

Minutes
Faculty Awards Committee
Wednesday, September 22, 2004

Members Present: Stephen Bukowy (Chair), Holden Hansen, Jane Huffman, Mark Thompson (Secretary)

Members Excused: Carolyn Thompson, Velinda Worix

Meeting Location: University Center, Room 233

1. Mr. Hansen called the meeting to order at 10:15AM.
2. The Committee approved the agenda.
3. Members unanimously elected Dr. Bukowy the Committee's chair.
4. Committee members voted to have the secretary's duties rotate among members. Dr. Thompson agreed to serve first.
5. The Committee approved the minutes from the April 14 meeting.
6. Dr. Bukowy submitted proposed meeting dates and a timeline for the academic year. Members unanimously approved them.
7. Nominations Update: Dr. Bukowy reported that he has received eight nominations for Professors Emeritus and one for the Board of Governor's teaching award. The deadline for both nominations is October 1.
8. Old Business: Members discussed adding a procedure by which to assess the quality of publications for research award nominees. They decided to require each nominee to have a reference submit a letter attesting to the relative merit of the journals/serials in which the nominee's publications appear. Committee members should draft a paragraph explaining this step and email it to Dr. Bukowy (stephen.bukowy@uncp.edu) by November 1. The submissions will then be circulated among members for further consideration.
9. New Business — No new business.
10. Next Meeting: The next meeting will be at 10:15AM on Wednesday, November 17.
11. The meeting adjourned at 11:15AM.

Signed:

Dr. Stephen Bukowy, Chair

Dr. Mark Thompson, Secretary