

Minutes
Health, Safety and Environment Committee
Education Building Room 202
2:30 – November 9, 2005

Members Present: Aubrey Swett, Carol Higby, Holden Hansen, Pamela Barkett, Richard Vela, Mario Paparozzi, Mark McClure, Taylor Fields for Larry Freeman

Members Excused: Cynthia Herndon, Larry Freeman

Guest: Bess Tyner

Richard Vela called the meeting to order at 2:35 p.m.

The minutes of October 4 were approved.

The agenda was adopted.

Report from the Chair

Richard Vela will meet with Dr. Robert Schneider, concerning ideas for improving communication with administration about faculty and staff building concerns. A proposal may emerge from this meeting.

Report from Physical Plant

Taylor Fields gave an update on procedures for environmental testing of campus buildings. 97% of buildings on campus are checked every quarter. The relative humidity and external moisture reading is checked against the relative humidity outside. She indicated that reports are filed with building coordinators and are available for perusal. A suggestion was made that these reports be put on-line and/or posted in buildings.

Report from Human Resources

There was no report.

Old Business

There was no old business.

New Business

A. Advertisement for the Position of Assistant Vice Chancellor of Facilities

Richard Vela handed out the description advertising the position. He expressed concern that faculty be given representation on the search committee.

B. Report on the Education Building

Bess Tyner reported on the process of inspecting campus buildings and the Education Building in particular: (1) The Physical Plant Department first identifies problems with the building; (2) The Facility Planning and Construction and Department comes in when it is recognized that major renovations are needed; (3) Once renovations needs are

specified, funding must be identified; (4) The Education Building will undergo removal of the A/C system, and ceilings and lighting will be replaced, except in hallways. The control system for remote monitoring of humidity will be upgraded. Walls will be opened and old roof drains will be replaced. The building will be vacated this summer, and all offices and classes will be relocated; (5) A commissioning process has been established for quality control purposes. Independent engineers are contracted to interact with the project designers and users of the building. Carol Higy has attended one such commissioning meeting and other committee members are encouraged to attend future meetings. (6) Concurrent to this process, a series of maintenance items are kept on a deferred repair and renovations list. Taylor Field's department within Physical Plant is a contributor to this list.

C. Other New Business

Richard Vela called attention to a clause in the Faculty Senate's description of the Health, Safety and Environment Committee, which states that Faculty, Staff and Students may attend meetings and make known concerns related to Health, Safety and Environment issues. A concern was raised about an assault on an education student and what measures have been put in place to reduce the chance of a recurrence of such an event. The installation of an emergency call box and additional lighting in the area where the assault took place was suggested. A question was raised about the Health, Safety and Environment's role to investigate this issue, since there is a separate Safety Committee established at the University.

Announcements

(1) Funding has been established for a pedestrian mall project, and a representative from the Health, Safety and Environment Committee is needed to serve on a committee for planning this project. (2) A UNCP student has filed a complaint to the state Office of Civil Rights that A.D.A. codes regarding accessibility to close captioning have been violated. The campus is being investigated.

The meeting was adjourned at 3:35 p.m.