

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
James B. Chavis University Center, Chancellor's Dining Room
Friday, April 17, 2015 at 8:30 AM**

Dr. Charles Jenkins, who has worked with UNC Pembroke since 1971 and served as interim chancellor from 2009-2010, was honored with a portrait during a reception hosted by the Board of Trustees. The portrait will be displayed in the lobby of the Givens Performing Art Center.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James B. Chavis University Center, Chancellor's Dining Room. Chairman Wiley Barrett called the meeting to order at 9:30 AM.

PLEDGE OF ALLEGIANCE

Trustee Newy Scruggs led the group in the Pledge of Allegiance.

ROLL CALL

Roll was called, and the following Trustees were present:

Wiley Barrett
Lorna Ricotta
Kellie Blue
Robert Caton
James Jones
Gary Locklear
Don Metzger
Dwight Pearson
Newy Scruggs
Caroline Williamson
Paul Willoughby
Biruk Kassaw

Absent:
Michael Holmes

Also in attendance: Chancellor Kyle R. Carter; Interim Provost and Vice Chancellor for Academic Affairs Zoe Locklear; Vice Chancellor John Jones, Student Affairs; Vice Chancellor Rich Cosentino, Finance and Administration; Vice Chancellor Wendy Lowery, Advancement; Director Dick Christy, Athletics; Sandy Briscar, Executive Director for University Communications and Marketing; Kelley Horton, Chief Audit Officer; Dan Kenney, Chief of Staff; General Counsel Joshua Malcolm, Assistant Secretary to the Board of Trustees; and Tina Rodgers, Recording Secretary for the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chairman Barrett recognized Governor Bob Rippy, UNCP liaison to the Board of Governors.

ETHICS STATEMENT

Chairman Barrett reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to read the preprinted ethics statement. No member made known any conflicts.

ADDITIONS/DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda (**Attachment 6**). Trustee Gary Locklear asked that the Board recognize the passing of Mr. Milton Hunt, long-time mayor of Pembroke and former Board of Trustees member.

REQUEST FOR APPROVAL OF MINUTES

Minutes were presented for the following meeting:

- Board of Trustees Meeting Minutes, February 20, 2015
- Board of Trustees Meeting Minutes, Closed Session, February 20, 2015

ACTION 2015-05

Upon motion made by Biruk Kassaw, seconded by Bob Caton, and unanimously carried, the Board of Trustees approved the Board of Trustees Meeting Minutes for February 20, 2015 and the Closed Session Meeting Minutes for February 20, 2015 (**Attachment 7 and 8**).

CHANCELLOR'S REPORT

Chancellor Carter directed the Trustees to read the report provided in their meeting materials. He commended Director Dick Christy, Athletics on the success of the Braves Club Cash Bash. Chancellor Carter announced the reappointment of Kellie Blue and Bob Caton to the Board of Trustees, and the appointment of new trustees Alphonzo McRae and Patrick Corso by the Board of Governor. Chancellor Carter recognized Chairman Barrett who will receive the Golden Whistle Merit Award, which is awarded by the NC High School Athletic Association, for his work in high school athletics officiating.

COMMITTEE REPORTS

Audit and Ethics

Committee Chair Don Metzger reported the committee heard a summary of the audit activities from Chief Audit Officer Kelley Horton since the last committee meeting. There were no action items from the committee.

Educational Planning and Personnel

Committee Chair James Jones reported the committee heard a summary from Interim Provost Zoe Locklear, Academic Affairs, of the recent activities and accomplishments throughout the division. Chair Jones then presented several action items for the Board's consideration.

**ACTION
2015-06**

Upon motion made by Lorna Ricotta, seconded by, Don Metzger and unanimously carried, the Board of Trustees approved and conferred graduate and undergraduate degrees upon those individuals certified by Interim Provost Zoe Locklear and as recommended by the Educational Planning and Personnel Committee as meeting all the university's requirements for such conferral at the spring commencement ceremonies to be held May 8 and May 9, 2015 (**Attachment 9**).

Committee Chair Jones called upon Interim Provost Locklear to explain the Admission Requirements and Exception Policy for Regular and Special Admission. She stated there are procedures currently used by UNC Pembroke for granting, up to one percent annually, admission exceptions to students based on minimum GPA and course requirements, as allowed by General Administration. Mr. Joshua Malcolm further explained the university, as mandated by UNC General Administration, was formally adopting the policy.

**ACTION
2015-07**

Upon motion made by Dwight Pearson, seconded by Kellie Blue, and unanimously carried, the Board of Trustees approved the Admission Requirements and Exception Policy for Regular and Special Admission as recommended by the Educational Planning and Personnel Committee (**Attachment 10**).

Committee Chair Jones discussed the Attendance Policy for University Sanctioned Events. He explained the policy has gone through numerous discussions between the Faculty Senate and university administration, and is being brought before the Board for approval.

Trustee Locklear offered the following statement regarding this discussion: "I find it disappointing that the faculty has one opinion ... I realize what might be a sanctioned event and because it's not cast in stone as to what is a sanctioned event. But my point was surely, as adults, we can get together, sit down and resolve that issue and come up with a policy that everybody can live by, both faculty as well as the administration. And somehow I would like the faculty to get that message from this Board that, there's got to be a little give and take, and I'm satisfied the

administration is willing to give and hopefully faculty will be, too. I hope I haven't overstepped my bounds. I'm troubled that a kid is in school and needs to attend, what clearly is a sanctioned event, and then may be penalized by a professor who looks at the world through a different lens."

Chancellor Carter went on to explain the process by which the policy was drafted and reviewed by the Faculty Senate.

ACTION
2015-08

Upon motion made by James Jones, seconded by Dwight Pearson, and unanimously carried, the Board of Trustees approved the Attendance Policy for University Sanctioned Events as recommended by the Educational Planning and Personnel Committee (**Attachment 11**).

Mr. Joshua Malcolm reviewed with the Board the authority of the university to exercise management flexibility as granted by General Administration in 2005. He explained the Management Flexibility Survey has been submitted to General Administration the last two years.

ACTION
2015-09

Upon motion made by Gary Locklear, seconded by Don Metzger, and unanimously carried, the Board of Trustees approved the UNC Pembroke 2013-14 Management Flexibility Survey as recommended by the Educational Planning and Personnel Committee and prepared by university administration for submission to the UNC Board of Governors (**Attachment 12**).

Finance and Administration

Trustee Kellie Blue, acting committee chair, reported the committee heard from Assistant Vice Chancellor for Administration Carlton Spellman. Mr. Spellman reviewed the current 2015-16 financial forecast as well as the fiscal year 2016 budget strategy. The committee also heard from Jay Blauser, Sustainability Director, on initiatives and projects within the department and were provided printed copies of the UNCP Campus Sustainability Report. The Board of Governors approved construction for the new Student Health Services building on April 10, and administration is discussing naming for the building.

The committee also heard reports concerning the recent Banner update implemented by the Division of Information Technology and efforts by the Office of Human Resources to ensure

Public Affairs and Advancement

Committee Chair Caroline Williamson reported the committee heard from Sandy Briscar and several members of the Advancement team. They discussed current marketing and branding efforts, as well as advertising campaigns to promote enrollment, graduate studies and alumni

engagement. Hunter Wortham, Assistant Vice Chancellor for Advancement, gave the development report and shared with the committee a recent gift by Bob and Faye Caton to establish an endowed scholarship. There was also an update on the 48-hours of Giving Campaign, which celebrated the university's 128th birthday. David Thaggard provided the GPAC update to include the success of the Annual GPAC Fundraiser.

Student Life and Athletics

Committee Chair Newy Scruggs reported the committee heard from student-athlete Whitney Jackson who is a member of the UNCP Softball team with a .320 batting average and 3.4 GPA. She shared her experiences at the university and why she chose UNC Pembroke. Mr. Dick Christy, director of Athletics, gave several updates to the committee. He reported the Hall of Fame Committee approved the update of the Hall of Fame Regulation as well as adopted the Retired Jersey Regulation. There is also a nutrition plan called "The Mindful for Performance" that will be implemented in fall 2015 to cater to fitness minded students and athletes.

The committee then heard from Christie Poteet, Director of Community and Civic Engagement, who gave several updates on projects and programs within the department.

DIVISION REPORTS

Chairman Barrett asked if there were any questions or comments regarding the division reports and encouraged the Trustees to read the division reports (**Attachment 15**).

NEW BUSINESS

Mr. Malcolm explained several changes to the UNC Policy Manual, which were recently adopted by the Board of Governors (**Attachment 13**). He briefly discussed changes to Appendix I of *The Code* as it relates to Chancellor Selection, and changes to UNC Policy Manual Section 200.7 as it relates to duties and responsibilities of members of the Board of Trustees as well as removal procedures by the Board of Governors should a Trustee be found in violation of the Policy Manual. Mr. Malcolm, joined by Board of Governors liaison Bob Rippey, discussed Policy Manual Section 200.8 and the involvement of a member of the Board of Governors in the selection of new chancellors within the UNC System.

Mr. Malcolm also explained the UNC Executive Compensation Report which outlines new structures that will impact salary ranges, allows for deferred compensation for new chancellors, as well as establishes a contract for new chancellors (**Attachment 14**).

CHAIRMAN'S REPORT

Chairman Barrett reported on a recent trip by a delegation from UNC Pembroke to University Day held in Raleigh during which they had the opportunity to speak with local legislators and President Tom Ross. Chairman Barrett then recognized outgoing Vice Chancellor Rich Cosentino, and Trustees Paul Willoughby and Dwight Pearson for their service to the Board, as this was their final BOT meeting. Trustees Pearson and Willoughby addressed the Board with comments and received plaques commemorating their service.

Chairman Barrett requested the Board move into closed session.

Upon motion made by Don Metzger, seconded by Lorna Ricotta, and unanimously carried, the Board of Trustees approved the motion to move into closed session to discuss confidential personnel matters and to prevent the disclosure of such information which is confidential pursuant to the laws of North Carolina (*NCGS Section 143-318.11(a)(1)*).

Minutes of the closed session are stated in a separate document.



Upon motion made, properly seconded and unanimously carried, the Board of Trustees approved the motion to return to open session.

**ACTION
2015-10**

Upon motion made by James Jones, seconded by Don Metzger, and unanimously carried, the Board of Trustees approved the recommendations of Interim Provost Zoe Locklear and Chancellor Kyle R. Carter for promotion and tenure for the named individuals as listed in a separate attachment, to be effective Academic Year 2015-16 (**Attachment 15**).

ANNOUNCEMENTS

The Board was provided a list of announcements to review.

ADJOURNMENT

There being no further business to come before the Board, Chairman Barrett made a privileged motion and the meeting of the Board of Trustees was adjourned at 11:57 AM.

Respectfully Submitted,

Joshua D. Malcolm
Assistant Secretary

Tina Rodgers
Recording Secretary

Attachments:

1. Audit and Ethics Committee
2. Educational Planning and Personnel Committee
3. Finance and Administration Committee
4. Public Affairs and Advancement Committee
5. Student Life and Athletics Committee
6. Agenda, Board of Trustees Meeting, April 17, 2015
7. Minutes, Board of Trustees Meeting, February 20, 2015
8. Minutes, Board of Trustees Meeting, Closed Session, February 20, 2015
9. Spring 2015 Candidates for Degrees (graduate and undergraduate)
10. Admission Requirements and Exception Policy for Regular and Special Admission
11. Attendance Policy for University Sanctioned Events
12. UNC Pembroke 2013-14 Management Flexibility Survey
13. UNC Policy Manual changes: *The Code*, Appendix I; UNC Policy Manual 200.7 and 200.8
14. UNC Executive Compensation Report
15. Recommendations for Promotion and Tenure
16. Chancellor's Report
17. Division Reports