



# Web Account Application

Division of Information Technology  
 Carter Hall • (910) 775-4340 • [doit@uncp.edu](mailto:doit@uncp.edu) • <http://www.uncp.edu/doit>

**Submit the original hard copy to the DoIT main office (Carter Hall) or Help Desk (D.F. Lowry Bldg., Room 110)**

<b>Account Type:</b>	<input type="checkbox"/> Personal
	<input type="checkbox"/> Group (Please provide a name to be used for URL.) Name: _____
<b>Last Name (Last, First, Middle)</b>	_____
<b>Department or Major:</b>	_____
<b>Campus Phone: (Residence for students)</b>	_____
<b>Email Address:</b>	_____

### CONDITIONS OF THIS REQUEST

This request is for authorization to use computer systems for university-related business ONLY. Responsible and ethical use is mandated in accordance with the policies of the State of North Carolina, the University of North Carolina at Pembroke and the Office of the Division of Information technology. All federal and state criminal statutes and restrictions also apply.

### RESPONSIBILITIES OF REQUESTORS

The requestor accepts responsibility for each of his or her pages, the accuracy of the information presented and appropriate use of resources provided. The following is a partial list of some inappropriate uses that may result in the suspension of the user's access:

- Commercial purposes or use for personal profit;
- Copyright and trademark violations;
- Plagiarism;
- Libelous or slanderous statements;
- Illegal publication of information;
- Breaches of confidentiality;
- Mass consumption of system resources.

### ACCOUNTS ARE SUBJECT TO THE FOLLOWING REGULATIONS:

- The chair, director, organizational administrator or advisor must approve group applications.
- A member of the faculty or staff must serve as a group's Web Information Coordinator (WIC) and accept responsibility for information placed within the group's storage.
- Accounts are removed when an individual's affiliation with the University ends.
- Additional regulations may be found on the UCIS Policy Site: [www.uncp.edu/ucis/policies/](http://www.uncp.edu/ucis/policies/).

I understand that failure to comply with any of the regulations or conditions stated above or in the UNCP Web Site Policies and Procedures will result in loss of privileges and/or legal charges and I agree to abide by these terms.

\_\_\_\_\_  
 Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date

\_\_\_\_\_  
 Signature of Chair, Director, Administrator, Advisor or WIC  
 Required for groups only. Chair must approve WIC's account.

\_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date

Will the applicant serve as group's WIC?

<b>Student Affairs Use Only</b>	<b>DoIT Use Only</b>
_____ Signature of VC of Student Affairs or designate Required for student groups only.	_____ URL
_____ Date	_____ Date
	_____ Authorization