

# University of North Carolina at Pembroke

## Executive Committee Meeting

### Minutes

Meeting of the Senate Executive Committee  
Tuesday, March 25, 2003 @3:30 pm  
Room 251, Chavis University Center

Members Present: Cherry Beasley, Tom Dooling, Holden Hansen, Wright Killian, Beth Maisonnier, Jim Frederick.

- I. Call to Order: Tom Dooling called the meeting to order at 3:30 p.m.
- II. Approval of Agenda: The agenda was approved as distributed.
- III. Approval of Minutes: The minutes were approved as distributed.
- IV. Report from Chair: (1) The SGA President will be placed on the agenda to propose or discuss a book rental system. Cherry Beasley noted that the Student Affairs Committee has been bypassed for such a proposal. Tom Dooling indicated he would put this on the agenda as a report in new business and not as a proposal on which to vote. (2) The proposal for language addressing a new Promotion and Tenure Review Process was sent to FIA from Governance. The proposal will be delayed due to the fact that the Governance Committee had no quorum and the FIA Committee did not have time to address the issue. (3) The Faculty Awards Committee expects to vote on changes to the Faculty Awards section of the Faculty Handbook.
- V. Reports from Committees
  - a. Academic Affairs: Wright Killian distributed Committee agenda items to include minor curriculum proposals from the following Departments: Business and English, Theatre and Languages, and a proposal for class attendance policies.
  - b. Faculty and Institutional Affairs: (1) there would be proposals regarding the Faculty Evaluation of Administrators. The Chair of the Senate would be responsible for sending a notice to full-time faculty to access and submit the forms online. The forms are streamlined, with bulleted phrases describing the mission of each office. For every office, only one question is asked relative to the mission. The Executive Committee discussed the process and clarified that the Chair of the Senate will be responsible for having information from the evaluations compiled. A link for the FIA proposal will be posted on the Senate next to the agenda. (2) A proposal for automatic tenure for distinguished faculty and administrators has the

support of the Chancellor, Provost and FIA Committee. (3) FIA did not have time to study the proposal sent from the Governance Committee. Tom indicated he would send the proposal back to Governance.

- c. Student Affairs and Campus Life: (1) The Committee is still working on a proposal to tie University Marshals course credit to curriculum. (2) A proposal for a new Student Grievance policy will be brought forward for a vote. (3) Major housing problems are anticipated next year due to a huge jump in enrollment.
- d. Committee on Committees and Elections: (1) the election process has begun for Divisional, Promotion and Tenure, and Faculty Awards seats. Seventy-three committee preference forms have been returned. A suggestion was made by the Executive Committee to create a choice titled “any” on the form.

VI. Old Business: There was no Old Business.

VII. New Business: (1) A concern has been expressed that Faculty are not being included in certain administrative processes. Tom will bring this concern up at the meeting. (2) Wright Killian indicated that the General Education minutes will be revised to include information under old business. The elimination of the Exam block for English composition courses was left out.

VIII. Announcements: There were no announcements

IX. Adjournment: The meeting was adjourned at 4:56 p.m.