

**Minutes of the Promotion and Tenure Review Committee**  
**November 21, 2005**  
**Old Main: Room 241**

Members Present: Sharon Bell, Holden Hansen, Liz Normandy, David Zeigler, Tom Leach, Sherry Edwards, Karen Stanley

The meeting was called to order at 2:35 p.m. by Liz Normandy, Chair.

The minutes of November 7, 2005 were approved.

The agenda was adopted.

**Old Business**

**Consideration of draft document on scholarship and professional growth**

The Committee discussed the faculty input received via email and at the November 16 forum. David Zeigler proposed suggested changes to the draft document. Holden Hansen proposed additional changes and points of discussion, many of which were addressed either explicitly or implicitly in Dr. Zeigler's proposals. In particular, the categories of excellence and competence were eliminated and merged into one list entitled "Indicators/Categories of Scholarship Accomplishment." This list presents an alternative method of giving added weight to the highest quality scholarship. The Committee unanimously endorsed Dr. Zeigler's proposals, and made some additional revisions to the document.

Two areas of concern require further thought and revision: (1) the use of "area weights" as a means of encouraging increased quality and quantity of scholarship related to promotions, and (2) defining the fine arts equivalent of the "peer review" process, (or otherwise define a means of determining the highest levels of scholarship in the fine arts area.)

The Committee agreed to meet on November 28 to further revise the draft document.

**Announcements**

There were no announcements.

The meeting was adjourned at 3:30 p.m.

Respectfully Submitted by  
Holden Hansen