

Minutes
Faculty and Institutional Affairs Committee
UC Annex 217
Thursday, October 21, 2010

Members Present: Betty Wells Brown (Chair), Michael Alewine, Libby Denny (Chair FERS), Richard Gay, Ottis Murray, Lee Phillips, Melissa Schaub, and Tommy Thompson (Chair FDW)

Committee Members Absent: Sherry Edwards, Bill Gash (Associate Vice Chancellor Academic Affairs), Neil Hawk (Vice Chancellor Business Affairs), Sandy Waterkotte (Vice Chancellor Advancement)

Guest: Jamie Litty

- I. Call to Order - Meeting called to order at 3:30 p.m.
- II. Approval of Minutes of 09/16/10 and special meeting 09/28/10
-Minutes were approved with correction to those of 09/16/10
- III. Agenda approved with acknowledgment that action items should be clearly noted
- IV. Administrative Reports
 - A. Vice Chancellor: Bill Gash – no report
 - B. Neil Hawk (Vice Chancellor Business Affairs) – no report
 - C. Sandy Waterkotte (Vice Chancellor Advancement) – no report
- V. Reports from Subcommittees
 - A. Tommy Thompson (Chair, Faculty Development and Welfare) – no report
 - B. Libby Denny (Chair, Faculty Evaluation and Review Subcommittee), brought two proposals:
 1. Revision of language in Faculty Handbook concerning advisement
 - a. Revision of conflicting language (Sections 5-11.B.2, 4-2.D.1, 4-12.A) concerning advising as a service, not auxiliary teaching activity. Motion made by Libby Denny to accept proposal with revision. **The proposal passed 7-0-0**
 - b. Revision of language (Sections 6-7, 6-7.B, 6-7.B.1, 6-7.B.2, 6-7.B.3, and Table of Contents) concerning advisement, DARS, registration procedures, and the removal erroneous/outdated information. Motion made by Libby Denny to accept with revisions. **The proposal passed 7-0-0**
 2. Revision of language in the Faculty Handbook (Sections 5-3.C.3), concerning early promotion and tenure. Motion made by Libby Denny to accept with revisions. Discussion followed. **Motion withdrawn for further consideration by FERS**

VI. Old Business - none

VII. New business

Melissa Schaub suggested the committee should revisit investigation of transparency and open meeting laws to avoid duplication of efforts of committees. Betty will contact Bill Gash and collect information to identify and prevent duplication.

VIII. Announcements - none

IX. Adjournment – 5:00 pm. Next meeting will be November 18, 2010

Recording secretary, Richard Gay