

**THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
MEETING OF THE BOARD OF TRUSTEES
Chancellor's Dining Room
Friday, April 19, 2013 at 9:00 AM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James B. Chavis University Center, Chancellor's Dining Room. Chairman Wiley Barrett called the meeting to order at 9:08 AM

ROLL CALL

Roll was called and the following Trustees were present:

Wiley Barrett
Kellie Hunt Blue
Bob Caton
Gary Locklear
Robert Nunnery
Dwight Pearson
Lorna Ricotta
Caroline Williamson
Paul Willoughby

Absent:
Tim Brooks
Raymond Pennington
Newy Scruggs

Also in attendance: Chancellor Kyle R. Carter; Provost and Vice Chancellor Ken Kitts, Academic Affairs; Lisa Schaeffer, Interim Vice Chancellor for Student Affairs; Rich Cosentino, Vice Chancellor for Finance and Administration; Patrick Sterk, Interim Director of Athletics; Wendy Lowery, Vice Chancellor for Advancement; Dan Kenney, Chief of Staff; Joshua D. Malcolm, General Counsel and Assistant Secretary to the Board of Trustees; and Recording Secretary to the Board of Trustees Kindra Locklear, Chancellor's Office.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chairman Wiley Barrett introduced Public Communications Specialist Scott Bigelow, University Communications and Marketing.

ETHICS STATEMENT

Chairman Wiley Barrett reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

ADDITIONS/DELETIONS TO THE AGENDA

None

APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Closed Session Meeting Minutes, November 16, 2012
- Meeting Minutes, February 22, 2013
- Closed Session Meeting Minutes of February 22, 2013
- Special Called Meeting Minutes, Nominating Committee, March 5, 2013
- Special Called Meeting Minutes, March 12, 2013

ACTION 2013-06

Upon motion made by Trustee Gary Locklear, seconded by Trustee Lorna Ricotta and unanimously carried, the Board of Trustees approved the Closed Session Meeting Minutes of November 16, 2012; the Meeting Minutes of February 22, 2013; and the Closed Session Meeting Minutes of February 22, 2013. (**Attachments 12, 13, 14**)

ACTION 2013-07

Upon motion made by Trustee Bob Caton, seconded by Trustee Kellie Blue and unanimously carried, the Board of Trustees approved the Special Called Meeting Minutes of March 5, 2013 of the Nominating Committee. (**Attachment 15**)

CHANCELLOR'S REPORT

Chancellor Carter gave the Trustees an update on the structure of the board for the upcoming term. He stated Trustee Lorna Ricotta and Trustee Newy Scruggs were appointed for a new 4-year term; Chairman Wiley Barrett was appointed to a 4-year term; and the Governor's appointments will be announced in the coming weeks for the Pennington\Brooks seats. Chancellor Carter announced that Michael Holmes was appointed to a 4-year term, to begin July 1, 2013.

COMMITTEE REPORTS

Audit and Ethics Committee

Chairman Bob Caton reported the committee had no action items to bring before the Board. He stated UNC General Administration and the Office of the State Auditor are satisfied with the University's compliance with the State Auditor's requirements, associated with the recent investigative audit report for Facilities Management. Chairman Bob Caton stated, as reported in the Office of the State Auditor's FY 2012 Statewide Federal Compliance Audit Procedures report for UNC Pembroke, there was one audit finding that the University did not properly notify students of their direct loans. Corrective action was taken in January, 2013 and measures have been implemented to ensure notifications are sent out appropriately in the future.

Chairman Bob Caton stated Ms. Kelley Horton, Internal Auditor, should have the University's Internal Audit Report completed by end of FY 2013.

Educational Planning and Personnel

Chairman Dwight Pearson reported on several accreditation accomplishments of the University, including the recent accreditation of the School of Business by the Association to Advance Collegiate Schools of Business. Chairman Dwight Pearson also stated the Masters in Nursing program is scheduled to begin in the fall 2013 semester. He reported that the Committee received verbal reports from Dr. Susan Cannata, Chair, Faculty Senate and Ms. Lela Clark. Chairman Pearson announced there will be 604 undergraduate and 196 graduate students receiving degrees at the 2013 spring commencements.

ACTION 2013-08

Upon motion made by Trustee Dwight Pearson, seconded by Trustee Lorna Ricotta and unanimously carried, the Board of Trustees approved and conferred graduate and undergraduate degrees upon those individuals certified by Provost Kenneth Kitts as meeting all the university's requirements for such conferral at the spring commencement ceremonies to be held on May 3 and 4, 2013. (**Attachment 10**)

Chairman Dwight Pearson stated the committee discussed the recommendation for tenure and endorse moving forward with the presentation to the full Board, to be discussed in closed session.

Finance and Administration

Chairwoman Blue reported the Committee was introduced to the new controller, Kenneth Spayd. She also stated the Committee reviewed the Standard & Poor's report and discussed the new cashier system as well as the University budgeting system. She reported that Rich Cosentino, Vice Chancellor for Finance and Administration, discussed spending patterns and how to maximize revenue and expenditures. Chairwoman Kellie Blue reported the Committee received updates concerning the UNCPF, INC. downtown project and current University leases.

Public Affairs and Advancement

Chairwoman Ricotta stated the Committee discussed major gifts and priorities through the end of FY 2013. The faculty and staff campaign has a goal of raising \$65,000 with 200 donors. Chairwoman Ricotta stated there are currently 171 donors who have contributed \$78,077. An update was given regarding major gifts with \$50,000 coming from Farm Bureau; a proposal of \$25,000 from Duke/Progress Energy (initial proposal was for \$8,000); LREMC has a proposal, but is under review by their internal committee; county commissioners have proposed \$20,000; a faculty member made anonymous donation of \$25,000; and \$35,000 received for AIS.

Chairwoman Ricotta stated the Office of Advancement will begin to focus on website redesign, UNCP Today magazine, and branding. A consultant has been hired to review efficiencies within the office. Planning is underway for the SOS Beach Party, the Women's Garden Party, two alumni receptions, and a mixer which will be hosted by the Trustee Bob Caton and Mrs. Fay Caton.

Student Life and Athletics

Chairman Paul Willoughby reported Justin Winans, Director of Intramurals and Campus Recreation programs, and two students gave a presentation that outlined the purpose of intramurals. The focus was on participation levels, goals and objectives, and the need for funding and organization. Interim Athletic Director Patrick Sterk introduced Dick Christy to the Committee as the new Athletic Director. He is

slated to begin his duties May 24, 2013. The Committee also discussed an appearance by the men's basketball team at the NCAA D-II tournament. The wrestling team has two All-Americans, and the current rankings for golf and men's track. Chairman Barrett added the UNCP club women's basketball team became national champions.

Trustee Bob Caton reported on the UNCP Foundation, Inc. board meeting held March 20, 2013. Two new board members were introduced, Gerald Johnson and James Martin. Also discussed during the board meeting were the UNCPF, Inc., financial report; the S&P bond rating review; the current financial challenges with housing; 4 percent spending plan approval; membership development; three one-year vacancies; the chair and co-chair selection for 2013-14; and the process for submission of potential board members.

Trustee Gary Locklear asked that the Board recognize Dr. Lisa Schaeffer for her work as Interim Vice Chancellor for Student Affairs.

DIVISIONAL REPORTS

Chairman Wiley Barrett asked if there were any questions or comments concerning the divisional reports (**Attachment 15**).

Chairman Wiley Barrett asked the Board to move into closed session.

Upon motion made by Chairman Wiley Barrett, seconded by Trustee Gary Locklear, and unanimously carried, the Board of Trustees approved the motion to go into closed session to discuss confidential personnel matters and to prevent the disclosure of such information which is confidential pursuant to laws of NC; to consider the qualifications, competence, performance, character, fitness, conditions of initial employment of an individual public officer or employee or prospective public officer or employee pursuant to the laws of this State; to prevent the premature disclosure of an honorary degree (*NCGS Sections 143-318.11(a)(1)(2) and (6)*).

CLOSED SESSION

(Minutes of the closed session are provided in a separate document.)



Upon motion made and properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

Chairman Wiley Barrett asked if there were any motions.

**ACTION
2013-9**

Upon motion made by Chairman Wiley Barrett, seconded by Trustee Dwight Pearson and carried by majority vote, the Board of Trustees approved the appointment of Dr. John Jones III as Vice Chancellor for Student Affairs as recommended by Chancellor Carter at an annual salary of \$140,000 to be effective June 3, 2013. (**Attachment 6**)

**ACTION
2013-10**

Upon motion made by Trustee Gary Locklear, seconded by Trustee Kellie Blue and unanimously carried, the Board of Trustees approved the appointment of Rebecca Bullard-Dillard as Dean of Graduate Studies and Research as recommended by Provost Kenneth Kitts and Chancellor Carter at an annual salary of \$118,000 to be effective June 17, 2013, and furthermore she be granted tenure at the rank of full professor as recommended by the administration. (**Attachment 7**)

**ACTION
2013-11**

Upon motion made by Trustee Robert Nunnery, seconded by Trustee Lorna Ricotta and unanimously carried, the Board of Trustees approved the awarding of an honorary doctoral degree of law to Arlinda Locklear, Esq. as recommended by the Faculty Senate, Deans and Chancellor Carter in accordance with BOT Policy 01.25.01 to be conferred on May 4, 2013 during the commencement exercises. (**Attachment 8**)

**ACTION
2013-12**

Upon motion made by Trustee Kellie Blue, seconded by Trustee Bob Caton and unanimously carried, the Board of Trustees approved the granting of promotion and/or tenure to faculty members considered as recommended by Chancellor Carter and Provost Kenneth Kitts. (**Attachment 9**)

CHAIRMAN'S REPORT

Chairman Wiley Barrett thanked the Board for their confidence in selecting him to serve as chairman for the remainder of the academic year. He recognized Patrick Sterk for his service as Interim Athletic Director and Trustee Robert Nunnery for his work as outgoing Student Government President and congratulated him on becoming the newly elected President of the UNC Association of Student Governments.

OLD BUSINESS

Chairman Wiley Barrett thanked the planning committee for all of their efforts and hard work that went into making the Board of Governors meeting a success.

NEW BUSINESS

Joshua Malcolm, General Counsel, reminded the Trustees of their obligation under NCGS Section 138A-15(c) to complete their Statement of Economic Interest. Mr. Malcolm informed the Trustees that not all of the SEI forms for last year had been received. He also said the State Ethics Commission had determined that Trustee Tim Brooks does not have an actual conflict or potential conflict of interest. Mr. Brooks disclosed he is president of Healthkeeperz, Inc. and he should avoid any decisions made by the Board that involves Healthkeeperz.

ACTION
2013-13

Upon motion made by Trustee Paul Willoughby, seconded by Trustee Caroline Williamson and unanimously carried, the Board of Trustees approved the Board of Trustees' Retreat be held July 26, 2013.

Chairman Barrette discussed the scheduling of a Board Retreat.

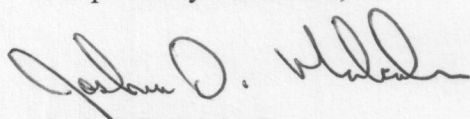
ANNOUNCEMENTS

Chairman Wiley Barrett reviewed the announcements as printed. He encouraged Trustees to as many events as possible.

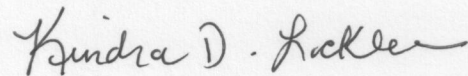
ADJOURNMENT

There being no further business to come before the Board, a privileged motion was made and the meeting adjourned. Chairman Wiley Barrett thanked the Board members for their participation.

Respectfully submitted,



Joshua D. Malcolm
Assistant Secretary



Kindra D. Locklear
Recording Secretary

Attachments

1. Audit and Ethics Committee
2. Educational Planning and Personnel Committee
3. Finance and Administration Committee
4. Public Affairs and Advancement Committee
5. Student Life and Athletics Committee
6. Candidate for Vice Chancellor of Student Affairs
7. Candidate for Dean of Graduate Studies and Research
8. Nomination for Honorary Degree – Arlinda F. Locklear
9. Promotion and Tenure Recommendations, 2013-14
10. May 2013 Candidates for Degree (graduate and undergraduate)
11. Agenda, Regular Board Meeting, April 19, 2013
12. Minutes, Board of Trustees' Meeting, Closed Session, November 16, 2012
13. Minutes, Board of Trustees' Meeting, February 22, 2013
14. Minutes, Board of Trustees' Meeting, Closed Session, February 22, 2013
15. Minutes, Nominating Committee Special Called Meeting, March 5, 2013
16. Chancellor's Report
17. Divisional Reports