



Faculty Account Application

Division of Information Technology
Carter Hall • (910) 775-4340 • doit@uncp.edu • <http://www.uncp.edu/doit>

Submit the original hard copy to the DoIT main office (Carter Hall) or Help Desk (D.F. Lowry Bldg., Room 110)

Last Name:	
First Name:	
Middle Initial:	
Department:	
Current Email Address:	
Current Phone Number:	

CONDITIONS OF THIS APPLICATION

This is an application to access information systems of the University of North Carolina at Pembroke. Access to these systems is governed by federal legislation, including but not limited to, the Family Education Rights and Privacy Act of 1974 (FERPA), the Health Insurance Portability and Accountability Act of 1996 (HIPAA), and the Gramm-Leach-Bliley Act of 1999 (GLBA). Access is also governed by General Statutes and policies of the State of North Carolina as well as policies and procedures of the University of North Carolina, UNC Pembroke and the Division of Information Technology.

This is an application for a standard faculty account and includes: a domain account to access desktop and laptop computers, the wireless network, and BraveWeb; an individual network folder for file storage; an email account; a Blackboard account; an individual Web server account, and a virtual private network (VPN) account.

RESPONSIBILITIES OF USERS

Users assume the responsibility for their actions and are required to follow sound, secure and ethical computing practices as outlined in the UNCP Appropriate Use Policy (DoIT 0103), available at <http://www.uncp.edu/doit/policies/policy0103.html>, and additional policies of UNCP. Users may not access any data or systems unless they have been granted explicit permission for such access. Users must protect the privacy and security of data and must guard against its thief, loss or accidental disclosure. Users must safeguard all data, whether stored on servers, local machines, on portable media, or in print. Users must not share passwords or provide access to others. Users must not distribute or disclose data to other parties without approval. Users must not attempt to alter, circumvent, disable or remove system or network security safeguards. Users must not use their accounts to send "broadcast" messages or harass others. Users must promptly report any violations of policy or procedures to the Division of Information Technology. Other responsibilities apply under the previously mentioned legislation, policies and procedures.

By signing this document, the applicant agrees to abide by these conditions and acknowledges that he or she has not altered this document from its original form.

Signature

____/____/____
Date

Signature of Chair

____/____/____
Date

Division of Information Technology Use Only	
Username _____	
Authorization _____	Date ____/____/____