

MINUTES (Revised)
UNC PEMBROKE STAFF COUNCIL MEETING
Continued Education Building
January 22, 2004
3:00 pm

Call to Order: Mr. Tony Chavis called the meeting to order around 3:20 pm.

Roll Call:

Members Present: Tina Emanuel, Teresa Bryant, Tony Chavis, Courtney McMillan, Julie Apodaca, Annette Gwalthney-Jones, Brenda Jacobs, Bess Tyner, Shirley Rodgers, Bryan Hunt, Tonya Oxendine

Members Absent: Webster Smith, Susan Cummings, Sylvia Chavis, Beth Carmichael

Old Business: The first meeting of the year was January 8. There was not enough present for a quorum to conduct the meeting.

New Business: The following officers were selected:

Chair – Tony Chavis
Vice Chair – Bess Tyner
Chair Elect – Courtney McMillan
Secretary/Treasure – Brenda K. Jacobs
Parliamentary – Shirley Rodgers

The following committee chairs and members were selected:

Budget Committee – Courtney McMillan (Chair)
Annette Gwalthney-Jones, Tonya Oxendine, Beth Carmical, and Sylvia Chavis
ERC (Employee Recognition Committee) – Tony Chavis (Chair)
All staff council members
Constitution Committee – Bess Tyner (Chair)
Tony Chavis, Annette Gwalthney-Jones, Bryan Hunt
Publication Committee – Shirley Rodgers (Chair)
Brenda Jacobs, Tina Emanuel, Julie Apodaca
Personnel Committee – Teresa Bryant (Chair)
Tony Chavis, Annette Gwalthney-Jones, Julie Apodaca
Election Committee – Brenda K. Jacobs (Chair)
Tina Emanuel, Webster Smith, Beth Carmical
Scholarship Committee – Tonya Oxendine (Chair)
Susan Cummings, Sylvia Chavis, Rikki Cockrell

Tina Emanuel will contact Larry Gales for Chancellor's appointee on the staff council.

March 9 there is going to be Staff Council retreat in Greensboro, NC. All staff council members meet to talk with other schools to see what's going on and what we can do to help our staff. Tony would like for all members to attend.

Shirley Rodgers will get with Bobby Ayers to get a group picture for the 2004 staff council.

Tony informed all staff officers that they would have to meet with the Chancellor regularly.

All committee chair need to meet with their members to see what needs to be done. Committee chairs can check with previous chairs to get information.

Melissa Vance gave an overview of what the ERC committee does. ERC normally has different events and activities going on during homecoming week, which is February 16-21. Nominee forms need to be prepared for employee of the quarter (January – March). She is willing to help out the new chair of this committee. Mrs. Bess Tyner praised Melissa for all her hard work during the past three years as ERC Chair. She has seen first hand how hard she worked and solicited more than half of the gifts that were door prizes for the Employee Bash. She will be greatly missed. Melissa said that she would still continue to do the prayer and meditation service on Wednesdays (once a month) that she started.

Publication committee needs to check with Lawrence to get Staff Council web page updated.

Tony Chavis met with Mrs. Molly C. Broad, President of UNC. Minimum salary for state employees will be \$18,312. When it comes in effective, it will be retroactive to January 1, 2004. The high cost of health care, tuition wavier for part time employees, and communication issues were some of the concern that all UNC schools are having. The Banner program will affect all schools. An employee's salary will be performance based. In range will be eliminated, reclassification, and evaluations will be different. Grade levels will be eliminated and tiers will be put into place. UNCP employees in HR are currently in training now.

Further Business:

Next meeting scheduled for February 5th at 3:00 pm. Secretary will notify everyone of the place.

Adjournment:

4:30 pm