

**EMPLOYEE OF THE QUARTER
NOMINATION FORM
October - December, 2007**

Nomination Deadline is Wednesday, September 19, 2007.

Nominate a co-worker for "Employee of the Quarter." **Avoid using the person's name** in the following categories: **1) Service to the University, 2) Job Performance/Knowledge, or 3) Other.** Be specific without using the nominee's name in the description! Send the nominations to:

Selection Committee
c/o Bridget L. Jones, Physical Plant
or e-mail responses to: bridget.jones@uncp.edu

NOMINEE FOR EMPLOYEE OF THE QUARTER: _____

Department: _____ Job Title (if known) _____ Supervisor _____

Briefly provide a detailed description to recognize the nominee as Employee of the Quarter:

SERVICE TO THE UNIVERSITY:

JOB PERFORMANCE/KNOWLEDGE: _____

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(Please add the following information regarding the nominee)

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OTHER:

Customer Service -	Working on the front line
Call of Duty-	Working well above and beyond expectations of their job
Back office activity-	Works behind the scenes
Rookie-	Worked on campus more than 3 months but less than a year
Milestone-	Worked on campus over 20 years
Big Buddy-	Volunteered their time to mentor someone
Self-improvement-	Has accomplished a personal, academic or professional challenge
Congeniality-	Improves office moral and is a pleasure to be around.
Innovative/show initiative-	Made a significant contribution to improve office productivity