

**MINUTES OF THE SPECIAL CALLED MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Lumbee Hall, Board Room 423
Wednesday, March 2, 2016 at 4:00 p.m.**

The special called meeting of the University of North Carolina at Pembroke Board of Trustees was held in Board Room 423 of Lumbee Hall. Chairwoman Kellie Blue called the meeting to order at 4:03 p.m.

ROLL CALL

Roll was called and the following Trustees were present as indicated:

Kellie Blue
Michael Holmes (via phone)
Don Metzger (via phone)
Wiley Barrett
Lorna Ricotta (via phone)
Bob Caton
Newy Scruggs (via phone)
James Jones (via phone)
Alphonzo McRae Jr.
Jarette Sampson
Larry Stone (via phone)
Candace Locklear

Absent:
Pat Corso

Also in attendance: Chancellor Robin G. Cummings; Provost Zoe Locklear, vice chancellor for Academic Affairs; Joshua D. Malcolm, general counsel and assistant secretary to the Board of Trustees; and Tina Rodgers, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS AND MEMBERS OF THE PRESS

None were present.

ETHICS ANNOUNCEMENT BY THE CHAIR

Chairwoman Blue reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

STUDENT HEALTH SERVICES FEE JUSTIFICATION

Chairwoman Blue recognized Mr. Joshua Malcolm to explain the information provided to the Trustees by Interim Vice Chancellor for Finance and Administration Carlton Spellman and Interim Vice Chancellor for Student Affairs Lisa Schaeffer (**Attachment 2**) as it relates to the Student Health Services fees that were proposed and approved by the Board during its February 20, 2015, meeting. Mr. Malcolm explained after a thorough review of the proposed justifications – which included expanding hours of operation to 24-hours, hiring a pharmacist, and hiring a full-time health educator – university officials determined those justifications could not be adequately supported by the fee increase. As a result, the justifications were revised and submitted to General Administration for approval. Mr. Malcolm addressed several questions from the Trustees.

2006 CERTIFICATES OF PARTICIPATION PREPAYMENT

Chancellor Cummings explained during the February 18, 2016, meeting of the Board of Trustees Finance and Administration Committee, Interim Vice Chancellor for Finance and Administration Carlton Spellman discussed the benefits associated with a proposed bond prepayment. The initial 2006 Certificates of Participation Bond was issued to the UNC Pembroke Student Housing Foundation, LLC, for the purpose of constructing a new student housing facility on the campus of UNC Pembroke. Mr. Spellman further explained a \$1,000,000 prepayment would allow the university to save \$50,000 per year over the rest of the life of the bond, and create a cost avoidance of approximately \$900,000. Chancellor Cummings expressed his endorsement of the proposed action, which would help improve the university's credit rating, and recommended the Board approve the following motion.

ACTION 2016-05

Upon motion made by Alphonzo McRae, seconded by Bob Caton and unanimously carried, the Board of Trustees approved a prepayment in the amount of \$1,000,000 for the 2006 Certificates of Participation (COP) Bond, which were previously issued for the benefit of the UNC Pembroke Student Housing Foundation, LLC, upon recommendation by Chancellor Robin G. Cummings (**Attachment 3**).

CLOSED SESSION

Chairwoman Blue asked the Board of Trustees move into closed session.

Upon motion made by Lorna Ricotta, seconded by Newy Scruggs and unanimously carried, the Board of Trustees approved the motion to go into closed session to consider the qualifications of a prospective employee and to prevent the disclosure of such information which is confidential pursuant to the laws of this State (**NCGS 143-318.11(a)(6)**).

CLOSED SESSION

Minutes of the closed session are stated in a separate document.



Upon motion made by Bob Caton, seconded by Alphonzo McRae and unanimously carried, the Board of Trustees approved the motion to return to open session.

**ACTION
2016-06**

Upon motion made by Wiley Barrett, seconded by Jarette Sampson, and unanimously carried, the Board of Trustees approved the motion to appoint Dr. Michael Barry O'Brien to the position of Dean of the School of Business at the salary presented and rank of associate professor, to be conditioned upon the completion of other administrative steps, and under the terms and conditions presented as recommended by Chancellor Robin G. Cummings (**Attachment 4**).

ADJOURNMENT

Chairwoman Blue recognized Chancellor Cummings for closing remarks. Chancellor Cummings announced the creation of a 3+2 agreement with North Carolina State University where students would attend UNC Pembroke for three years and matriculate into the NCSU College of Engineering for two years. Upon completion, students would graduate with an undergraduate degree in physics from UNC Pembroke, and a degree in either electrical or mechanical engineering from NC State.

There being no further business to come before the Board, Chairwoman Blue asked for a motion to adjourn the meeting. Upon motion made by Jarette Sampson, seconded by Candace Locklear and unanimously carried, the special called meeting of the Board of Trustees was adjourned at 4:59 p.m. Chairwoman Blue thanked the Trustees for their service.

Respectfully submitted,

Joshua D. Malcolm
Assistant Secretary

Tina R. Rodgers
Recording Secretary

Attachments:

1. Agenda, Board of Trustees Special Called Meeting, March 2, 2016
2. Student Health Services Fee Justification Letter
3. 2006 Certificates of Participation Prepayment – Letter of Recommendation
4. Curriculum Vitae – Dr. Michael Barry O'Brien