

## PUBLIC ADMINISTRATION

Chair: Michael R. Hawthorne<sup>1</sup>

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The Department of Public Administration offers the Master of Public Administration (M.P.A.) degree with concentrations in Public Management, Criminal Justice, Emergency Management, and Health Administration. For complete information about programs and courses, see the School of Graduate Studies section of the catalog.

The department also offers an undergraduate option in public administration within the undergraduate degree in Political Science. Students selecting this option will receive an undergraduate degree in Political Science with notification about completion of the Public Administration option. The requirements for this degree are:

### BACHELOR OF ARTS IN POLITICAL SCIENCE

<b>Requirements for a Bachelor of Arts Degree in Political Science— Public Administration Option</b>	<b>Sem. Hrs.</b>
Freshman Seminar	1
General Education Requirements*	44
Major Requirements	37
Introductory Requirement: PAD 1000, PSPA 1010	
Core Courses: PAD 2010, 2100, 2190, 2330, 3440, 3600, 4530	
Select one from PAD 4500 or PAD 4770	
Select one from ECN 2020 or ECN 2030	
Select one 3000- or 4000-level course in Public Administration, Political Science, or Economics	
Electives	39
	<b>Total: 121</b>

\*Students who plan a major in Political Science should consult with the Department Chair prior to registering for General Election courses.

#### **Public Administration with Applied Gerontology Minor: (55 hours)**

1. Complete Public Administration Option Major Requirements above. (37 hours)
2. Complete Applied Gerontology Minor (18 hours)
  - BIO 1030; SOC 2700; PSY 3050; REC 4250; SOC 3750; SWK 3840
  - Suggested Electives: SOC 2800, SWK 3480, SWK 3500

Students may also choose Public Administration as a minor in conjunction with any other undergraduate degree program at UNCP. The requirements for the minor in Public Administration are:

### MINOR

#### **Public Administration Minor: (19 Hours)**

Many students would benefit from a structured set of courses outlining the operations and problems of the administrator of a public agency. Even if the student never seeks employment as public administrator, the department believes that exposure to these courses within the public administra-

tion minor will help the student to perform their private sector administration roles more capably, especially since the growth of government has created numerous points of contact between public sector and private sector administrators.

**Requirements:**

PAD 1000, 2010, 2100, 2190, 2330;

One other PAD course at the 3000 or 4000 level.

**COURSES**

**PUBLIC POLICY AND ADMINISTRATION (PAD)**

**PAD 1000. Current Policy Issues**

The course provides students with an understanding of selected major public policy debates, focusing on developing both a broad understanding of the issues and how to think critically about issues arising in policy debates. Students will consider two to four current public policy issues per semester, with the specific issues changing to reflect current public debates. Class will focus on discussing insights from readings about these issues, supplemented with additional lecture material to complete understanding of these issues and their administrative and policy implications. Students will learn how concerns and decisions about administrative and regulatory processes will affect them in the future. Credit, 3 semester hours.

**PAD 2010. State and Local Administration and Policy**

An examination of administrative issues and policy concerns in American state and local government. Credit, 3 semester hours. PREREQ: PAD 1000.

**PAD 2100. Introduction to Public Administration**

An introductory study of general principles and problems of administrative organization in government: federal, state, and local. The role, relationships, processes, and control of governmental institutions, in the political context, with special emphasis on the American experience, will be surveyed. Credit, 3 semester hours. PREREQ: PAD 1000.

**PAD 2190. Public Policy and Analysis**

This course seeks to explore both the causes and consequences of public policy, i.e., both policy determination and policy impacts. The former is concerned with political, economic, social, environmental or other factors which are hypothesized to be political determinants. The latter is concerned with social, economic, political, or other conditions which are hypothesized to be policy impacts. Credit, 3 semester hours. PREREQ: PAD 1000.

**PAD 2330. Introduction to Public Administration Methodology**

This course concerns basic concepts in public administration methodology and teaches the student how to do research, use the library, evaluate the research of others, draw a graph, construct a table, and use a few simple statistical techniques. Student must also enroll in the lab section for this course. Credit, 4 semester hours. PREREQ: PAD 1000.

**PAD 3440. Introduction to Budgeting and Financial Management**

This course introduces students to budgeting and other aspects of financial management as applied in government and non-profit organizations. Topics covered include financial planning, implementation, and analysis. The purpose and process of public budgeting are also emphasized. Credit, 3 semester hours. PREREQ: PAD 1000, 2100.

**PAD 3600. Introductory Internship in Public Administration**

The acquisition of public management experience through an arranged internship in a government or community agency or enterprise, under the instruction and supervision of the major professor and a designated official of the agency or enterprise involved. Credit, 3 semester hours. PREREQ: PAD 1000.

**PAD 3610. Advanced Internship in Public Administration**

This is a continuation of the internship of PAD 3600. It continues the acquisition of public management experience through an arranged internship in a government or community agency or enterprise, under the instruction and supervision of the major professor and a designated official of the agency or enterprise involved. Credit, 3 semester hours. PREREQ: PAD 3600.

**PAD 3640. Practicum in Public Administration**

Restriction: Open to majors in Political Science only. This course provides students with management experience of at least 80 working days with regular wages provided by a government or community agency. Working under the supervision of a professor and a designated official of the agency, students produce an extended report exploring a concern of the agency. Credit, 6 semester hours. PREREQ: PSPA 1000 or 1010, and consent of instructor and departmental chair.

**PAD 3980. Directed Research in Public Administration I**

Written acceptance by a supervising faculty member is required, based on the student's written proposal. A copy of the proposal together with the faculty member's acceptance must be submitted for approval to the Department Chair prior to registration. Credit, 1-3 semester hours. PREREQ: PAD 1000 and permission of instructor.

**PAD 3990. Directed Research in Public Administration II**

Written acceptance by a supervising faculty member is required, based on the student's written proposal. A copy of the proposal together with the faculty member's acceptance must be submitted for approval to the Department Chair prior to registration. Credit, 1-3 semester hours. PREREQ: PAD 1000 and permission of instructor.

**PAD 4500/5500. Policy Studies**

This course will examine the theories and concepts used in the study of public policy. Approaches to analyzing both process and outcomes will be discussed. Students will engage in the study of policy problems and the practical or applied implementation of policy analysis. Credit, 3 semester hours. PREREQ: PAD 1000.

**PAD 4530/5510. Advanced Public Administration**

Focus on managerial, political, and legal theories and processes of public administration; examination of how these are used to fulfill legislative, executive, and judicial mandates for the provision of regulatory and service functions for American society as a whole, and for some segments of it. Credit, 3 semester hours. PREREQ: PAD 2100, 2330.

**PAD 4770/5770. Topics in Public Policy**

This course will focus on a substantive policy issue area, focusing on policy and administrative issues surrounding the issue area. The specific policy will vary by semester. Credit, 3 semester hours. PREREQ: PAD 1000.