

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Lumbee Hall Rm. 423/Via Webex & Teleconference
Friday, September 25, 2020 at 8:30 AM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the Chancellor's Boardroom of Lumbee Hall and via webex/teleconference. Chair Pat Corso called meeting to order at 9:31 a.m.

PLEDGE OF ALLEGIANCE

Chair Pat Corso led the group in the Pledge of Allegiance.

ROLL CALL

Roll was called and the following Trustees were present:

Pat Corso
Allen Jamerson (via webex)
Allison Harrington (via webex)
Wiley Barrett (via webex)
Edward Brooks (via webex)
Don Metzger (via webex)
Linda "Mickey" Gregory
Alphonzo McRae (via webex)
Karen Sampson (via webex)
Cotrayia Hardison (via webex)
Bobbi Stanley (via webex)
Jesse Thomas (via webex)
Ron Sutton (via webex)

Absent:

Also in attendance: Chancellor Robin G. Cummings; Dr. Zoe Locklear, interim provost and vice chancellor for Academic Affairs (via webex); Dr. Lisa Schaeffer, vice chancellor for Student Affairs (via webex); Virginia Teachey, vice chancellor for finance and administration (via webex); Steve Varley, vice chancellor for Advancement (via webex); Jodi Phelps, executive director of University Communications and Marketing (via webex); Dick Christy, director of athletics (via webex); Kelvin Jacobs, general counsel (via webex); Kevin Wilkinson, executive director of external affairs (via webex); Mark Gogal, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

Chair Corso welcomed Governor David Powers, UNCP liaison to the Board of Governors and guest Janylle Pitter. Governor Powers thanked the university on all the hard work that has been done to keep our campus open and safe for everyone during COVID. He shared an update on the policy for Chancellor searches.

ETHICS STATEMENT

Chair Corso reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to read the preprinted ethics statement. No member made known any conflicts.

ADDITIONS/DELETIONS TO THE AGENDA

None

REQUEST FOR APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Meeting, April 23-24, 2020
- Board of Trustees Meeting, Closed Session, April 24, 2020
- Board of Trustees Meeting, Special Called, August 14, 2020
- Board of Trustees Meeting, Closed Session, August 14, 2020
- Board of Trustees Executive Committee Meeting, September 8, 2020
- Board of Trustees Executive Committee Meeting, Closed Session, September 8, 2020

ACTION 2020-34

Upon motion made by Wiley Barrett, seconded by Edward Brooks and unanimously carried, the Board of Trustees approved the minutes of the meeting, as listed (**Attachment 7-12**).

Roll Call Vote	
Trustee Pat Corso	Yes
Trustee Allen Jamerson	Yes
Trustee Allison Harrington	Yes
Trustee Wiley Barrett	Yes
Trustee Edward Brooks	Yes
Trustee Linda Mickey Gregory	Yes
Trustee Don Metzger	Yes
Trustee Alphonzo McRae	Yes
Trustee Karen Sampson	Yes
Trustee Bobbi Stanley	Yes
Trustee Jesse Thomas	Yes
Trustee Cotrayia Hardison	Yes
Trustee Ron Sutton	Yes

CHANCELLOR'S REPORT

Chancellor Cummings shared there was a record number (957) of awards granted to undergraduate and graduate during the spring commencement. Had over 300 graduates that marched in person during commencement which was held on Saturday, August 8, 2020. He shared a "Thank You" to Mr. Kelvin Sampson who served as the commencement speaker. Chancellor Cummings reported a record number for enrollment of 8,262 which has increased 30% over a 3 year span. The freshman class numbers were down this year. Chancellor Cummings shared some updates as it related to COVID. One-third of classes are completely online, one-third are face-to-face and one-third are split between online and face-to-face. The university has seen a steady decline in cases since August. The Robeson County Health Department conducted COVID testing on campus. 711 individuals were tested with a 4.36 positive rate. A 5% or less rate is considered good per the CDC. Chancellor Cummings provided some budget updates. North Carolina has a 1 billion dollar short in regards to income. As it relates to tuition and fees, no increases for in-state, can consider for out-of-state and only Student Health can request an increase in fees. UNCP successfully passed our accreditation. Chancellor shared some new programs for campus to include: cyber security program and the development of an agricultural program. The School of Business has seen a growth in the MBA online program.

COMMITTEE REPORTS

Audit and Ethics

Committee Chair Allen Jamerson shared that the committee reviewed the 2020-2021 Audit Plan. Reviewed the revisions to the Audit Charter which was brought about after a review of the Internal Audit function in preparation for the Quality Assurance Review. Committee Chair Jamerson gave a summary of Internal Audit activities and current audit projects.

Committee Chair Jamerson then presented two action items for the Board's consideration

ACTION 2020-35

As recommended by the Audit and Ethics Committee, and upon motion made by Allen Jamerson, the Board of Trustees unanimously approved the 2020-2021 Audit Plan. (**Attachment 14**)

Roll Call Vote	
Trustee Pat Corso	Yes
Trustee Allen Jamerson	Yes
Trustee Allison Harrington	Yes
Trustee Wiley Barrett	Yes
Trustee Edward Brooks	Yes
Trustee Linda Mickey Gregory	Yes
Trustee Don Metzger	Yes
Trustee Alphonzo McRae	Yes
Trustee Karen Sampson	---
Trustee Bobbi Stanley	Yes
Trustee Jesse Thomas	Yes
Trustee Cotrayia Hardison	Yes
Trustee Ron Sutton	Yes

**ACTION
2020-36**

As recommended by the Audit and Ethics Committee, and upon motion made by Don Metzger, the Board of Trustees unanimously approved the Audit Charter revisions. **(Attachment 15)**

Roll Call Vote	
Trustee Pat Corso	Yes
Trustee Allen Jamerson	Yes
Trustee Allison Harrington	Yes
Trustee Wiley Barrett	Yes
Trustee Edward Brooks	Yes
Trustee Linda Mickey Gregory	Yes
Trustee Don Metzger	Yes
Trustee Alphonzo McRae	Yes
Trustee Karen Sampson	---
Trustee Bobbi Stanley	Yes
Trustee Jesse Thomas	Yes
Trustee Cotrayia Hardison	Yes
Trustee Ron Sutton	Yes

Educational Planning and Personnel

Committee Chair Ed Brooks shared that the Education Planning and Personnel committee heard from several individuals during their meeting. Interim Provost Zoe Locklear presented the Tier II New Hire. Ms. Lois Williams gave a report on Fall, 2020 enrollment, enrollment trend for Fall, 2005 – Fall, 2020, on-line course participation, growth of online MBA program, growth of online programs, other contributing factors to overall growth, Freshman information, Freshman Ethnicity, transfer students, transfer ethnicity, NASNTI grant award. Dr. Beth Holder reported a total of \$4,157,685 in grants have been received. Dr. Todd Telemeco reported on the following: NC Collaboratory project determining the COVID 19 experience in rural Robeson County; BCBS grant; UNCP Department of Nursing received \$2M in CARES act funding to develop specialized medical and patient safety training for COVID 19; enrollment and growth opportunities for College of Health Sciences. Dr. Elizabeth Normandy reported on the virtual SACS visit which was held September 15 – 17. The Committee found the University complaint on all approximately seventy-five SACSCOC standards except for 7.2 on the Quality Enhancement Plan. The University is required to submit a report to SACSCOC addressing this concern in five months' time. Dr. Abigail Mann reported on the faculty review proposal for the major evaluation of tenure track faculty. Mrs. MaRyia Bass Maynor reported continuous conversation and update regarding COVID; Staff Council is working with Staff Assembly Racial Equity Task Force regarding Racial Equity on campus; gathering nominations for Staff Awards exhibiting our six core values; employee recognition week is September 29 – October 2. Winter term will be held November 30 – December 30, 2020. Congratulations to Dr. Ben Bahr for the first UNCP patent to treat Alzheimer's and traumatic brain injury patients and Dr. Cherry Beasley named for the American Academy of Nursing Fellow.

Finance and Administration

Committee Chair Don Metzger shared an Endowment update. As of July 31, 2020, the Endowment was valued at approximately \$25.6 million with an investment return of 3.16%.

Committee Chair Metzger gave an update on several Capital Projects:

- **Prospect Road:** UNCP staff met with NCDOT roadside environmental unit staff on Tuesday, September 8, 2020 for a walk thru of the landscape along Prospect Road. This meeting was held to develop a checklist and formalize the agreement for UNCP to assume the maintenance of the landscape of Prospect Road moving forward. The university continues to work with representatives of DUKE Energy to provide pedestrian lighting from Third Street to Cornith Road. CSX installed a new stop gate at the Prospect Road and 3rd Street crossing. NCDOT will pour concrete pads around the gate and the orange barriers will soon be removed from that area. The only items remaining are for NCDOT to install bollards in the crosswalks. Due to restrictions in place due to COVID-19 and budget restriction at NCDOT this project is on hold.
- The Campus Gateway is 100% complete.
- The West Hall project is well underway and fully contracted. The project schedule was modified to reflect the full building renovation with expected completion of March 2021.
- The construction of the building steel structure on the School of Business is complete. Interior and exterior wall framing is well underway with a dry in of roofs expected within the next 30 days. The project is completely contracted and remains on schedule and within budget with a mid-July 2021 completion date. Weather has been a challenge and could impact progress.
- Faculty Row between Chavis Center and Campus Police has been prone to flooding during high intensity short duration storms. The drainage improvements were completed in September and are expected to greatly improve storm water drainage on Faculty Row around Oak Hall and the Campus Police station.

Committee Chair Metzger shared some General Updates:

- **Operating Budget:** The 2020-2021 budget has been certified. UNCP received non-recurring receipts in the amount of \$7,720,322 for COVID related expenditures. UNCP's total state appropriations are \$77,570,564 plus \$23,164,704 in receipts. Our total budget is \$100,735,268.
- **COVID-19:** For the current fiscal year, we have paid approximately \$1 million in expenses related to COVID-19 and have \$600,000 committed at the present time. We are in the process of submitting a claim with FEMA to be reimbursed for \$482,000.

- UNC System Unified Budget Initiative - The UNC System office will require institutions to develop and submit an all funds budget that will be standardized across the system beginning fiscal year '22. The budget will be approved by each institutions Board of Trustees and reported to the UNC System President and Board of Governors annually.

Public Affairs and Advancement

Committee Chair Allison Harrington shared that the Public Affairs and Advancement committee meet and had several items to discuss. Ms. Jodi Phelps shared updates regarding the Communication and Marketing office areas. They are seeing definite changes in activity and metrics likely as a result of COVID-era. Seeing an increase and more engagement on virtual platforms, social and virtual tours. She shared updates regarding the campaigns for the graduate, undergraduate and summer school and orientation areas. Committee Chair Harrington the communications are being prepared and distributed weekly and the chancellor has shared several messages with updates. GPAC has launched a free virtual series called the Front Row series. Committee Chair Harrington then shared some updates from the Advancement area. They concluded last fiscal year in June with total gifts and commitments of \$8,659,921. Mr. Steve Varley, began in early May as the new Vice Chancellor of Advancement. Advancement has experienced several discontinuations of staff positions in August and September due to budget reasons. Committee Chair Harrington shared that the Advancement office is focusing on strengthening and stabilizing operation of the Foundation and business process. Annual fundraising is under way. The Alumni Association Board of Directors have been active under President Chris Peterkin. Reported that the UNCP Foundation Board of Directors meet two weeks ago with the new chair Mr. Barry Hopkins.

**ACTION
2020-37**

Upon motion made by Allison Harrington and unanimously carried, the Board of Trustees approved the Facility and Program Naming Policy revisions. (Attachment 16).

Roll Call Vote	
Trustee Pat Corso	Yes
Trustee Allen Jamerson	Yes
Trustee Allison Harrington	Yes
Trustee Wiley Barrett	Yes
Trustee Edward Brooks	Yes
Trustee Linda Mickey Gregory	Yes
Trustee Don Metzger	Yes
Trustee Alphonzo McRae	Yes
Trustee Karen Sampson	---
Trustee Bobbi Stanley	Yes
Trustee Jesse Thomas	Yes
Trustee Cotrayia Hardison	Yes
Trustee Ron Sutton	Yes

**ACTION
2020-38**

Upon motion made by Linda Mickey Gregory and unanimously carried, the Board of Trustees approved the Comtech Land Acquisition. (Attachment 17)

Roll Call Vote	
Trustee Pat Corso	Yes
Trustee Allen Jamerson	Yes
Trustee Allison Harrington	Yes
Trustee Wiley Barrett	Yes
Trustee Edward Brooks	Yes
Trustee Linda Mickey Gregory	Yes
Trustee Don Metzger	Yes
Trustee Alphonzo McRae	Yes
Trustee Karen Sampson	---
Trustee Bobbi Stanley	Yes
Trustee Jesse Thomas	Yes
Trustee Cotrayia Hardison	Yes
Trustee Ron Sutton	Yes

Student Life and Athletics

Committee Chair Wiley Barrett shared the committee heard from several representatives from the Student Affairs and Athletic divisions. First, Mr. Paul Posener, Director of Housing and Residence Life, reviewed the steps taken prior to the fall semester, during move in, and once the semester began to keep residential students and communities as safe as possible during this age of COVID-19. Mr. Posener reviewed the extended move-in process, operational changes, and the process of quarantine and isolation in housing. Then Dr. Crystal Moore, Director Student Health Services (SHS) presented how Student Health Services has increased testing, improved communication, and the implementation of isolation and quarantine. Student Health Services has worked to minimize the spread of COVID-19 at UNCP through four essential actions: testing, isolating infected persons that we identify from testing and evaluation, finding potentially infected individuals (through contact tracing), and issuing quarantines of potentially infected individuals and back to testing. Mr. Bradley Merritt, Director of Career Services discussed how the Career Center has transitioned from physical career fairs to virtual career fairs. Mr. Abdul Ghaffar, Director of Campus Engagement and Leadership presented how the department has implemented virtual opportunities to keep students engaged. Mr. Justin Winans, Director of Campus Recreation reviewed the current virtual programming the department is providing as well as the technology that is being utilized to accommodate the student population. Mr. Winans also presented the current facility status and plans for opening facilities once permitted to do so.

Committee Chair Barrett also reported that Mr. Dick Christy, Director of Athletics, covered the athletics budget crisis and strategies that have been implemented to address forecasted shortfalls. He reviewed the process for suspension of Women's Golf and steps being taken now to support current students and their transfer opportunities. Mr. Christy also reviewed NCAA and conference return to competition planning

for Spring 21, sharing schedule planning to compete in 14 sports over a 3 ½ month window and that the athletics annual report will be made public Friday afternoon.

DIVISION REPORTS

Chair Corso asked if there were any questions or comments regarding the division reports (**Attachment 18**). There were none.

CONFLICT OF INTEREST NOTICE

Chair Corso recognized Kelvin Jacobs, General Counsel, to review the conflict of interest notice the university received regarding Trustee Ronnie Sutton. Mr. Jacobs stated that the States Ethics Commission did not find an actual conflict of interest but found the potential for a conflict of interest. The potential conflict identified does not prohibit service in his role as a trustee.

CHAIRMAN’S REPORT

Chair Corso talked about Board engagement. Suggested that each board member should attend a conference offered through the Association of Governing Boards (AGB). Chair Corso shared he will pick one topic from AGB and add to the agenda to discuss during future board meetings. Chair Corso shared that the freshman student enrollment is down 20%. Asked the board members what can we do and how can we be more effective.

CLOSED SESSION

Chair Corso requested the Board move into closed session.

**ACTION
2020-39**

Upon motion made by Don Metzger and unanimously carried, the Board of Trustees approved the motion to go into closed session to discuss confidential personnel matters so as to prevent the disclosure of such information which is confidential pursuant to the laws of this State, or not considered a public record. *NCGS § 143-318.11(a)(1)(6)*.

Minutes of the closed session are stated in a separate document.



Upon motion made, properly seconded and unanimously carried, the Board of Trustees approved the motion to return to open session.

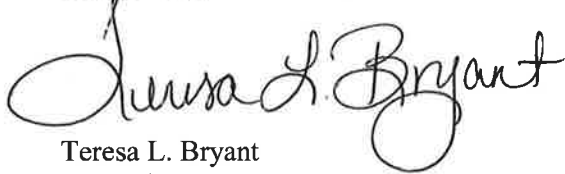
ANNOUNCEMENTS

Chair Corso reviewed the announcements as listed on the agenda and encouraged the Trustees to attend the Winter Commencement ceremonies in November.

ADJOURNMENT

There being no further business to come before the Board, Chair Corso asked for a motion to adjourn. Upon motion made by Don Metzger, seconded by Linda "Mickey" Gregory and unanimously approved, the meeting of the Board of Trustees adjourned at 12:41pm.

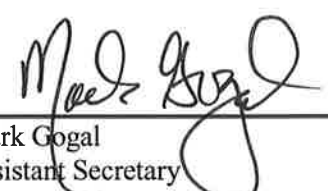
Respectfully Submitted,



Teresa L. Bryant
Recording Secretary

I certify these minutes accurately reflect the full board meetings held on September 24-25, 2020.

Signed: _____



Mark Gogal
Assistant Secretary

Attachments:

1. Audit and Ethics Committee
2. Educational Planning and Personnel Committee
3. Finance and Administration Committee
4. Public Affairs and Advancement Committee
5. Student Life and Athletics Committee
6. Agenda, Board of Trustees Meeting, September 25, 2020
7. Minutes, Board of Trustees Meeting, April 23-24, 2020
8. Minutes, Board of Trustees Meeting, Closed Session, April 24, 2020
9. Minutes, Board of Trustees Meeting, Special Called Meeting, August 14, 2020
10. Minutes, Board of Trustees Meeting, Closed Session, August 14, 2020
11. Minutes, Board of Trustees Executive Committee Meeting, September 8, 2020
12. Minutes, Board of Trustees Executive Committee Meeting, Closed Session, September 8, 2020
13. Chancellor's Report
14. 2020-2021 Audit Plan
15. Audit Charter
16. Facility and Program Naming Policy
17. Comtech Land Acquisition
18. Division Reports