

The University of North Carolina at Pembroke
Academic Affairs Committee

Robert Brown
Anthony Curtis (Chair, Curriculum Subcommittee)
Jose D'Arruda
Anita Guynn (Chair, General Education Subcommittee)
Charles Harrington (Provost and Vice Chancellor for Academic Affairs)
Leon Jernigan
Beverly Justice
Chuck Lillie (Chair, Academic Support Services Subcommittee)
Jonathan Maisonpierre (Chair, Enrollment Management Subcommittee)
John Parnell
Maria Pereira
Lee Phillips – Chair
Enrique Porrua

Agenda
Meeting of the Academic Affairs Committee
Wednesday, April 16, 2008 at 3:30 PM
UC 213

- I. Call to Order
- II. Approval of the Minutes of the Meeting of March 2008
- III. Approval of the Agenda
- IV. Report from the Chair
- V. Reports from Subcommittees
 - A. Curriculum – Anthony Curtis, Chair
 1. Proposal from the Department of American Indian Studies
 2. Proposal from the Department of Art - Art Education Program
 3. Proposals from the Department of Nursing
 4. Proposal from the Department of Professional Studies, Middle Grades, and MAT
 5. Proposals from the Dept. of Profession Education Programs
 6. Proposals from the Department of Chemistry and Physics
 - a. All proposals were passed unanimously by the Subcommittee on Curriculum on April 3.
 - b. See Attachment A
 - B. Enrollment Management – Jonathan Maisonpierre, Chair (SEE ATTACHMENT B)
 1. changing the academic suspension policy:
 2. revise statement #2 under “Suspension and Early Readmission (p. 46)
 - C. Academic Support Services – Chuck Lillie, Chair (SEE ATTACHMENT C)
 - Remove the Media Center from oversight by the subcommittee. Add Disability Support Services to oversight by the subcommittee. Remove Director of Media Center as a member of the subcommittee. Add Director of Disability Support Services as a member of the subcommittee.
 - D. General Education – Anita Guynn, Chair
 - modifications to general education form (SEE ATTACHMENT D)
- VI. Old Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment

Attachment A

1. Proposal from the Department of American Indian Studies

1.1 New Course: 1-3 sem hr AISS 2XXX: Special Topics in AIS (Approved by Department 7-0-0.)

Course Description: Special Topics in American Indian Studies

Term(s) offered: Fall 2008

2. Proposal from the Department of Art: M.A. and M.A.T.: Art Education

2.1 New Course: 3 sem hr Art 5070: Graduate Studio (Approved by Department: 8-0-0)

Prerequisites: Graduate standing and, for Thesis Option II, the student's portfolio of artwork is submitted. The Art Department faculty juries the portfolio, and the concentration faculty, Graduate Coordinator, and Department Chair jury work produced in studio area for the graduate exhibit. Required for Thesis Option II

Course Description: This course is designed to fulfill individual and specific needs of M.A.: Art Education graduate students' particular area of advanced study. Directed production and problem solving in the student's area of art studio concentration are carried out by the student at the University and in the field under the supervision of the student's major advisor and instructor. Course is repeatable with consent of the instructor. Prerequisites: Graduate standing and, for Thesis Option II, the student's portfolio of artwork is submitted. The Art Department faculty juries the portfolio, and the concentration faculty, Graduate Coordinator, and Department Chair jury work produced in studio area for the graduate exhibit. Course may be repeated for six to nine hours.

For New courses, print the title: Graduate Studio Concen.

3. Proposals from the Department of Nursing

3.1 Program Modification: Bachelor of Science in Nursing

Decrease the number of credit hours assigned to NUR 4450 from 7 credit hours to 6 credit hours and increase the credit hours assigned to NUR 4510 from a two credit hour course to a 3 credit hour course.

With this change NUR 4450 will have three credit hours assigned to didactic content and 3 credit hours to clinical. With this change the students will be in the clinical setting 9 hours per week (ratio of 1:3). When this course was originally designed the Board of Nursing did not require the 120 hours of clinical focused care experience, a new requirement beginning spring 2008. (Approved by Department 16-0-1.)

3.2 Course Revision: Decrease the number of credit hours assigned to NUR 4450: Adult Health Nursing II from 7 credit hours to 6 credit hours. This change will not change the total number of credits of the degree: move one 1 credit hour from NUR 4450 to NUR 4510. NUR 4450 will then be a six credit hour course and NUR 4510 will become a 3 credit hour course. With this change NUR 4450 will have three credit hours assigned to didactic content and 3 credit hours to clinical. With this change the students will be in the clinical setting 9 hours per week (ratio of 1:3). When this course was originally designed the Board of Nursing did not require the 120 hours of clinical focused care experience, a new requirement beginning spring 2008. Credit: 6 (3-9) (Approved by Department 16-0-1.)

3.3 Course Revision: NUR 4510: Transition to Professional Nursing: A Capstone Experience

Increase the credit hours assigned to NUR 4510 from 2 credit hours to 3 credit hours. This change will not change the total number of credits of the degree: move one 1 credit hour from NUR 4450 to NUR 4510. NUR 4450 will then be a six credit hour course and NUR 4510 will become a 3 credit hour course. With this change NUR 4510 will have two credit hours assigned to didactic content and 1 credit hour to clinical. When this course was originally proposed both credit hours were to be didactic. (Approved by Department 16-0-1.)

3.4 Program Modification: Bachelor of Science in Nursing (Approved by Department 16-0-1.)

The nursing major is an upper division major and requires a second application process which occurs in January prior to beginning the nursing cognate in the summer (pre-licensure track) and fall (post-licensure

track). This request is to change the requirements for admission to the nursing major. The following changes are requested:

- 1) Increase the overall GPA in all college work from 2.5 to 2.8 on a 4.0 scale.
- 2) Increase overall GPA in math and science courses from 2.0 to 2.8 on a 4.0 scale. Courses included in this calculation are MAT 1070 or higher, BIO 2110, BIO 2120, BIO 3150, CHM 1400, CHM 1410, CHM 1120 and CHM 1130.
- 3) Require MAT 1070 or higher for general education Mathematics requirement.
- 4) Require PHI 1010 as General Education Philosophy and Religion requirement.

4. Proposal from Dept of Professional Studies, Middle Grades, and MAT; Middle Grades Education

4.1 Program Modification: (Approved by Department 16-0-1.)

- 1) Re-design the Middle Grades Education program to change the requirement of two fields of teaching appropriate to the middle school to *one field of teaching with one academic/professional concentration appropriate to the middle school*.
- 2) Re-design the Middle Grades Education program to allow students to choose the field of teaching in which they are the most interested, as well as an academic/professional concentration they prefer. This is a change from the requirement of only two choices of a Language Arts and Social Studies teaching combination or a Mathematics and Science teaching combination.

5. Proposals from the Dept. of Profession Education Programs

5.1 New Course: Create a 3-hour course, ECE 3140: Health Issues in Birth-Kindergarten Education will replace three one-hour courses currently required for the Birth-Kindergarten program (HLTH 1060, HLTH 1090, HLTH 2060). (Approved by Department 9-0-0.)

Prerequisites: EDN 3060 Required for Birth-Kindergarten Majors

Course Description: This course will prepare early childhood professionals to identify and address the special health, safety and nutrition issues of young children, birth-5 years, with and without disabilities, in a variety of educational settings. Students will demonstrate competence in strategies required to manage health issues in classroom settings, collaborate with other professionals, and to communicate with parents in caring for the health needs of young children.

5.2 Program modification: (Departmental Vote: 9-0-0)

Delete from the Birth-Kindergarten Program three one-hour courses: (HLTH 1060, HLTH 1090, and HLTH 2060). These will be replaced with ECE 3140.

6. Proposals from the Department of Chemistry and Physics

6.1 New Course: Create a 3 sem hr PHY 1140: Physics of Music. (Approved by Department 13-0-0.)

Course Description: This course examines the creation, characteristics, hearing, and reproduction of sound in general and of music specifically. Students will also design, construct and demonstrate their own instruments.

6.2 Add New Course: PHY 1140: Physics of Music to General Education (Approved by Department 14-0-0)

Attachment B

2007-2008 University Catalog, p. 46-47

Academic Warning and Probation Policy

a. Suspension and Readmission

3. If either of the above requirements is not satisfied, the student will be suspended for two (2) semesters. With the fourth suspension, the student's only recourse is to reapply to the University through the Special Readmission Policy.

b. Suspension and Early Readmission

A student may appeal his or her two-semester suspension by complying with the following procedure:

1. Meet with the Program Advisor and complete an Academic Success Contract, as defined above.
2. ~~Enroll in a 6-week, non-credit seminar on academic success.~~ Participate in a series of academic workshops as stipulated by the contract.
3. Present a written appeal to the Readmission Appeals Committee at least four days prior to registration for classes that contains the following items:
 - A) justification for the student's early readmittance;
 - B) written proof of health, personal, or other problems that may have affected the student's academic performance in the past, with an explanation of how these problems will be remedied
 - C) a signed copy of the Academic Success Contract.

If the required cumulative minimum grade point average is not reached by the end of the semester, the student may continue on warning/probation if a grade point average of 2.3 or higher is earned for the probationary semester.

Attachment C

Proposal to change makeup of Academic Support Services Subcommittee

Proposal:

Remove the Media Center from oversight by the subcommittee. Add Disability Support Services to oversight by the subcommittee. Remove Director of Media Center as a member of the subcommittee. Add Director of Disability Support Services as a member of the subcommittee.

Current description:

The Subcommittee on Academic Support Services examines proposals and policies relating to the operations and development of the Library, the Media Center, the Office of Computing and Informational Services, and the University Writing Center, and makes appropriate recommendations/proposals to the Academic Affairs Committee. The Subcommittee also conducts, with the assistance of the Office of Institutional Research, a regular, biennial survey of the University community to assess perceptions of facilities and services of each academic support service area.

Proposed description:

The Subcommittee on Academic Support Services examines proposals and policies relating to the operations and development of the Library, the Office of Computing and Informational Services, the University Writing Center, and Disability Support Services and makes appropriate recommendations/proposals to the Academic Affairs Committee. The Subcommittee also conducts, with the assistance of the Office of Institutional Research, a regular, biennial survey of the University community to assess perceptions of facilities and services of each academic support service area.

Current members:

Faculty Handbook

One Representative from each Division,
Assistant Vice Chancellor for Academic Affairs,
Director of Computing and Informational Services,
University Librarian,
Director of Disability Support Services,
Director of the Media Center,
Director of the Writing Center,
One Graduate Student,
One SGA Senator.

Web Site

Faculty Representatives:

Chuck Lillie
Robert Arndt
Jeff Bolles
Mark Thompson.
Chris Ziemnowicz

Administration Representatives

Assistant Vice Chancellor for Academic Affairs

Oversight Services

Director of Computing and Informational Services

University Librarian
Director of the Media Center
Director of the Writing Center
Other Representatives
One Graduate Student
SGA Senator

Proposed Members

Faculty Handbook

One Representative from each Division,
Assistant Vice Chancellor for Academic Affairs,
Director of Computing and Informational Services,
University Librarian,
Director of Disability Support Services,
Director of the Writing Center,
One Graduate Student,
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Assistant Vice Chancellor for Academic Affairs

Oversight Services

Director of Computing and Informational Services
University Librarian
Director of the Writing Center
Director of Disability Support Services

Other Representatives

One Graduate Student
SGA Senator

Rational for changes:

Remove Media Center: The Media Center now reports to University Computing and Informational Services (UCIS). UCIS reports include Media Center activities, problems, and concerns in their report. This is adequate coverage of that service.

Add Disability Support Services: Last year the Faculty Senate approved adding Disability Support Services to the subcommittee. This proposal is to document that decision and make the appropriate changes to the subcommittee's web page.

Attachment D

General Education Course Proposal Form

Department: _____ Date: _____

Contact Person: _____

Course Information:

Check one: Add New Course to General Education
 Add Existing Course to General Education
 Revise Existing General Education Course
 Delete Course from General Education

Course Prefix & Number: _____

Course Title: _____

Cross-listed as (Primary first): _____

General Education curriculum section(s): (ex. III.c.4) _____

Credit Hours: _____ Term(s) offered: _____

What is the date for this change to be put into effect? _____

New or Revised Course Description (for Deletion, Current description):

A. Rationale for General Education Proposal

1. Indicate which goal area(s) of the program this proposal addresses.

- Area 1: Communication
- Area 2: Critical Thinking
- Area 3: Problem Solving
- Area 4: Mathematics
- Area 5: Technology
- Area 6: Arts, Literature, History, & Ideas
- Area 7: Individual & Society
- Area 8: Science & Nature
- Area 9: Lifelong Learning
- Area 10: Health & Wellness
- Area 11: Social Responsibility
- Area 12: Diversity
- Area 13: Values and Ethics

2. For the items below, attach pages as needed:

- A. Describe how this course supports the overall mission of the General Education Program.
- B. Explain how the addition of this course will improve the General Education curriculum.
- C. Identify the General Education Objectives that will be addressed by this course.
- D. Describe the ways General Education Goals and Objectives will be assessed in this course.
- E. Describe the anticipated effects that inclusion of this course in the General Education Program will have on department, college, and university personnel and non-personnel resources.

3. Attach proposed General Education Course Syllabus.

- o The syllabus must include:
 1. a list of the General Education Goals and Objectives addressed in the course, and
 2. a plan for assessing the General Education Goals and Objectives.

- o See sample template for the first page of the syllabus

Required Signatures:

	Signature	Date
Department Chair		
<i>Department vote**:</i>	<i>#for: #against: #abstain:</i>	
General Education Chair		
General Education vote**	<i>#for: #against: #abstain:</i>	

** Department and General Education Subcommittee vote on including this course in the General Education Proposal

(General Education Course Template)

University of North Carolina at Pembroke
School of _____
Department of _____

Course Number and Title
Semester and Year

Instructor:
Office:
Phone:
E-mail:
Office Hours:

Course Description:

General Education Goals and Objectives met in this course:

Methods for Assessing General Education Goals and Objectives: