

**REQUEST FOR ACADEMIC/PROFESSIONAL**

**RECOMMENDATION**

Dear Recommender,

Please fill in applicants name and other information to the best of your ability. Thank you so much for your patience. Have a Brave Day!

Sincerely,

**The Graduate School**

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Applicant’s Full Legal Name:Click here to enter text.

1. How long and in what professional capacity have you known the applicant? Click here to enter text.

2. Evaluate this applicant, comparing him/her with other students/employees at similar stages of their academic/professional careers.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Excellent** | **Above Average** | **Average** | **Below Average** | **No Basis for Judgment** |
| Ability to Communicate- Orally |  |  |  |  |  |
| Ability to Communicate- Written |  |  |  |  |  |
| Ability to Work with Others |  |  |  |  |  |
| Creativity |  |  |  |  |  |
| Exhibits Potential to Pursue Graduate Study |  |  |  |  |  |
| Initiative |  |  |  |  |  |
| Leadership |  |  |  |  |  |
| Work habits |  |  |  |  |  |
| Overall Rating |  |  |  |  |  |

3. Elaborate on one or more of the listed characteristics that demonstrates the candidate’s particular aptitude for graduate study in his/her chosen field. Click here to enter text.

Recommender’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution/Affiliation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_