

University of North Carolina at Pembroke
Office of Greek Life
All Greek Council Executive Board Application
2011 - 2012

Name: _____

Organization: _____

E-Mail Address: _____

Phone Number: _____

Instructions:

1. All applications must be returned to the Office of Greek Life and must be finished completely to be considered. Essay questions should be typed.
2. Applications are *due by Friday, January 27th by 5pm* (but may be turned in earlier).
3. Make sure you read the officer descriptions before submitting an application.
4. The academic requirement to be an AGC officer is a cumulative GPA and semester GPA at or above a 2.5. If a council officer's cumulative or semester GPA falls below these requirements during their term they risk removal from office. If you are elected and then fail to meet these requirements at the end of this semester you will be removed from office and a new election will be held in the beginning of the spring to fill your position. Also, if you apply and your current cumulative GPA is below a 2.5 your application will not be considered.
5. All officers must be current, active members in their chapter throughout the entire term of office.
6. Interviews will be held on January 30th and 31st please sign up for an interview time when you turn your application in.
7. Each chapter attending AGC will have only one vote..

Please check only one position. If applying for multiple positions, rank order of preference.

___ President

___ Vice President of Programming

___ Vice President of Communication

___ Vice President of Service and Philanthropy

Essay Questions:

1. Which position(s) are you interested in applying for and why?
2. What experience do you feel you have that qualifies you to serve our Greek community as an AGC officer?
3. Currently, what do you see as the biggest issue facing fraternities and sororities at UNCP and why?
4. What are two areas you wish to improve upon in our Greek community and/or goals you hope to accomplish as an AGC officer?
5. What do you personally want to gain from this experience?

All Greek Council Executive Board

The following is a list of the positions for the proposed All Greek Council Executive Board. All members of the Executive Board must be full time students of UNC-Pembroke and active members of their undergraduate chapters. Executive Board members must maintain at cumulative and semester GPA of at least a 2.5. All positions are required to attend all executive board and AGC meetings and events.

President

The President of the Executive Board will:

- Serve as the official Greek Life spokesperson for UNCP's All Greek Council
- Oversee and preside over each All Greek Council meeting and all AGC activities
- Work in conjunction with the Greek Life Office to organize and facilitate Greek Awards in the Spring
- Ensure that all officers of the AGC Executive Board are fulfilling appropriate responsibilities, and conduct an officer review and feedback meeting with each officer at least once per semester
- Schedule meeting locations and times for AGC meetings

Vice President of Programming

The Vice President of Programming will:

- Schedule and promote all programs, including weekly programming for All Greek Council meetings as well as any additional educational programs
- Serve as Chair of the Greek Week Committee and plan and implement all of Greek Week with assistance of the executive board
- Work with New Member Educators/Intake Coordinators from each fraternity and sorority to coordinate a New Member Education Program
- Plan and implement the Fraternal Leadership Series
- Plan and implement community wide social and community building programming at least once per semester.
- Ensure that all community-wide and chapter events are posted on the online calendar

Vice President of Communication and Marketing

The Vice President of Communication will:

- Take minutes at each meeting, presenting them at the next meeting, and e-mailing the minutes to the Greek Community and having them posted on the Greek website
- Prepare an agenda for each meeting of AGC and the executive board
- Create a community newsletter at least once a semester for distribution online to alumni, faculty, staff and stakeholders
- Ensure that there is Greek representation at all University Open Houses, Admissions Fairs, Freshmen Orientation, Parents Weekend, and other such functions.
- Maintain all attendance records for AGC meetings and executive board meetings
- Develop an annual public relations plan, including plans for outreach to current members, alumni members, fraternity/sorority headquarters staff, university faculty/staff, Pembroke community members, and prospective members

Vice President of Service and Philanthropy

The Vice President of Service and Philanthropy will:

- Develop a working relationship with Center for Leadership and Service in order to facilitate cooperation and joint projects
- Organize and execute monthly service projects and soliciting participation from all fraternities and sororities
- Coordinate special philanthropic events, i.e Relay for Life
- Coordinate the All Greek Service project during Greek Week
- Plan and implement community-wide philanthropic programming at least once per academic year
- Meet, at the beginning of each semester, with the UNCP Associate Director for Community Service to gather information on upcoming programs and service opportunities for members of the Greek Community, and ensure that these opportunities are communicated with the Philanthropy and Community Service Chairs of each member fraternity.