

MINUTES
Academic Affairs Committee of the UNCP Faculty Senate
Meeting January 19, 2011
UC 213, 3:30 pm

Members Present

Tim Altman (ARTS)	Holden Hansen (ARTS, Curriculum Chair)
Mohammad Ashraf (At-large)	Zoe Locklear (EDUC)
Robert Brown (LETT)	John Parnell (SB&S)
Tony Curtis (LETT) <i>*secretary-in-rotation</i>	James Robinson (Enrollment Management Chair)
Jose D'Arruda (NS&M)	Jeremy Sellers (General Education Chair)
Paul Flowers (NS&M, Chair)	Rachel Smith (Academic Support Services Chair)
Bill Gash (Provost & VCAA)	

Guests

Alfred Bryant, Judi Losh, Kim Dial Sellers, Sara Simmons, Karen Stanley

1. Meeting called to order 3:30 p.m.
2. Approved October 2010 meeting minutes
3. Approved November 2010 meeting minutes
4. Adopted agenda
5. No chair's report
6. Reports from subcommittees
 - a. Curriculum (*proposal numbers refer to detailed listings in the meeting agenda*)
 - i. Department of Chemistry and Physics -- new course proposal PHY 2600 "Astrophysics" passed unanimously, sent to Registrar
 - ii. Department of Elementary Education -- new courses 6.1-6.6 approved unanimously sent to Registrar; M.A.Ed. in Elementary Education program revision 6.7 approved unanimously sent to Senate
 - iii. Department of Educational Specialties – create new courses (7.1-7.4), revise existing courses (7.5-7.9, minor changes, reported only), change prefix for several courses (7.10, minor changes, reported only), remove courses from M.A. Ed. in Reading Education (7.11, minor changes, reported only), revise required curriculum for M.A. Ed. in Reading Education (7.12) passed unanimously sent to Senate
 - iv. School Administration & Counseling (proposal 8.22 only) create new course Clinical Mental Health Counselor, passed unanimously, sent to Registrar
 - v. English & Theater, delete course, revise several course descriptions (9.1-9.6 , minor changes, reported only), revise requirement for Minor in Theatre (9.7) passed unanimously, sent to Registrar
 - vi. Faculty Handbook section 6-10.B revision, clarify language, update description of curriculum revision process, passed unanimously, sent to Senate
 - vii. Faculty Senate By-Laws Article VI, remove description of curriculum revision process (redundant per its placement in section 6-10.B, see previous item), passed unanimously, sent to Senate
 - b. General Education
 - i. Attachment 3c, proposals to expand membership of this subcommittee o include AA Office representative, passed unanimously, sent to Senate
 - ii. Cleaning up minor wording corrections regarding meeting days and times and how to bring proposals to the subcommittee, passed unanimously and sent to Senate
 - c. Enrollment Management – no report
 - d. Academic Support Services
 - i. Faculty survey on academic support services, approved unanimously
 - ii. Student survey on DoIT, approved unanimously
 - iii. Student survey on Library, approved unanimously
7. Old Business – approved October 2010 meeting minutes
8. New Business – none
9. Announcements – none
10. Adjourned – 4:59 p.m.