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MEMORANDUM

TO: Faculty and Staff of the University of North Carolina at Pembroke

FROM:  Charles R. Jenkins, Chancellor

DATE: January 22, 2010

SUBJECT: 2010-2011 Budget Reductions

On December 18, 2009, State Budget Director Charles E. Perusse issued a letter to all State agencies with instructions from Governor Perdue that directed each agency to develop 2010-11 budget reduction options in the amounts of 3%, 5%, and 7% of their respective 2010 budget requirements.

Shortly thereafter, General Administration (GA) reported to all UNC institutions that they were negotiating with Mr. Perusse about the amount of the reductions, the format for submitting the information, and the due date/timeline for the information.

At the writing of this letter, we have received only verbal direction and a commitment from GA that we will receive written information early next week. It is our current understanding that we will be asked to submit three budget reduction scenarios via a template that is less detailed than the December edition sent by Mr. Perusse, and that the reports will be due February 22, 2010.

I'm sure you will recall that UNCP experienced budget reductions for the current year that totaled over \$2M and a budget reversion of 5% or just over \$3M.

Our plan for the proposed budget reductions is to use the 2010 budget reversions as a benchmark and to tweak the numbers up or down depending on the reduction scenario. UNCP Divisions will hold meetings to solicit ideas to resolve budget reductions. Also, we will soon have a Web site where you can anonymously share your suggestions to reduce UNCP's budget. UNCP's Executive Staff will evaluate all suggestions from the campus community for possible inclusion in the final plan(s).

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Prepared budget reduction plans will be shared in writing and at campus meetings to keep the campus community informed. Keep in mind that all of this work must be completed prior to February 22, 2010.

The State legislature will convene in May for the legislative short session to consider the State's finances and formulate the 2010-11 State budget. Governor Perdue will most likely submit her budget plan in late March or early April. The Senate will introduce their budget plan first during the short session followed by the House. It is speculated that the State budget will be approved by June 30, 2010.

We look forward to your participation and greatly appreciate your input and cooperation during our campus budget reduction planning process.