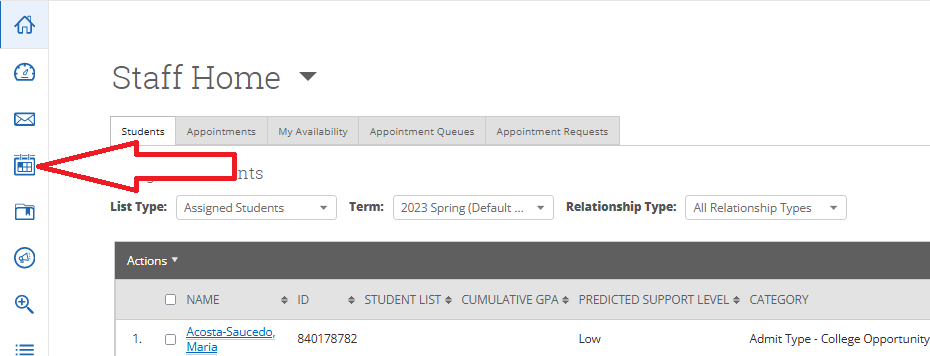
**UNC Pembroke**

**EAB Student Success Collaborative**

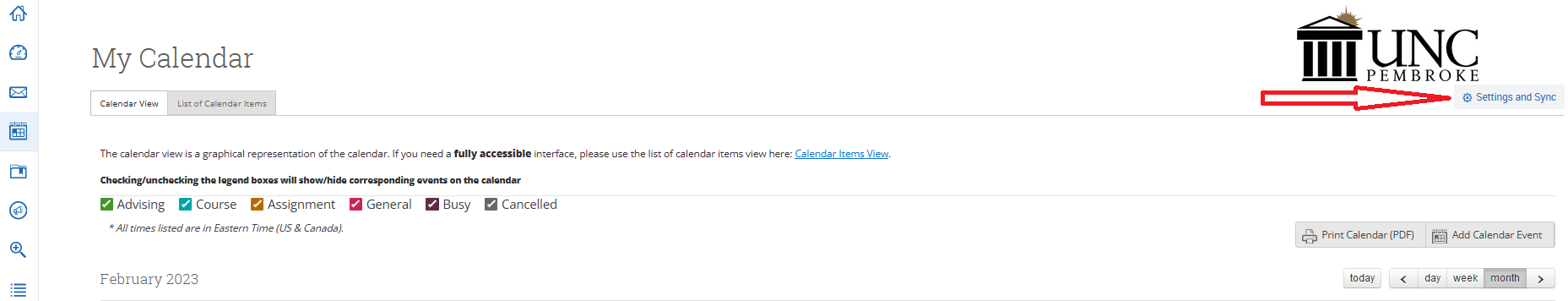
**Calendar Sync**

**Center for Student Success**

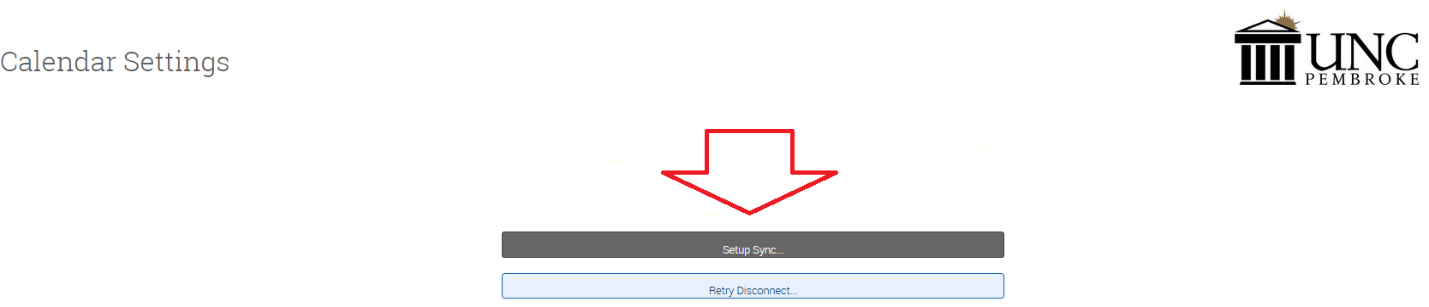
**From Staff Home, select the Calendar icon…**

****

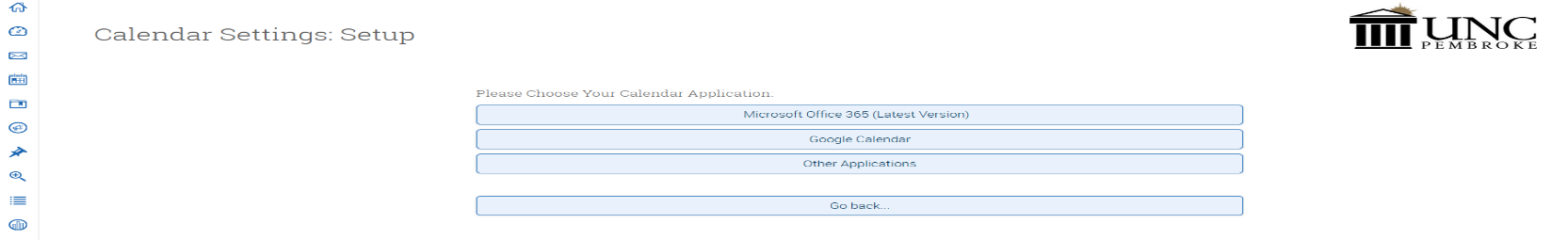
**…at the right of your screen select ‘Settings and Sync’…**

****

**…click ‘Setup Sync’**

****

**…Pick your version……(this step may take 30 minutes or more)…**

****

**If you still experience issues with your Calendar Sync…please contact** [**mark.hunt@uncp.edu**](mailto:mark.hunt@uncp.edu) **or call 910.521.6625 for assistance.**