

Minutes
Faculty Awards Committee
Wednesday, September 13, 2006

Members Present: Tulla Lightfoot (Chair), Monika Brown, Sherry Edwards, Paul Flowers, Jane Huffman, Mark Thompson, Velinda Worix

Meeting Location: University Center, Room 251

1. Tulla Lightfoot called the meeting to order at 10:10 AM.
2. The Committee unanimously elected Tulla Lightfoot to serve as the Committee's chair.
3. Miscellaneous Business
 - a. Faculty Handbook
 - i. The Committee will confirm if teaching awards are given at Fall Convocation, as stipulated in the Faculty Handbook.
 - ii. The Committee will confirm if faculty are restricted from nominating themselves for awards.
 - iii. The Committee will further consider establishing an online form for award nominations.
4. BOG Teaching Award
 - a. The Committee unanimously agreed to set an October 6 deadline for BOG award nominations and a November 6 deadline for portfolio submissions.
 - b. Tulla Lightfoot will immediately distribute a University-wide call for nominations and send specific requests to departmental chairs.
 - c. Monika Brown will draft and circulate among Committee members a teaching award nomination form.
5. Next Meeting: To be determined
6. The meeting adjourned at 10:55 AM.

Respectfully submitted,

Dr. Tulla Lightfoot, Chair

Dr. Mark Thompson, Secretary-in-Rotation