

Supervising Agency Evaluation of Intern

Student Name: _____ Total Hours: _____

Supervising Agency: _____ Supervisor: _____

Select One _____ Mid-term Evaluation _____ Final Evaluation

Please rate the student to the best of your ability to enable us to help the student profit by this experience and to assist us in arriving at an appropriate grade.

DIRECTIONS: *Check* the number that best describes the student's performance.

1 = inferior 2 = below average 3 = average 4 = above average
5 = superior N/A = no opportunity to observe

Adaptability (Handles new situations calmly and is at ease with people of all ages)

1 2 3 4 5 N/A

Appearance (Well-groomed, neat and appropriately dressed):

1 2 3 4 5 N/A

Cooperation (Works well with people, adjusting as appropriate):

1 2 3 4 5 N/A

Dependability (Carries work through to completion; punctual):

1 2 3 4 5 N/A

Enthusiasm (Eagerly attacks job; keenly interested in program):

1 2 3 4 5 N/A

Initiative (Creative with good ideas; starts job without prodding or suggestions):

1 2 3 4 5 N/A

Judgment (Can distinguish what is important; knows limitations & when to seek help):

1 2 3 4 5 N/A

Leadership (Organizes and works in a democratic manner; stimulates participates, plans with group and not for his/herself):

1 2 3 4 5 N/A

Attitude (Sincere interest in internship; strives to improve):

1 2 3 4 5 N/A

Resourcefulness (Has a variety of program ideas and skills; well acquainted with resources of community; familiar with printed resources):

1 2 3 4 5 N/A

Written Communication Skills (Written materials are appropriate for audience, clear, concise and correctly constructed):

1 2 3 4 5 N/A

Oral Communication Skills (Establishes rapport, employs active listening, well-prepared, clearly focused and brief):

1 2 3 4 5 N/A

Quality of Work (Work is accurate and timely, employing a wide range of educational methods):

1 2 3 4 5 N/A

Technical Skills (Demonstrates an understanding of the general knowledge base utilized in the health promotion profession):

1 2 3 4 5 N/A

Reception to Feedback (Student demonstrates an ability to listen. Suggestions are received in a courteous and respectful manner and are acted upon within a reasonable timeframe):

1 2 3 4 5 N/A

NARRATIVE COMMENTS

1. The student demonstrates the following strengths:

2. The student should continue to develop the following competencies:

3. Discuss the student's performance:
