

Minutes of the Promotion and Tenure Review Committee
October 3, 2005
Old Main: Room 241

Members Present: Sharon Bell, Sherry Edwards, Holden Hansen, Liz Normandy, David Ziegler, Karen Stanley.

Members Excused: Bill Gash, Kay McClanahan, Bruce DeHart

Liz Normandy called the meeting to order at 2:30 p.m.

The minutes of September 26, 2005 were approved with a minor clerical correction.

The agenda was adopted.

Old Business:

1. Composition of Committee: Bruce DeHart will not be able to serve on the committee and will not be replaced. Liz Normandy will see if Tom Leach can replace Bill Gash.
2. The Provost is not available to meet with the Committee on October 17. An alternative time will be sought.

New Business:

1. Consideration of scholarship criteria as listed in the Faculty Handbook:

The Committee identified the following sections of the Faculty Handbook as pertinent to the consideration of scholarship criteria:

- 4-2.A (Areas of Faculty Evaluation)
- 4-2.C (Evaluation of Scholarship),
- 4.12.A (Format for Evaluation Reports)
- 5-11.B.1 (Criteria for Scholarship and Service to Profession)
- 5-11.C. (Promotion Standards).

The initial focus of the Committee was narrowed to criteria as it relates to promotion to the rank of Professor, making 5-11.C.3 (Criteria for Promotion Standards for Professor). The focus may be broadened to include other areas in sections listed above. The Committee may propose a list of recommendations to accompany any specific changes to criteria for promotion standards the rank of Professor.

While discussing how to clarify and/or revise the criteria for promotion standards for promotion to the rank of Professor, it was noted that more specificity is needed to clarify indicators of competence and excellence in the area of scholarship, as well as the philosophical underpinnings of scholarship criteria. It was also noted that a

balance might be found between unclear criteria and criteria too specifically or rigidly defined.

To facilitate the task of clarifying scholarship criteria, the Committee has begun examining two models: Criteria for Consideration for Promotion and Tenure Evaluation in the College of Education, Florida Atlantic University, and Scholarship: Daniels College of Business. Liz Normandy will search for a similar model from within the UNC system.

Committee members are encouraged to develop ideas for clarification and revision in preparation for the next meeting, to be held at 2:30 on October 17.

The meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

Holden Hansen