

**Approved Minutes for the Student Affairs and Campus Life  
Committee (SA&CL) Monday, February 20, 2023**

**3:30 pm**

**Via**

**WebEx**

Join the meeting via WebEx:

<https://uncp.webex.com/meet/peter.grimes>

**Members of the Committee:**

1. Peter Grimes, Senator and Chair (LETT)
2. Abigail Reiter, Faculty Member and Secretary (SBS)
3. Brian Smith, Faculty Member (SBS)
4. Carla Rokes, Faculty Member (ARTS)
5. Matt Schneider, Senator (CHS)
6. Lauren Norman, Senator (SBS)
7. Melinda Rosenberg, Chair of Student Publications Board
8. Jessica Siegele, Faculty Athletics Representative
9. Jeff Howard, Vice Chancellor for Student Affairs
10. Taliyah Daniels, SGA President (2022-23)
11. Oluyemi Stephens, Graduate Student Representative
12. Shenna Christian, Graduate School Representative
13. Tiffany Smaw, Student selected by Office of Campus Engagement and Leadership

***Members present:** Brian Smith, Abigail Reiter, Peter Grimes, Matt Schneider, Jessica Siegele, Jeffrey Howard, Lauren Norman, Christie Poteet (for Jeff Howard), Carla Rokes, Lauren Norman, Dekiah Parson (for Taliyah Daniels), Oluyemi Stephens*

**Order of Business**

**A. Call to Order**

By Peter Grimes at 3:31pm

**B. Approval of January 2023 minutes (Appendix A on the Agenda)**

Minutes were approved by general consensus.

**C. Adoption of the Agenda**

Agenda was adopted by general consensus.

**D. Reports**

**1. Chair- none**

**2. Chair, Student Publications Board- none**

**3. Vice Chancellor of Student Affairs (Christie Poteet) for Jeff Howard)**

- Dr. Kyle Smith will begin as the Associate Vice Chancellor & Dean of Students for Student Affairs on February 20, 2023.
- Della Sweat onboarded on February 6 as the new Administrative Support Specialist for CAPS

- Dr. Dan Jones is serving as the interim CAPS Director during the search for a new CAPS Director.
- February is National Health Healthy Month: collaborating with Sodexo to provide heart healthy pop-up in UC second week of February.
- Aquatics has seen 131% increase from January 2022 to January 2023
- The Wellness center has seen a 94 % increase in participation (Jan 22-Jan 23) and a 36% increase in unique participants.
- Listed below are the January numbers for the CARE Resource Center data collected:
  - There were 305 people served (272 students, 26 staff/faculty, and 7 community members)
  - The items distributed were (2,978 food items and 642 hygiene items)
  - The donations received were (1,677.9 lbs in total with 7.8 lbs in hygiene and 1670.1 lbs in food)
  - The amount of food recovered was (354.4 lbs Composting and 2,116 lbs of consumable food from Walmart)
- Beginning January 31, 2023 the CARE Resource established a Center Amazon Wish-list went live on and already received two shipments at 27 lbs.
- One February 21, 2023, CCE and Lumberton Fire department will host a presentation during Brave Foundations Mentoring to discuss fire safety. This event will have inflatables and the trucks for a large scale educational event at no cost.
- Eat Well is a program available to students enrolled in the school health insurance plan that provides \$40 per month to purchase fruits and vegetables. Students that enroll into the Eat Well program receive free \$40 added to their Food Lion MVP card each month through May 2023. UNCP has 60 students currently enrolled.
- OSID will facilitate Safe Zone Education for Faculty and Staff, on February 24 from 2 - 4 p.m. in Old Main, 124.
- On March 1: The Brave Dialogue Series will feature a collaborative discussion with Athletics around the recent on-field medical episode of NFL player Damar Hamlin, athletic policies and practices for responding to the incident, and how to best support athletes from 11 a.m. - 1 p.m. Location TBD.

**4. President Student Government Association- *Dekiah Parson (for Taliyah Daniels***

- a. SGA Week was very successful.
- b. Concern about housing for upperclassmen- not enough available on campus- Christie Poteet will bring this up at the Town Hall meeting on Feb. 27 at 4pm (location TBA)
- c. International students are in need of computer space (issue with North Hall and Oak Hall not having space for)
- d. Need access to computer after library closes- can computers from Village be brought into North? They'd like UC open later b/c of their computer lab.
- e. Sodexo prices are increases, making some less likely to use them for their events,

and SGA can only order from Sodexo

i. C. Poteet suggests that we invite Business Services to discuss this with us.

f. Students with internships need transportation to internships.

i. Christie Poteet: UNCP Uber is not a possibility, as discussed during the last meeting' and said they are trying to put internships closer to campus and to help with experiential learning for students who lack resources.

#### **5. Graduate School Representatives- *Oluyemi Stephens***

- Graduate School Organization is struggling views of members, and attendance at meetings is low; meeting in Jan. to invite new members, and only had 12 people, and another meeting last Thursday with resource library person, and only 10 members came.
- Challenge is b/c most grad students are online, and not much representation on campus- low visibility, so not as much bonding among Graduate School
- Continuing to try to increase membership, trying to use social media to recruit new members.
- Meeting in March to increase more members, and will introduce resources for members, as many do not have info about which resources are available.
- Graduate Symposium on April 4, and info will be coming out soon (March 14 is new date for submission deadline)
- Wants to know if GSA represents all students, or just undergrads? Dekiah says there is one grad student on SGA, but they live in TX and it is tough to include them in local activities. They are trying to recruit more grad students to join the SGA, but many are online or have other obligations.

#### **E. Old Business**

1. Continued discussion of low SEI numbers and how to address them: follow-up with SGA and Student Affairs (focus group) ideas might be passed along to the Special Committee on SEI's (Chaired by Crystal Walline)

Course Evaluation Response from Student Advisory Board: Christie Poteet brings updates:

- All 10 of 10 students who attended the meeting say they fill out end of course evals.
- They said it provides a safe space to honestly evaluate faculty.
- They have not been impressed with evaluations facilitating change. Mentioned School of Business specifically.
- Could increase participation by offering extra credit (apparently some do); include link to evaluation in syllabus, emphasize anonymity, never request written evals; allocate time within the class period to do it.

Dekiah brings to us from last week's SGA Executive meeting: suggests a hold on student accounts or put in a drawing to win a gift card (ie. Amazon card) if they complete them. We might poll students to see why they do not complete evaluations (Brian Smith brings up- if students are not likely to submit evals, they are probably not likely to submit a poll); or have them complete them in class (but this is not helpful for online students)

Carla Rokes suggests not having the evaluation questions standard, as departments vary in terms of what they use, do, and teach.

Carla Rokes suggests informing the students at the beginning of the semester, and stressing the importance of completing these evaluations.

Brian Smith suggests maybe discussing the importance of the evaluations at the Freshman Seminar, or some other format like that.

Peter G. will bring this to Dr. Walline to see how we can be more helpful.

2. Discussion of adding a rep or reps from Global Engagement
  - a. SGA is having an international student running for SGA President position.
  - b. Oluyemi would like more international student representation, as their concerns can differ from other students (dining system, etc)
  - c. Brian S. thinks it might be redundant, and Carla R. thinks it's a good idea to include more international student representation.
  - d. This must be taken to Faculty Governance, who takes it to Faculty Senate for voting. Peter will look into this.
  
3. Discussion of Athletics Updated Attendance Proposal- Jessica Siegele shared minutes from their meeting, and will share more details with us later for what other schools are doing, and what she learns from the UAC meeting.
  - a.) Current Policy: POL 02.05.06 (From Appendix C)
    - 1.2 Such sanctioned events are important to building a rich and multi-faceted student experience, a core value of the university mission. Given that missing more than 15% of class time significantly compromises a student's ability to succeed in a course, any student who anticipates missing more than 15% **should not enroll in a course without prior approval from the instructor.**

Suggested Change, as created and voted on by the University Athletic Committee (12/1/2022):

    - 1.2 Such sanctioned events are important to building a rich and multi-faceted student experience, a core value of the university mission. Given that missing more than 15% of class time significantly compromises a student's ability to succeed in a course, any student that anticipates missing more than 15% **of class should meet with the instructor during the first week of class.** In the event additional absences are required, it is the continued responsibility of the student to notify the instructor.
  
  - b.) Feedback received (via email) from two faculty members (Appendix D)
    - i. I have practicum courses where the whole course is *attendance*. Surely the "solution" that will be mentioned in the actual proposal (which I have not seen) would be at the discretion of the instructor (?). My practicum students don't pass the course if they miss more than 15%. There's no homework, exams, papers, etc. The whole thing is hands-on experiential learning. –as opposed to an instructor who would be fine with remote work.

I am sure the potential feedback will include the notion that the first week of classes is actually too late to be having that conversation, and that the policy should not imply that the instructor is required to come up with any solution at all (such as extra credit assignments, which are extra work for the instructor without compensation), whereas some instructors, as I noted, may be fine with students performing remote work.

As one of my colleagues stated about data he has run on his Gen Ed sections over the years, 90% of students who miss at least 25% of the class periods end up with a D or F all on their own, without arbitrarily taking off points for attendance.

- ii. I don't see why athlete practice should be a valid grounds for an excused absence and allowing for excused absences to exceed 15% of classes (apparently without limit) creates all sorts of problems. In particular, it implies that labs may have to be run more than once for the individuals who can't make the scheduled time for whatever reasons. In addition, we could have multiple students with multiple schedule issues (will F2F classes have a scheduled time and then also effectively be meeting by appointment?). "More flexibility...for faculty" comes across to me as more work...without compensation.
- b. Jessica indicates that practice is not considered an excused university sanctioned event that excuses these students from missing classes.
- c. Travel schedules are being made now so students should have an idea of how to register for classes before they do so.

**F. New Business- none**

**G. Announcements- none**

**H. Adjournment**

1. Meeting was adjourned at 4:52pm

**Addendum to Minutes for the Student Affairs and Campus Life Committee (SA&CL)**  
**February 20, 2023**

---

**Student Affairs Notes for February 2023 Meeting**

- Dr. Kyle Smith will begin as the Associate Vice Chancellor & Dean of Students for Student Affairs on February 20, 2023.
- Della Sweat onboarded on February 6 as the new Administrative Support Specialist for CAPS
- Dr. Dan Jones is serving as the interim CAPS Director during the search for a new CAPS Director.
- February is National Health Healthy Month: collaborating with Sodexo to provide heart healthy pop-up in UC second week of February.
- Aquatics has seen 131% increase from January 2022 to January 2023
- The Wellness center has seen a 94 % increase in participation (Jan 22-Jan 23) and a 36% increase in unique participants.
- Listed below are the January numbers for the CARE Resource Center data collected:
  - There were 305 people served (272 students, 26 staff/faculty, and 7 community members)
  - The items distributed were (2,978 food items and 642 hygiene items)
  - The donations received were (1,677.9 lbs in total with 7.8 lbs in hygiene and 1670.1 lbs in food)
  - The amount of food recovered was (354.4 lbs Composting and 2,116 lbs of consumable food from Walmart)
- Beginning January 31, 2023 the CARE Resource established a Center Amazon Wish-list went live on and already received two shipments at 27 lbs.
- One February 21, 2023, CCE and Lumberton Fire department will host a presentation during Brave Foundations Mentoring to discuss fire safety. This event will have inflatables and the trucks for a large scale educational event at no cost.
- Eat Well is a program available to students enrolled in the school health insurance plan that provides \$40 per month to purchase fruits and vegetables. Students that enroll into the Eat Well program receive free \$40 added to their Food Lion MVP card each month through May 2023. UNCP has 60 students currently enrolled.
- OSID will facilitate Safe Zone Education for Faculty and Staff, on February 24 from 2 - 4 p.m. in Old Main, 124.
- On March 1: The Brave Dialogue Series will feature a collaborative discussion with Athletics around the recent on-field medical episode of NFL player Damar Hamlin, athletic policies and practices for responding to the incident, and how to best support athletes from 11 a.m. - 1 p.m. Location TBD.

Course Evaluation Response from Student Advisory Board:

- i. All 10 of 10 students who attended the meeting say they fill out end of course evals.
  - ii. They said it provides a safe space to honestly evaluate faculty.
  - iii. They have not been impressed with evaluations facilitating change. Mentioned School of Business specifically.
  - iv. Could increase participation by offering extra credit (apparently some do); include link to evaluation in syllabus, emphasize anonymity, never request written evals; allocate time within the class period to do it.
-

---

## **Appendix C**

### **UAC proposed Excused Absence Policy**

Current Policy: POL 02.05.06

1.2 Such sanctioned events are important to building a rich and multi-faceted student experience, a core value of the university mission. Given that missing more than 15% of class time significantly compromises a student's ability to succeed in a course, any student who anticipates missing more than 15% **should not enroll in a course without prior approval from the instructor.**

Suggested Change, as created and voted on by the University Athletic Committee (12/1/2022):

1.2 Such sanctioned events are important to building a rich and multi-faceted student experience, a core value of the university mission. Given that missing more than 15% of class time significantly compromises a student's ability to succeed in a course, any student that anticipates missing more than 15% **of class should meet with the instructor during the first week of class.** In the event additional absences are required, it is the continued responsibility of the student to notify the instructor.

---



---

## **Appendix D**

### Feedback received (via email) from two faculty members

- 1) I have practicum courses where the whole course is *attendance*. Surely the “solution” that will be mentioned in the actual proposal (which I have not seen) would be at the discretion of the instructor (?). My practicum students don’t pass the course if they miss more than 15%. There’s no homework, exams, papers, etc. The whole thing is hands-on experiential learning. –as opposed to an instructor who would be fine with remote work.

I am sure the potential feedback will include the notion that the first week of classes is actually too late to be having that conversation, and that the policy should not imply that the instructor is required to come up with any solution at all (such as extra credit assignments, which are extra work for the instructor without compensation), whereas some instructors, as I noted, may be fine with students performing remote work.

As one of my colleagues stated about data he has run on his Gen Ed sections over the years, 90% of students who miss at least 25% of the class periods end up with a D or F all on their own, without arbitrarily taking off points for attendance.

- 2) I don’t see why athlete practice should be a valid grounds for an excused absence and allowing for excused absences to exceed 15% of classes (apparently without limit) creates all sorts of problems. In particular, it implies that labs may have to be run more than once for the individuals who can’t make the scheduled time for whatever reasons. In addition, we could have multiple students with multiple schedule issues (will F2F classes have a scheduled time and then also effectively be meeting by appointment?).

“More flexibility...for faculty” comes across to me as more work...without compensation.