

# Course Proposal Form

(Revised August 2004---Only one course per sheet)

Department \_\_\_\_\_

Date \_\_\_\_\_

## Part 1—Catalog Information

\_\_\_\_ New Course: Complete all sections below; attach course outline and/or syllabus

\_\_\_\_ Course Revision: Complete the sections below as you wish them to appear

\_\_\_\_ Course Deletion: Complete all sections below as they now appear in the catalog

Course Prefix & Number: \_\_\_\_\_ Course Title \_\_\_\_\_

Cross-listed as (Primary first) \_\_\_\_\_

Prerequisites: \_\_\_\_\_ Required for \_\_\_\_\_

New or Revised Course Description (for Deletion, Current description)

Credit: \_\_\_\_ Semester Hours Term(s) offered: \_\_\_\_\_

What is the date for this change to be put into effect? \_\_\_\_\_

For New courses, print the title in the 27 slots below (count both letters and spaces, for long title, please use abbreviations)

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For new courses, circle the kind of course it is:

LEC LAB DIR STUD INT PRC FWK SEM PRF ACT PST PRA FLD MST

## Part 2 --- Required Signatures

Dept Chair \_\_\_\_\_ Date \_\_\_\_\_

Dept Vote: #For \_\_\_\_ #Against \_\_\_\_ #Abstain \_\_\_\_

Dean \_\_\_\_\_ Date \_\_\_\_\_

Registrar \_\_\_\_\_ Date \_\_\_\_\_

Provost \_\_\_\_\_ Date \_\_\_\_\_

### Supplemental Signatures as Needed

Other Affected Dept Chair(s) \_\_\_\_\_ Date \_\_\_\_\_

Chair, Gen Ed Subcommittee \_\_\_\_\_ Date \_\_\_\_\_

Chair, Teacher Ed Subcommittee \_\_\_\_\_ Date \_\_\_\_\_

Dean, Graduate Studies \_\_\_\_\_ Date \_\_\_\_\_

**Part 3—Abstract of Proposal**

Nature of Request: Add\_\_\_\_ Delete \_\_\_\_ Modify \_\_\_\_ Other \_\_\_\_ (specify below)

Are additional resources required? \_\_\_\_\_ (If yes, explain below)

Does the Change Affect the Articulation Agreement? \_\_\_\_\_ ( If yes, explain how below)

Brief Statement of what is being proposed:

**Part 4 --- Rationale for Proposal**

**Part 5 Action Taken:**

By Subcommittee on Curriculum \_\_\_\_\_  
Chair Date

By Academic Affairs Committee \_\_\_\_\_  
Chair Date

By Faculty Senate \_\_\_\_\_  
Chair Date