

Minutes
UNCP Academic Affairs Committee
Wednesday, February 21, 2008, 3:30 PM, UC 213
Submitted by Maria Pereira, Secretary in Rotation

Present

Robert Brown

Anthony Curtis (Chair, Curriculum Subcommittee)

Anita Guynn (Chair, General Education Subcommittee)

Charles Harrington (Provost and Vice Chancellor for Academic Affairs)

Beverly Justice

Jonathan Maisonpierre (Chair, Enrollment Management Subcommittee)

John Parnell

Maria Pereira

Lee Phillips – Chair

Enrique Porrua

Absent

Jose D'Arruda

Chuck Lillie (Chair, Academic Support Services Subcommittee)

Guests

Janita Byars, Ed Damman, Eric Dent, Susan Edkins, Kevin Freeman, Chet Jordan, Ramin Maysami, Mike Menefee

- I. The meeting was called to order at 3:31 p.m.
- II. Approval of the Minutes of the Meetings of November 20, 2007 and January 16, 2008: The Minutes were approved unanimously as distributed.
- III. The Agenda for the present meeting was approved as distributed.
- IV. Report from the chair: The Chair had no report.
- V. Reports from Subcommittees
 - A. Curriculum – Anthony Curtis, Chair
 1. The proposals from the Department of Political Science and Public Administration were unanimously approved.
 2. Proposals from the School of Business: “A Minor in Entrepreneurship” was proposed. Michael Menefee explained that students that major in Business cannot minor in any other area of

Business as described in the School of Business policy. The proposals were unanimously approved.

3. Proposals from the Department of Economics, Finance, and Decision Sciences: proposal 3.3 create a new course DSC 1590 as part of the General Education curriculum, had been unanimously approved by the Department of Economics, Finance, and Decision Sciences and by the General Education Subcommittee. The chair reports that it was omitted from the Agenda the fact that Curriculum Subcommittee voted 5 approvals and 2 votes against. The inclusion of the course in the Gen Ed requirements was discussed and it would appear under the Economics heading. The AA committee vote: 8 for and 1 abstention.

4. Proposals from English, Theatre and Languages Department: all proposals from the division of Theatre were unanimously approved.

Proposals for Program modification in the BA in Spanish were discussed in detail with Enrique Porrua answering questions. It was brought to the attention that three (SPN 3110, 3120 and 3150) pre-requisite courses were now required to SPN 3710, implicating a probable delay in graduation. The Department of English, Theatre and Languages had not discussed that aspect. The proposal from the division of Languages was approved by 8 for and 1 abstention.

5. Proposals from the Department of Music: AA chair reports that proper designation of the credit hours for the courses MUSP 1771 and MUSP 1271 should be 2 and 1 credit hours, respectively. Proposal 5.4 should read “Private drumset instruction for those not majoring in drumset.” instead of, “Private drumset instruction for those who wish to major in drumset.” All 5 proposals from the Department of Music were unanimously approved.

6. Proposals from the Department of Geology and Geography: Lee Phillips recused himself from chair temporarily to answer questions. Maria Pereira served as chair while the proposals from the Department of Geology and Geography were discussed. The proposals were unanimously approved.

7. Proposals from the Department of Health, PE and Recreation were unanimously approved.

- B. Enrollment Management – Jonathan Maisonpierre discussed the issue on excusing absences for students participating in university-sanctioned events. The Enrollment Management committee decided to put this discussion to rest, until next year. John Parnell suggested that the decision is probably not the best one as the problem will not go away.

- C. Academic Support Services – Chuck Lillie, Chair was out sick. Lee Phillips reported that a survey will be distributed to selected faculty to gather data for the library and university computing.
 - D. General Education – Anita Guynn, Chair reported that a) the Survey on Diversity has been completed and results will be available. b) Lee Phillips brought-up the fact that the new Gen Ed proposal form is not listed on the web under forms but rather only under the meeting’s minutes. Also, it was discussed that the form only has one signature and vote line for the committee. There are no signature lines for deans, registrar’s office, and provost or for any other participant’s involvement. It was unanimously agreed that the form would go back to the General Education committee for revision.
- VI. Old Business- none.
- VII. New Business – suggestion to eliminate the words ‘Fall/Spring’ from all course listings, as most departments are not following their offerings. Robert Brown will initiate the process.
- VIII. Announcements – Lee Phillips announced the 2nd Annual PURC Student Forum is planned for April 23.
- IX. The meeting adjourned at 4:47 PM.