

# Executive Board Meeting Minutes

23 August 2010

A. Roll Call-

Present- Kimberly Brassard, Nathaniel Kingsbury, Brian McCormick, Kathryn Monroe, Arjay Quizon, Serenity Rudy

Absent- None

B. Approval of Agenda-

1. Vice President Brassard feels that all members should have reports listed on the agenda for future meetings.
2. President Quizon clarified that the agenda will go out on the Friday after the Senate meetings.
3. Vice President Brassard moved to approve the agenda. Treasurer McCormick seconded and the Motion passed.

C. Approval of Minutes-

No minutes

D. Reports

1. President's Report

a. Executive Orders 01 – 04

- i. 01. Covers rescission of all previous orders. President Quizon ordered this because there was no record of previous orders. He feels it is wise to get rid of all of them per the reconstruction of the new constitution.
- ii. 02. Covered special elections for fall 2010. There was nothing in the constitution about fall elections, so President Quizon felt we needed more legal documentation for the fall elections. It also entails the details for vacant upperclassman seats.
- iii. 03. Written by Vice President Brassard to address the consolidation of the senate committees.
- iv. 04. Enacted Vice President Brassard's approval of her previous order since the senate was not in session to vote on it.

b. Budget Proposal

- i. There have been no changes to the budget since President Quizon sent it out last. This is for us to look at how we are serving our students. The money SGA was awarded this year amounts to \$10,000, which was allocated by advisor Severy. President Quizon gave a break down of the 2010-2011 budget and explained his rationale behind the decisions for each section. There may be some resistance to SGA printing business cards because of the price of \$71 for 500 cards. Advisor Severy pointed out that our budget is flexible. He suggests that the budget be a guiding document for our work, and for committee heads to see how they

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should be allocating their money. Our budget adds up to exactly \$9,924.80, which is just under our allocated amount of \$10,000.

E. Unfinished Business- None

F. New Business-

1. Senator Baker gave vocal resignation from her previous position as Greek Coordinator. President Quizon intends to ask Drew Swan to replace her.
  - a. VP Brassard wondered if Senator Peoples should take over the position, but President Quizon feels there is too much on her plate already.
  - b. Chief of Staff Monroe believes that we do need a direct tie to the Greeks. She does not believe it would be a bad thing to hire Drew, and maybe give him more to do.
2. VP Brassard proposed that we reevaluate the structure of the executive board, because she does not understand why staff members are required to attend if they do not vote and are not technically Executive Officers.
  - a. President Quizon said that they must attend in order to provide a distinction between themselves and regular senators.
  - b. Advisor Severy added that he expects them to attend as paid employees of the university. He also stated that in future Executive meetings he would like to see Committee Heads in attendance since they also hold paid positions.
3. Chief of Staff Monroe would like to know what her duties are exactly as Chief of Staff:
  - a. President Quizon stated that her job is broad because it is a new position. He further explained that the Faculty Senate has committees which require students, and Ms. Monroe will be in charge of getting reports from those students.
  - b. Ms. Monroe feels as though SGA should hold an informal monthly gathering for all SGA members, and she would like to know if this would be part of her position.
  - c. It was clarified that Chief of Staff Monroe would also be speaking on President Quizon's behalf at the student senate meeting.
4. Treasurer McCormick would like to know if anyone has input for him in his revision of the Funding Packet.
  - a. Advisor Severy informed him that some of the items in the packet might not be changed because they determined by the state.
  - b. Mr. McCormick has considered changing things to help students have more reasonable standards when attending meetings.

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- c. He was also considering a graduated approval process for different amounts of funding. Advisor Severy believes that more standards should be placed on how the SGA awards or denies funding. If we deny people money then we must be able to justify why. Mr. Severy feels that the Executive Board should be hands off in awarding monies, and that the Senate should vote in each case.

### G. Announcements-

1. Advisor Severy- Expectations of SGA as covered in the leadership retreat:
  - a. Weekly one on one meetings with Advisor Severy are mandatory for all paid positions.
  - b. E-mails pertaining to the SGA should be CC'd to mike with the subject including "SGA: (subject)"
  - c. All paid staff are required to have office hours. The amount will vary depending on pay scale. These are due by Monday August 29th.
  - d. There is an expected 24-hour turn around time on Minutes for both Executive Board and Senate meetings.
  - e. SGA is expected to diversify the organization in all aspects of the term.
2. President Quizon- The Executive Board Meetings will be held on Monday's at 3 pm in UC room 213.
  - a. VP Brassard feels that before a room is reserved the room permanently we should get the schedules for Committee Heads to ensure that this time works for them.
  - b. It was decided to wait until committee head schedules can be reviewed to set a permanent date for the meetings.

### H. Roll Call:

Present- Kimberly Brassard, Brian McCormick, Kathryn Monroe, Arjay Quizon, Serenity Rudy

Absent- Nathaniel Kingsbury

- I. Adjournment- Meeting Adjourned at 3:51 pm.