

UNIVERSITY OF NORTH CAROLINA AT PEMBROKE

Faculty Senate Executive Committee Minutes Tuesday, September 24, 2002

I. The meeting was called to order at 3:31 p.m. by Tom Dooling, Chair of the Executive Committee.

Members Present: Tom Dooling, Jim Frederick, Holden Hansen, Wright Killian, Beth Maisonpierre.

Excused: Cherry Beasley

II. Adoption of the Agenda: The agenda was adopted as distributed.

III. Approval of the Minutes: The minutes of August 27, 2002 were adopted with the following correction under VII. New Business: “The Secretary will post the minutes on the Faculty Web Site, and Chairs can announce the posting on faculty_staff@papa.uncp.edu.”

IV. Report from the Chair: Tom Dooling presented a list of students who had been nominated for Alpha Chi, a national society of honor students. The Faculty Senate must approve the list, however there is some question as to whether UNCP can modify locally the criteria for nomination in the future. Dr. Dooling will send this question to the Office of Student Affairs and report his findings to the Faculty Senate. He will also present the current list of students to the Faculty Senate for nomination.

V. Committee Reports

- a. Academic Affairs:** Wright Killian reported that he would report on two minor curriculum proposals involving the Health and Physical Education Department but that no vote would be required. A vote will be required on a proposal from the Math Department to change Math 501 from an elective to a requirement. The Committee will postpone looking at the policy on course syllabi until after NCATE. A meeting has been scheduled between the Academic Support Services Committee and the Department of Institutional Research to further explore issues surrounding the Evaluation of Administrators, the Writing Center, and the Library. The Committee will also look into finding an existing policy on mid-term grades for the Faculty Handbook. Dr. Killian also raised the question of using “links” on agendas in lieu of basic information.
- b. Faculty and Institutional Affairs:** Beth Maisonpierre reported that the Committee will have no proposals forthcoming. The Committee is looking into the process of faculty evaluating administrators. In question is the effectiveness of the process. The Promotion and Tenure Committee has asked

the Committee to approve a proposal to grant automatic Tenure in exceptional circumstances. The Committee has tabled the discussion. Chair Dooling asked the Dr. Maisonpierre to address a means to record and compensate faculty for overloads. It was decided that the Faculty Development and Welfare Subcommittee would look at the issue of faculty overloads.

- c. **Student Affairs and Campus Life:** No report. Dr. Dooling reported that the Committee would meet on Monday, September 30.
 - d. **Committee on Committees and Elections:** Jim Frederick reported that a run-off was needed to fill the Grievance Committee vacancy, and that other committees still needed to be filled. Karen Helgeson and John Labadie have resigned from committees due to class conflicts. The Committee would have no proposals forthcoming.
- VI. Old Business:** There was no old business.
- VII. New Business:** There was no new business.
- VIII. Announcements:** The next Executive Committee meeting will take place at another location as will the November meeting of the Faculty Senate.
- IX. Adjournment:** The meeting was adjourned at 4:38 p.m.