

Faculty and Institutional Affairs Committee
Meeting Minutes
Thursday, November 16, 2006

Members present: Libby Denny, Neil Hawk, David Nikkel, Susan Edkins, Sandy Waterkotte, Betty Brown, Ann Horton-Lopez, Anthony Curtis.

Absent: Andy Ash, Charles Beem, Neil Hawk

- I. Call to order: 3:35 P.M.
- II. Approval of the agenda.
- III. Approval of the Minutes of the October 19, 2006 meeting
- IV. Reports from administrators
Bill Gash (Associate Vice Chancellor of Academic Affairs): No report
Sandy Waterkotte (Vice-Chancellor for Advancement): No report
- V. Reports from Subcommittees
 - A. David Nikkel (Chair, Faculty Development and Welfare Subcommittee).
FDW met November 9, 2006. The SPARC site may be up and functional before the spring semester. This campus web site is a conservation and discussion online site for faculty. Questions will be posted on the site. Betty Brown questioned the possibility of the campus becoming wireless in the near future. She also questioned what committee will pick up the planning after they are done with planning SPARC, and where is it going?
 - B. Faculty Evaluation Review Subcommittee: Libby Denny reported that David Ziegler sent Charles Beem and Libby Denny a list of concerns that the Provost raised. Faculty evaluations were discussed and the subcommittee will look at the content of the evaluations. It was understood that the Provost had a concern that the evaluations were not conducted the same way in every committee. Libby Denny questioned contract renewals after the initial renewal and was concerned about the department chairs "not being in the loop" before faculty received their contract letters. It was suggested that there was not a formal process for contract renewal beyond the renewal following the probationary period. Concerns were raised about due process for faculty. Libby Denny will seek input from the University Counsel, Donna Payne.
- VI. Old Business
 - A. EPA Hiring Policy: This draft of the EPA Hiring Policy has been returned to FIAC for comments. Discussion ensued concerning the likelihood that input from the faculty would carry any weight. Libby Denny offered to discuss this issue with Donna Payne.
 - B. Parking: The new parking changes will go into effect this spring semester.
- VII. New Business: no new business
- VIII. Announcements: The FIA committee will not meet in December of 2006.
- IX. Adjournment: 5:14 P.M.

Minutes prepared and submitted by Ann Horton-Lopez