

**The University of North Carolina at Pembroke**  
**Faculty Senate Minutes**  
 Wednesday, January 12, 2011, at 3:30 pm  
 213 Chavis University Center

Ramin Maysami, Chair  
 Susan Cannata, Secretary

Members of the Senate:

| To 2013                        | To 2012                       | To 2011                          |
|--------------------------------|-------------------------------|----------------------------------|
| <b>ART</b> Richard Gay         | <b>ART</b> Tim Altman         | <b>ART</b> Holden Hansen         |
| <b>EDN</b> Betty Brown         | <b>EDN</b> Zoe Locklear       | <b>EDN</b> Danny Davis           |
| <b>LET</b> Robert Brown        | <b>LET</b> Anthony Curtis     | <b>LET</b> Melissa Schaub        |
| <b>NSM</b> Paul Flowers        | <b>NSM</b> Nathan Phillippi   | <b>NSM</b> Lee Phillips          |
| <b>SBS</b> Ramin Maysami       | <b>SBS</b> John Parnell       | <b>SBS</b> Ottis Murray          |
| <b>At-Large</b> Jamie Litty    | <b>At-Large</b> Susan Cannata | <b>At-Large</b> Michael Alewine  |
| <b>At-Large</b> Roger Guy      | <b>At-Large</b> Jose D'Arruda | <b>At-Large</b> Judy Curtis      |
| <b>At-Large</b> Sherry Edwards | <b>At-Large</b> Eric Dent     | <b>At-Large</b> Mitu Ashraf      |
| <b>Chancellor</b> Kyle Carter  |                               | <b>Interim Provost</b> Bill Gash |

Members present: Michael Alewine, Tim, Altman, Mitu Ashraf, Betty Brown, Robert Brown, Susan Cannata, Kyle Carter, Anthony Curtis, Judy Curtis, Jose D'Arruda, Danny, Davis, Eric Dent, Sherry Edwards, Paul Flowers, Bill Gash, Richard Gay, Roger Guy, Holden Hansen, Jamie Litty, Zoe Locklear, Rami Maysami, Ottis Murray, John Parnell, Nathan Phillippi, Lee Phillips, Melissa Schaub

Guests: Sara, Brackin, Leah Fiorentino, Chet Jordan (Parliamentarian), Beverly Justice, Liz Normandy, Bob Orr, Cammie Oxendine, Sara Simmons

**Order of Business**

**A. Roll Call**

**B. Approval of Minutes of the December 1, 2010 meeting**

Minutes approved unanimously.

**C. Adoption of Agenda**

Agenda approved unanimously after item "senate table" added to "Unfinished Business" and date of February Senate Meeting corrected from February 7 to February 2.

**D. Reports from Administration**

1. Chancellor—Dr. Kyle Carter.

Provost Gash initially represented Chancellor Carter until the Chancellor was available by conference call at 4:15. Provost Gash reported that Chancellor Carter forwarded three Executive Memoranda to Senate Chair Maysami and explained that the memoranda came out of an interest to implement best practices quickly if the Chancellor deemed that certain policies and procedures or lack of such policies and procedures presented serious

deficiencies. Chancellor Carter reminded the Senate that, according to Section 502 (A) of the Code of the UNC Policy Manual, the Chancellor has the right to institute such policies and procedures. Memo #1: all tenure-track positions will require a doctorate in the discipline as defined by the disciplinary faculty and a national search. Memo #2: faculty meeting eligibility criteria may apply for a scholarly development assignment through the Scholarly Development Program. Memo #3: outlined a process to codify Faculty Senate Actions for Chancellor approval.

At 4:15, Senate business was put on hold to conduct the conference call with the Chancellor. In that call, the Chancellor 1) clarified that the Executive Memoranda are effective policy until discussion by the Senate, which could alter the policies and procedures; 2) agreed to formulate a paragraph to accompany Executive Memoranda that states #1; 3) assured the Senate that these memoranda were not intended to be a harbinger of the demise of faculty governance; 4) informed the Senate that after the January 14<sup>th</sup> Board of Governors meeting, he would have more information about the budget; 4) reported that the Provost Search is continuing and hopes to have another candidate on campus by the end of January.

2. Interim Provost and Vice Chancellor for Academic Affairs—Dr. Bill Gash

See above

**E. Reports of Committees:**

1. Operations Committees

- a. Executive Committee: No report
- b. Committee on Committees & Elections  
Reported the results of the poll regarding revealing numbers of votes in Senate elections indicated that the majority of respondents indicated a desire to not have all numbers reported. Therefore, CCE will continue its practice of reporting the winners only.
- c. Faculty Governance Committee: No report
- d. Health, Safety, and Environment Committee: No report

2. Standing Committees

- a. Academic Affairs Committee: Proposal attached
  - i. Proposals from the Department of Music:
    - Eliminate the current Sacred Music Minor degree
    - Add a Sacred Music Minor degree designed for instrumental music majors and non-music majors.
    - add a Sacred Music Minor degree designed for Voice Music Majors or Keyboard/Vocal Orientation Music Majors



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b. Faculty and Institutional Affairs Committee: No report

c. Student Affairs and Campus Life: No report

3. Special Committees: No reports

**F. UNC Faculty Assembly Report:** No report

**G. Teacher Education Committee:** No report

**H. Graduate Council:** No report

**I. Other Committees:** No reports

**J. Unfinished Business**

1. Student Evaluations of Faculty: Chair of FIAC, Betty Brown, reported that student evaluations of faculty are required by BOG regulations. FERS has been working on the Faculty Evaluation Model for at least five years and will be eventually bring material to the Senate. Senate B. Brown stated that faculty can send comments to facilitate this process to Betty Brown.
2. New Senate Table: Dr. Gash reported that UC 213 is under the jurisdiction of Student Affairs; the possibility of a new table to accommodate Senate minutes is still under discussion.

**K. New Business:** None

**L. Announcements:** None

**M. Adjournment**

Senator T. Curtis motioned to adjourn, the motion was seconded and passed 23-1-0. Meeting adjourned at 5:01p