following.

- a. An Employee Assistance Program (EAP) which includes consultation, assessment, and referral.
- b. Annual written notification of all employees of this Drug Policy, the consequences of drug use/abuse, and available resources, including EAP, for counseling and rehabilitation.

## III. Institutional Policy on Drugs

Individuals who suspect they may have a drug or alcohol problem are encouraged to seek help through the Counseling and Testing Center or Employee Assistance Program before the problem affects their academic performance, work performance or conduct. Anyone reporting to class/work under the influence of alcohol or illegal drugs or using alcohol or illegal drugs on the job may be suspended or dismissed without warning. In addition to disciplinary action by the University, violation of the University’s drug-free policy may be cause for criminal prosecution by government or

law enforcement agencies.

The illegal possession, sale, or use of drugs, including alcohol, will not be tolerated at the University. Violation will result in sanctions which may include dismissal from employment and the termination of student status (suspension or expulsion). The University may impose sanctions if it is proven by a preponderance of evidence that a violation has occurred. Students, faculty and staff are subject to federal, state, and local laws as well as University rules and regulations. Members of the University community are not entitled to greater immunities or privileges before the law than those enjoyed by other citizens generally. Although the University reserves the right to impose more severe sanctions for any violation of its Illegal Drug and Alcohol Policy as circumstances may warrant, the minimum penalties that may be imposed for particular offenses are set out herein below.

#### **A. Alcohol Possession and/or Consumption Regulations**

1. Programs exist on campus to assist persons of legal age in making informed choices concerning alcohol.
2. Students of legal age are permitted to possess and consume beer, unfortified wine, fortified wine, spirituous liquor, and mixed beverages only within the confines of their residence hall rooms.
3. A student, age 21 or older, is permitted to carry in and consume beer (limit 72 oz.), unfortified wine (limit 30 oz.), or wine coolers (limit 60 oz.) with 17% or less alcohol content at the annual semi-formal Homecoming Dance. The sharing of alcoholic beverages during the dance is prohibited. Violators will be dismissed from the Homecoming Dance and will be subject to disciplinary action. Spirituous liquor and fortified wine (more than 17% alcohol, e.g., sherry or brandy) are prohibited at the Homecoming Dance. Individuals may be prohibited from bringing in alcohol, if it appears that they have consumed alcoholic beverages prior to the dance.
4. Student possession and/or consumption of any alcoholic beverage is prohibited at any location except as indicated in Section III, Subsection A, 2 and 3 of this Drug Policy.
5. Student fees cannot be used to purchase alcohol.
6. Kegs are not permitted on campus. Students are not to possess kegs, or any other common source containers of alcohol such as “party balls,” or use any item such as bathtubs, trash cans, or similar container to hold alcohol. Beer funnels or other alcohol paraphernalia used for rapid consumption is not permitted anywhere on campus. Students are not allowed to construct or own a table used for the purpose of “beer pong” on campus. Kegs, or any other rapid alcohol consumption paraphernalia brought onto campus, will be seized as contraband by the Campus Police and the contents destroyed. Kegs may be retrieved with proof of ownership when the student is prepared to remove them from campus. The Chancellor of The University of North Carolina at Pembroke reserves the right to approve the use of alcoholic beverages (including kegs or beer) at special functions, provided appropriate permits are obtained from the North Carolina Alcoholic Beverage Control Commission.
7. In an effort to create sanctions for the violations to the University alcohol and drug policy that reflect UNCP’s commitment to reduce underage and high-risk drinking and adherence to General Statute 18B-302, the following will be enforced on a case-to-case basis, but not limited to:  
 Minimum sanctions against students for underage consumption or possession/public display of alcohol:
  - a. 1<sup>st</sup> Offense - Offenders will participate in a drug education and/or counseling program at their cost (currently \$50); parental notification of offenses.
  - b. 2<sup>nd</sup> Offense - Offenders will participate in additional drug counseling and assessment and follow all counseling recommendations; offenders will pay the fee for this program (currently \$100); parental notification of offenses; conduct probation.
  - c. 3<sup>rd</sup> Offense - Suspension from the University for a period of at least one semester.

8. Sanctions for consumption, public display, or excessive use of alcohol (See Section C) by students 21 and older that require the involvement of campus police or the student affairs office shall be determined on a case-to-case basis, but may include:
  - a. 1<sup>st</sup> Offense - Offenders participate in a drug education and/or counseling program at their cost (currently \$50)
  - b. 2<sup>nd</sup> Offense - Offenders participate in additional drug counseling and assessment and follow all counseling recommendations. Offenders will pay the fee for this program (Currently \$100) and be placed on conduct probation.
  - c. 3<sup>rd</sup> Offense - Suspension from the University for a period of at least one semester.
9. It is against the law for anyone to sell or give any alcoholic beverage to a person under twenty-one (21) or to aid or abet such a person in selling, purchasing or possessing any alcoholic beverage. Any person under twenty-one who aids or abets an underage person in violating this law may be fined \$500, imprisoned for 6 months, or both. Any person twenty-one or older who aids or abets an underage person to violate this law may be fined \$2000, imprisoned for 2 years, or both. (General Statute 18B-302) It is the policy of the University to cooperate with local law enforcement who may be investigating incidents where violations of this law have been committed on and off campus.  
Minimum sanctions for students over 21 who provide alcohol to minors:
  - a. Offenders will participate in a drug education and/or counseling program at their cost (currently \$50). This program will focus on alcohol laws, responsible service practices, and social host liability laws.
  - b. Conduct probation for a term to be determined by the judicial process.
  - c. A second offense of this violation will mean suspension from the University for a period of at least one semester.
10. Campus mandatory drug education/counseling must be completed within 40 days of the initial referral; if not, the student must complete an approved off-campus drug education/counseling program at his/her expense BEFORE being permitted to register for future classes or graduate. Failure to keep campus drug education/counseling appointments will result in a \$25 fee for each missed appointment.
11. Guests in violation of this Drug Policy shall be required to leave campus and could face additional sanctions, including arrest and criminal charges. Students who have guests on campus are responsible for their guests at all times and will be held accountable for their guest's actions.
12. Penalties for employees who violate any applicable laws or University policies regarding illegal possession or use of alcohol or provision of alcohol to persons under 21 years of age will be determined on a case-by-case basis and will cover the entire range of penalties available to the University as an employer, including but not limited to suspension and discharge from employment.

### **B. Social Host Liability Law**

In addition to the substantial criminal penalties for furnishing alcohol to an underage person and/or helping an underage person obtain alcohol, individuals and student groups serving alcohol to friends or guests should be aware that if:

1. A person serves an alcoholic beverage to someone whom the server knew, or should have known, was under the influence of alcohol, and
2. The server knew that person would shortly thereafter drive an automobile; a jury could conclude, some injury could result from the negligent conduct. This means that, if someone is injured by a drunk driver and sues the person(s) who served the driver alcohol, a jury might find that the server(s) were partly responsible for the injuries and order the server(s) to pay substantial damages to the injured person or his/her estate. Significant personal consequences could result to the host or provider of the alcohol. The above information is not intended as legal advice. If uncertain about this issue, contact a private attorney.

### C. Excessive and/or Harmful Use of Alcohol

Substance abuse, especially alcohol abuse, is a significant problem on university campuses. The University strives to create a healthy academic and social environment that states high-risk or underage drinking will not be tolerated. Excessive and/or harmful use of alcohol is any abuse of alcoholic beverages, as determined on a case-by-case basis by the Associate Vice-Chancellor of Student Affairs. Examples of excessive and/or harmful use of alcohol include, but are not limited to:

1. Use of alcohol which leads to medical consequences such as passing out, blackouts (loss of memory), gastritis (vomiting, retching), physical injuries, or other medical problems.
2. Use of alcohol in association with inappropriate behavior.
3. A pattern of episodes of alcohol related violations of the Student Code of Conduct.
4. A single episode of intoxication in which the Associate Vice Chancellor of Student Affairs or his/her designee believes that the level of alcohol consumption posed a risk to the student's health or well-being. Students who fall under this category of policy violation may be referred to the Emergency Health and Safety committee if their behavior is deemed a safety risk. (Section V, Administrative Policies of the Student Handbook)

### D. Illegal Possession of Drugs and/or Paraphernalia by UNCP Students, Staff, and Faculty

1. For a first offense involving the illegal possession or use of any controlled substance identified in Schedule I, N.C. General Statutes 90-89, or Schedule II, N.C. General Statutes 90-90, the minimum penalty shall be suspension from enrollment and from employment for a period of at least one semester or its equivalent.
2. For a first offense involving the illegal possession or use of any controlled substance identified in Schedules III through IV, N.C. General Statutes 90-91 through 90-94, (including, but not limited to, marijuana, rohypnol, phenobarbital, codeine) and/or the possession of drug paraphernalia, the minimum penalty shall be probation, for a period to be determined on a case-by-case basis and mandatory participation in a drug education/counseling program. Refusal or failure to abide by the terms of probation shall result in suspension from enrollment or from employment for any unexpired balance of the prescribed period of probation. In addition, a person on probation must agree to participation in a drug education and counseling program, at the cost of the offender (currently \$100 for students), consent to regular drug testing at his or her cost, and accept such other conditions and restrictions, including a program of community service, as the Chancellor or the Chancellor's designee deems appropriate. This does not preclude criminal action from being initiated.
3. Students' participation in illegal drug activity off campus may be sanctioned on campus when a nexus to that activity exists on campus. Such activities may include but are not limited to drug testing results for internship participation or athletic requirements. Athletes referred directly by the athletic director for NCAA regulation violations do not incur the above fees, but are subject to the missed appointment fee.
4. Campus mandatory drug education/counseling for students must be completed within 40 days of the initial referral; if not, the student must complete an approved off-campus drug education/counseling program at his/her expense BEFORE being permitted to register for future classes, transfer, or graduate. Failure to keep campus drug education/counseling appointments will result in a \$25 fee for each missed appointment. This fee applies to all referred offenders from campus police, student affairs, and athletics.
5. For second or other subsequent offenses involving controlled substances, progressively more severe penalties shall be imposed; for students, the minimum penalty cannot be less than suspension for a progressively longer term; more severe penalties may be imposed, including expulsion of students and discharge of employees. To be readmitted after a suspension, the student (at his/her own expense) must submit documentation of multiple negative drug tests over a period of time and meet such other conditions as the University may require.

6. Section 483 of the Federal Higher Education Amendments of 1998 states: “A student who has been convicted of any offense under Federal or State law involving the possession or sale of a controlled substance SHALL NOT BE ELIGIBLE TO RECEIVE ANY GRANT, LOAN, OR WORK ASSISTANCE under this title during the period beginning on the date of such conviction” and lasting for one year, two years, or indefinitely, depending on the offense.

#### **E. Trafficking in Illegal Drugs by UNCP Students, Staff, and Faculty**

1. For the illegal manufacture, sale or delivery, or possession with intent to manufacture, sale or deliver, any controlled substance identified in Schedule I, N.C. General Statutes 90-89 or Schedule II, N.C. General Statutes 90-90 (including, but not limited to, heroin, mescaline, lysergic acid diethylamide, opium, cocaine, amphetamine, methaqualone) any student shall be expelled and any employee shall be terminated.
2. For a first offense involving the illegal manufacture, sale or delivery, or possession with intent to manufacture, sale or deliver, any controlled substance identified in Schedules III through IV, N.C. General Statutes 90-91 through 90-94, (including, but not limited to, marijuana, rohypnol, phenobarbital, codeine) the minimum penalty shall be suspension from enrollment or employment for a period of at least one semester or its equivalent. For a second offense, any student shall be expelled and any employee shall be terminated.

#### **F. Abuse of Prescription and/or Over-the-counter Medications**

The abuse of legal medications can lead to serious health complications for the user. Abuse of some medications can also lead the individual to exhibit behavior which is dangerous to self and others. The University strongly supports efforts of individuals to change maladaptive behavior and offers services through both the Counseling & Testing Center, the Student Health Services, and EAP. Continued abuse and disruptive behavior may result in disciplinary action.

#### **G. Hazing by UNCP Students and Student Groups**

1. The North Carolina General Statute (14-35) defines hazing as follows: “to subject another student to physical injury as part of an initiation, or as a prerequisite to membership, into any organized school group.”
2. Hazing violations involving drugs and/or alcohol will be required to participate in the campus mandatory drug education/counseling program as well as incur all costs associated with the program.

#### **H. Suspension Pending Final Disposition**

A student, faculty member, administrator, or other employee charged with a violation of this policy may be suspended from enrollment and employment before initiation or completion of regular disciplinary proceedings if, assuming the truth of the charges, the Chancellor or his designee concludes that the person’s continued presence would constitute a clear and immediate danger to the health or welfare of any member of the University community. When a suspension is imposed, an appropriate hearing of the charges against the person suspended shall be held as promptly as possible.

#### **I. Process for Imposition of Penalties**

Students, faculty, and staff are subject to all local, state, and federal laws relating to drug use and possession. Action on the part of the University is based upon its right to carry out its appropriate mission and is not designed to be merely punitive. University action is not dependent upon and does not preclude criminal or civil action in the courts.

Penalties will be imposed by the University in accordance with procedural safeguards applicable to disciplinary actions against students, faculty members, administrators, and other employees, as required by Section 502 D(3) and Section 603 of the University Code; by the Board of Governors policies applicable to other employees exempt from the State Personnel Act; and by regulations of the State Personnel Commission. Faculty should refer to section 5-5, “Due Process Before Discharge or the Imposition of Serious Sanctions” and Appendix H in the Faculty Handbook. Students should refer to the “Student Government Association Constitution” in the

Student Handbook, Article IV, “The University Hearing and Appeal System.”. SPA employees should refer to the State Personnel Manual (available through the Human Resources Office or on the OSP Website at <http://www.osp.state.nc.us/manuals/dropmenu.html>), Section 7, “Disciplinary/Appeals/Grievances” and UNCP’s “SPA Employee Grievance and Appeal Policy.” EPA employees should refer to the UNCP’s handbook for EPA employees, “Personnel Police for Employees Exempt from the State Personnel Act, UNCP,” Section IV.

#### J. Policy Implementation and Reporting

1. If and in the manner required by the UNC Board of Governors or UNC General Administration, the Chancellor shall submit annually to the Board of Trustees a report on campus activities related to illegal drugs for the preceding year. A copy of that report shall be provided to the President, who shall confer with the Chancellor about the effectiveness of the campus program. The report shall include the information required by the Board of Governors, such as the following:
  - (a) a listing of the major educational activities conducted during the year;
  - (b) a report on any illegal drug-related incidents, including any sanctions imposed;
  - (c) an assessment by the Chancellor of the effectiveness of the campus program; and
  - (d) any proposed changes in this policy.
2. If and in the manner required by the U.S. Department of Education, on a biennial basis (in even-numbered years), the Chancellor’s designated coordinator of drug education shall conduct a review of UNCP’s program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees to determine its effectiveness and recommend any changes that need to be implemented and to ensure that the sanctions required herein are enforced consistently. This report shall be prepared in the format prescribed, if any, by the U.S. Department of Education. A copy shall be provided to the Chancellor and a copy maintained on file by the Office of the Vice Chancellor for Student Affairs.

### IV. Health Risks of Psychoactive Drugs

All psychoactive drugs (including alcohol) can produce negative health risks associated with long-term chronic use. Some, but not all, related health risks are listed below.

**Alcohol:** (medically classified as a depressant) Central nervous system depression, impaired judgment, liver damage, malnutrition, pancreatitis, lowered immunities, and severe birth defects in babies whose mothers used alcohol during pregnancy. An overdose may result in a coma and death.

**Cocaine:** Anxiety, insomnia, paranoia, perforation of the nasal septum, seizures, cardiac arrest.

**Depressants:** (e.g., Librium, Xanax, Valium) Central nervous system depression, staggering gait, visual disturbances, lethargy, dizziness, and nausea or death.

**Hallucinogens:** (e.g., LSD, PCP, and hallucinogenic mushrooms) Visual distortions, increased heart rate and blood pressure, psychotic episodes, panic disorders, and flashbacks.

**Inhalants:** Nausea, headaches and perceptual distortions. Permanent damage to bone marrow, lungs, liver and kidneys and a risk of lung or cardiac arrest with initial or repeated use.

**Marijuana:** Increased heart rate, lowered body temperature, impaired coordination, appetite stimulation, weakened immune system, increased risk of throat/lung cancer, and speech/memory/learning distortions. Long term use may result in short term memory loss, amotivational syndrome, and reproductive system abnormalities.

**Narcotics:** (e.g., codeine, heroin, morphine) Shallow breathing, reduced sex drive, apathy, anxiety, mood swings, nausea, and respiratory depression. An overdose may induce a coma, convulsions, respiratory arrest or death.

**Rohypnol:** (flunitrazepam, commonly called the *date rape* drug) Drowsiness, impaired motor skills, and inability to recall events. Combined with alcohol or other drugs may lead to respiratory depression, aspiration, and death.

**Stimulants:** (amphetamines) Anxiety, agitation, malnutrition, irregular heartbeat, chronic sleeplessness, and amphetamine psychosis.

## **PARKING AND VEHICLE REGISTRATION**

Each motor vehicle, including two-wheeled vehicles, driven or parked on campus by students, faculty, or staff must be registered with the Cashier's Office and must display a valid parking permit. Fees are established annually and appropriate notification is provided.

North Carolina Senate Bill 627 requires all students to submit proof of motor vehicle insurance prior to purchasing a parking permit. In order to comply with this legislation, students must provide the following: 1) Name of Insurance Company; 2) Policy Number of Insured; and 3) Certification that the insurance meets the minimum needs established by North Carolina: \$30,000 for bodily injury to one person, \$60,000 for bodily injury to two persons or more, \$25,000 for property damage.

All students, faculty, and staff members are subject to traffic rules and regulations. It is each individual's responsibility to obtain a copy of the Traffic Rules and Regulations when registering a vehicle. These regulations are strictly enforced by the campus police. Fines must be paid before any records will be released from the University. Conviction of a violation of the traffic laws while operating a vehicle on campus has the same effect on your driver's license as a conviction for the same offense on the public highways. The speed limit on campus is 20 mph and is enforced.

It is a privilege and not a right for a person to keep or operate a motor vehicle on campus. Each student, faculty, or staff member must agree to comply with the traffic rules and regulations before keeping or operating a vehicle at The University of North Carolina at Pembroke. The University reserves the right to withdraw motor vehicle privileges from any person at any time.

Parking facilities on campus are limited and on occasions there will not be sufficient parking spaces available to accommodate all vehicles in their respective legal parking zones. In such instances, the driver concerned IS NOT PERMITTED to park in an illegal or restricted zone.

All parking fines are due to be paid within fifteen (15) days of the issuance date, unless they are appealed within those fifteen days. If appealed, payment of assessments will not become due until notification of the Traffic Appeal Board to the person being assessed of its decision not to reverse the citation, at which time payment must be made within fifteen (15) days. Information regarding the Traffic Appeal Board is contained in the *Traffic Rules and Regulations Handbook*.

## **STUDENT LIFE AND ORGANIZATIONS**

The Office of Student Life and the James B. Chavis University Center are major components of the Division of Student Affairs serving the university community. The mission of the Office of Student Life is to complement the University's academic curriculum and to enhance the overall educational experiences of students through the development of leadership opportunities, orientation programs, and exposure to social, cultural, recreational, and governance programs. Through providing a wide range of co-curricular opportunities the department supports the University in its mission to enrich educational experiences of students.

### **James B. Chavis University Center**

The James B. Chavis University Center serves as the hub of campus activities. Located in the center of campus, the James B. Chavis University Center houses offices for the Office of Student Life, the Student Government Association, the Career Services Center, the Counseling and Testing Center, a computer lab, an Information Booth/Student Supply Store, the cafeteria, Bert's Cafe, a game room, student lounges, three conference rooms, a meditation room, and the campus post office boxes.

### **Center for Leadership and Service**

The Center for Leadership and Service is located within the Office of Student Life in University Center Room 220. The Leadership Library is housed within the Center for Leadership and Service and includes a number of leadership resources for both student organizations and individual students.

The Director of Leadership and Community Service oversees the Leadership and Service Opportunities Program (LSOP). LSOP provides opportunities through educational workshops and programs, community service projects, and service-learning for students to recognize and develop their leadership potential. LSOP includes a recognition program in which students that complete a series of workshops and participate in service will be awarded at an annual Awards Brunch. Freshmen students are recognized as Horizon Leaders. Sophomores, juniors, and seniors are recognized as Distinguished Leaders. Seniors may also be recognized as Leadership Fellows. The Leadership Transcript is developed for Leadership Fellows to detail their participation in the LSOP. It includes information about LSOP workshop attendance, along with detailed information about each community and campus service project completed by a student. The transcript is designed to be an addition to the student's resume and academic transcript.

The Center for Leadership and Service is instrumental in facilitating service-learning development at UNCP. Service-learning is an experiential learning method of instruction. It integrates academic curriculum or personal development with service to meet a community need. Reflection is an integral component to service-learning.

## **STUDENT GOVERNMENT**

### **Student Government Association**

The purpose of the Student Government Association (SGA) is to represent and safeguard interests of the students. It is basically a political organization providing students with an avenue for actions in matters pertaining to student rights and welfare.

Although discipline is the legal responsibility of the administration, the principle of Student Government is fully supported by the administration and faculty. All students attending UNCP automatically become members of the Student Government Association. Student Government functions through its elected representatives and its sponsor, the Vice Chancellor for Student Affairs. Officers of the Student Government are elected by the student body each spring according to the constitution and bylaws of the organization.

### **Student Senate**

The Legislative Branch of the Student Government Association, the Student Senate, functions as the policy-making body of the SGA. Also, the Senate recommends policies and regulations necessary and proper to promote the general welfare of the student body. The Senate is empowered to schedule the time and place of its meetings, provided that there are regular meetings at least once every two weeks. Composition of the Senate is one representative for every 150 students, based upon the previous September enrollment. The President of the Senate is the Vice President of the Student Government Association.

### **Association of Campus Entertainment**

The Association of Campus Entertainment (ACE) is the student programming organization on campus and receives its funding through the Student Government Association. The ACE Coordinator is appointed by the SGA President. ACE works cooperatively with the Office of Student Life to provide entertainment, activities, and special events such as comedians, singers, bands, dances, movies, Homecoming Week Activities, Premiere Week, and Spring Fling.

### **Greek Governing Boards**

The purpose of the various Greek Governing Boards is to provide self-governance to all Greek organizations through decisions made by peers. The Greek Governing Boards provide autonomy to all Greek chapters on campus. Leaders are elected by peers to serve the Greek community by creating policies and procedures in order to hold the Greek community to a high standard. The various Greek governing boards provide systems of communication throughout the UNC Pembroke community.

## ATHLETICS

### Intercollegiate Athletics

The University of North Carolina at Pembroke excels in athletics in both men's and women's competition. Recognition is achieved through competition in the Peach Belt Athletic Conference, and the National Collegiate Athletic Association (NCAA Division II). Eight men's sports and eight women's sports give UNC Pembroke recognition at the local, state, and national levels. Men's varsity sports are sponsored in baseball, basketball, cross country, football, golf, soccer, track and field, and wrestling while women's sports include basketball, softball, volleyball, cross country, track and field, tennis, golf, and soccer.

The purposes of the intercollegiate athletic program at The University of North Carolina at Pembroke are to promote the roles of athletics in support of the stated mission of the University and to promote the education and development of students through participation in intercollegiate athletics. Such participation is seen as a direct contributor to "education as a lifelong experience," an experience which enhances and enriches the social and physical lives of students. The athletic program encourages broad student involvement and is committed to protecting and developing the physical and educational welfare of the student-athletes who participate as players as well as the students who participate as spectators.

Student-athletes are expected to strive toward becoming effective, contributing members of society, to be positive role models both on campus and in the university community, and to carry out their academic responsibilities as they follow a normal progression toward meeting requirements for a degree.

The Peach Belt Conference begins its sixteenth year as an all-sports conference this fall. In 1991, the conference held championships in men's and women's basketball, but now conducts championships in twelve sports. As a conference, the Peach Belt has been very successful at the national level with twenty-three National Championships. UNC Pembroke has been very competitive in the Peach Belt Conference. UNC Pembroke's history is steeped with a very rich tradition, while the University's programs have seen success at the conference level and have advanced to compete at the national level.

Athletic grants-in-aid, as established by the NCAA, are offered in all of UNCP's intercollegiate sports programs for both men and women upon recommendation of the head coach and approval of the Director of Athletics.

### Intramurals

The Intramurals Program believes that leisure physical activity and enjoyment are vital to a person's total well-being. Based upon this belief, the intramural program provides a broad and diversified program of recreational sport activities for the University's students, faculty, and staff. The University of North Carolina at Pembroke student has opportunities for participation in over a dozen intramural activities, and if that is not sufficient recreational opportunity, there are also recreational swimming, weight lifting, and fitness activities.

## CULTURAL PROGRAMS AND SPECIAL EVENTS

### Cultural Programs

There are many opportunities for cultural enrichment at UNCP. The University Theatre produces two mainstage plays each year, plus numerous studio theatre productions. The Givens Performing Arts Center's Broadway and More, Nostalgia Concert, and On Stage for Youth Series provide twelve to eighteen professional touring groups each year. The Distinguished Speaker Series presents four to five nationally recognized personalities each year.

The Department of Music provides a significant number of programs throughout the academic year including the Moore Hall Recital Series, a UNCP Ensemble Series, as well as student and faculty recitals. The Moore Hall Series involves three to four programs each semester featuring solo artists, chamber groups, instrumental and vocal jazz ensembles, and even small operatic/musical the-

atre productions. These performing artists are known throughout the state, region, and beyond. The Ensemble Series involves an array of varied performances by the Concert Choir, Pembroke Chamber Singers, University Band, University Jazz Choir, University Jazz Ensemble, UNCP Orchestra, Guitar Ensemble, etc. These ensembles are open to all students regardless of major.

Each year the Office of Student Life staff sponsors “A Taste of Culture,” a celebration of UNCP’s cultural diversity. This is a program that consists of various displays presented by UNCP students, faculty, and staff which represents their respective cultural backgrounds. Displays often include food items to be sampled, hence the name “A Taste of Culture.” Entertainment typically includes Native American, African American, Latin American, and Japanese dancers, singers, etc.

### **Miss UNCP and Mr. and Miss Homecoming**

The Miss University of North Carolina at Pembroke Scholarship Pageant is held on campus during each spring semester. It is a precursor to the Miss North Carolina Pageant, in which Miss UNCP competes annually.

Mr. and Miss Homecoming are selected each spring by popular vote and are crowned at halftime during the men’s homecoming basketball game. Miss UNCP and Mr. and Miss Homecoming represent the University at various functions, including parades and local pageants.

### **CLUBS AND ORGANIZATIONS**

The UNCP community encourages participation in a variety of campus clubs and organizations. Most departments have clubs for their majors. Other clubs encourage contact among diverse students, including the Native American Student Organization, the African American Student Organization, and the International Student Organization.

#### **Honorary Organizations**

Outstanding students at UNC Pembroke may become members of the Alpha Chi National Honor Society, Gamma Beta Phi National Honor Society, and of the following national honor societies: Alpha Phi Sigma (criminal justice), Alpha Psi Omega (drama), Phi Alpha (social work), Phi Alpha Theta (history), Psi Chi (psychology), and Sigma Tau Delta (English).

#### **Co-curricular and Service Activities**

The UNCP community encourages students to share their talents by becoming involved in co-curricular activities at the University, which complement the academic programs. Co-curricular activities include APPLE Corps (peer leadership), University Marshals, Student Ambassadors, University Band, Pep Band, Chamber Singers, Concert Choir, Jazz Choir, Jazz Ensemble, Gospel Choir, WNCP-Television, *The Indianhead* (yearbook), *The Pine Needle* (student newspaper), *The Aurochs* (literary magazine), University Theatre, and cheerleaders.

#### **Religious Organizations**

UNC Pembroke religious organizations provide opportunities for spiritual enrichment, social activities, and religious service. They seek to integrate spiritual values, intellectual pursuits, and personal development.

#### **Greek Life**

Involvement in Greek Life is considered to be the premier leadership experience on the college campus today. Greek Life provides an opportunity for lifetime membership in a fraternity or sorority committed to values-based leadership. The cornerstones of Greek Life are academic excellence, leadership, community service and philanthropy, as well as brotherhood and sisterhood. Greek membership provides resources for mentorship, and career services. UNC Pembroke hosts a number of Greek chapters designed to provide a great fit for students.

### **Who’s Who Among Students in American Universities and Colleges**

Students selected for inclusion in this publication are chosen by a joint faculty-student committee and are judged on their total contributions to the University rather than their academic achievements alone.

