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**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Thursday, November 9, 2023 at 4:30 PM**

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James A. Thomas Hall Rm. 225. Chair Allen Jamerson called the meeting to order at 4:32 pm.

ROLL CALL

Roll was called and the following Trustees were present:

Allen Jamerson
Allison Harrington
Edward Brooks
Linda "Mickey" Gregory
Jim Hylar
Karen Sampson
Ron Gibson
Aspen Andersson
Michelle Ingram
Pat Willoughby
James Lockemy

Absent: Kenneth Robinette; Randall Jones

Also in attendance: Chancellor Robin G. Cummings; Dr. Diane Prusank, provost and vice chancellor for Academic Affairs; Dr. Kelly Brennan, vice chancellor of enrollment management; Dr. Jeff Howard, vice chancellor for Student Affairs; Gabe Eszterhas vice chancellor for finance and administration; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; Melinda Locklear; Leslie Bell; Christie Poteet; Jessica; Dr. Jess Boersma, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

None.

ETHICS STATEMENT

Chair Jamerson reminded the Trustees of their duty under the State Government Ethics Act to avoid conflicts of interest and/or the appearance of a conflict of interest. Trustees were asked to refer to the printed statement. No member made known any conflicts of interest.

STUDENT TUITION & FEES

Chair Jamerson recognized Dr. Jeff Howard, Dr. Diane Prusank and Gabe Eszterhas to discuss the proposed increase of the tuition and fees for the AY 2024-2025. Dr. Howard shared the make-up of the

committee and the meeting schedule and the two open forums that were held. Mr. Eszterhas shared the Mandatory Fee Increase Requests which included: Student Health Services (\$60.00); Athletics (\$17.00) for a total of \$77.00 (2.995% of total student fees). Dr. Diane Prusank discussed the proposal to decrease the graduate non-resident tuition and the proposed rates for resident and non-resident. She then shared with the group the FY25 tuition proposals for the MS Occupational Therapy program. Mr. Eszterhas then discussed the 18% increase in dining rates. After discussion, a request was made to create another presentation to show a decrease in dining rates and present at Full Board meeting on Friday. Mr. Eszterhas then shared that there was a 0% increase in housing rates for FY25. He then reviewed some miscellaneous fees that will be deleted. Lastly, he reviewed some proposed new miscellaneous fees for FY25. (**Attachment 2**).

After discussing Student Tuition and Fees, Chair Jamerson recessed the meeting at 5:31 p.m. until 9:00 a.m. Friday, November 10, 2023.

**MINUTES OF THE MEETING OF
THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
BOARD OF TRUSTEES
Friday, November 10, 2023 at 9:00 AM**

The trustees were led in a pre-meeting breakfast presentation by Chancellor Robin G. Cummings and Dr. Jess Boersma.

The meeting of the University of North Carolina at Pembroke Board of Trustees was held in the James A. Thomas Hall Rm. 225. Chair Jamerson reconvened the meeting at 9:13 a.m. He reminded the Board that it continues to be subject to the NC State Government Ethics Act.

ROLL CALL

Roll was called and the following Trustees were present:

Allen Jamerson
Allison Harrington
Edward Brooks
Linda “Mickey” Gregory
Ron Gibson
Pat Willoughby
Karen Sampson
James Lockemy
Jim Hyler
Aspen Andersson
Michelle Ingram

Absent: Kenneth Robinette; Randall Jones

Also in attendance: Chancellor Robin G. Cummings; Dr. Diane Prusank, provost and vice chancellor for Academic Affairs; Dr. Kelly Brennan, vice chancellor of enrollment management; Dr. Jeff Howard, vice chancellor for Student Affairs; Gabe Eszterhas vice chancellor for finance and administration; Dick Christy, director of athletics; Kelvin Jacobs, general counsel; Jennifer McCarrel, chief communications and marketing officer; Dr. Jess Boersma, chief of staff and assistant secretary to the Board of Trustees; and Teresa L. Bryant, recording secretary to the Board of Trustees.

INTRODUCTION OF GUESTS INCLUDING MEMBERS OF THE PRESS

None.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF MINUTES

Minutes were presented for the following meetings:

- Board of Trustees Meeting, September 8, 2023
- Board of Trustees Meeting, Closed Session, September 8, 2023

**ACTION
2023-41**

Upon motion made by James Lockemy, seconded by Aspen Andersson, and unanimously carried, the Board of Trustees approved the minutes of the board of Trustees. (**Attachments 3-4**).

STUDENT TUITION & FEES

Chair Jamerson reminded the Trustees of their previous discussion on November 9 regarding the proposed tuition and general student fee increases for academic year 2024-2025. Chair Jamerson recognized Mr. Gabe Eszterhas, vice chancellor of finance and administration who presented additional information regarding the Dining Rate Increases per the request from the meeting on Thursday, November 9.

There being no further discussion, the following motion were made. (**Attachment 5**).

**ACTION
2023-42**

Upon motion made by Ed Brooks, and seconded by Michelle Ingram, the Board of Trustees approved the proposed Student Fee Adjustments for Academic Year (AY) 2024-2025 as discussed by the Board on November 9.

**ACTION
2023-43**

Upon motion made by Jim Hyler, and seconded by Ed Brooks, the Board of Trustees approved the change in Dining Rates from the proposed 18% to 10% for Academic Year (AY) 2024-2025.

CHANCELLOR'S REPORT

Chancellor Cummings reported that Dr. Kelly Brennan assumed the position of vice chancellor of enrollment management on October 2. The search for the vice chancellor of advancement is underway. Chancellor Cummings shared updates on the NC Promise numbers compared to other NC Promise schools. (**Attachment 6**)

COMMITTEE REPORTS

CARMIT

Committee Chair Karen Sampson shared that General Counsel, Kelvin Jacobs discussed the structure and function of the CARMIT committee and reviewed the roles of the Title IX/Clery office; the Audit office; IT and Legal offices. Mr. Jacobs reviewed the committee charter and shared that the committee should review the charter annually. Chair Sampson then shared that Ms. Kay Fraley gave an overview of the Enterprise Risk Management process and reviewed the UNCP's current Risk Register. Then Chief Audit Officer, Carla Jacobs gave an update of the 2023-2024 Internal Audit Plan. Chair Sampson shared that Dr. Katina Blue, chair of the IT Governance Committee, shared that over the past months we have not had any major security incidents. **(Attachment 7)**

EDUCATIONAL PLANNING AND PROGRAMS

Committee Chair Ed Brooks reported on several items provided to the committee. Dr. Scott Billingsley reported there are 582 undergraduates and 384 graduate students scheduled to graduate on December 8 and 9, 2023. He shared that Dr. Kelly Brenna presented the Spring 2024 undergraduate enrollment updates that included short term and long term goals. Dr. Diane Prusank and Dr. Derek Oxendine gave a report on statistics from the National Institute for Student Success. Dr. Holden Hansen, Faculty Senate Chair, reported about faculty efforts to increase student SEI participation by providing option to complete in class, shorting the survey and widening the window on completion of the survey. Chair Brooks then shared that Drs. Lisa Mitchell and Gretchen Robinson provided a brief cumulative survey of the history, timeline and current progress of the Science of Reading Literacy Initiative. **(Attachment 8)**

ACTION 2023-44

As recommended by the Educational Planning and Programs Committee, and upon motion made by Aspen Andersson, the Board of Trustees unanimously approved the conferral of graduate and undergraduate degrees upon those individuals certified by Provost Diane Prusank as meeting all the University's requirements for such conferral at the winter commencement ceremonies to be held Friday, December 8 and Saturday, December 9, 2023. **(Attachment 9)**.

FINANCE AND ADMINISTRATION

Committee Chair Michelle Ingram provided the Board with updates from the Finance and Administration committee meeting with six action items. Chair Ingram shared they received updates on the FY24 Budget Variance Report and the State's FY24 Budget which went into effect on October 2nd. The budget included a 4% across the board increase in salaries. Chair Ingram shared that the committee received information updates on the Endowment Valuation; salary actions delegated to the Chancellor and a report from the State Senate Chair. Chair Ingram then shared the request to approve six capital or real property actions. **(Attachment 10)**

ACTION
2023-45

As recommended by the Finance and Administration Committee, and upon motion made by Karen Sampson, the Board of Trustees unanimously approved the request to the following Facilities and Capital Projects: Disposal of Real Property: Magnolia House; Amendment: Northern Portion of Lot 35 Lease; Amendment: Southern Portion of Lot 35 Lease; Designer of Old Business Administration Building Renovation; New Capital Project: Taylor Track Renovation; New Capital Project: Tennis Court Renovation. **(Attachments 11-16)**

PUBLIC AFFAIRS AND ADVANCEMENT

Committee Chair Linda “Mickey” Gregory shared that the Public Affairs and Advancement Committee discussed several topics. Interim Vice Chancellor of Advancement, Jenn McCarrel reported that the search for the Vice Chancellor of Advancement was still ongoing. Chair Gregory reported that as of October 26, 2023, the gifts and commitments through advancement totaled \$1.9million. Next, Branan Dennard, Associate Director of Development, discussed Lacey and Alice Bacot Endowed Scholarship that was gifted by Greg Bacot in the amount of \$1.2 million. The group then heard from BreAnna Branch who discussed the Vivian R. and Ralph Jacobson Chagall Art Research Collection and the Special Collections. Ms. Branch also reported on the Willie and Eileen Osbourne Endowed Nursing Scholarship that has been gifted as well as the Jim and Jamie Self Endowed Tuba Scholarship. Chair Gregory then reported on the following: the Braves Club donor count for the year was 119; the Back the Braves Campaign is scheduled for November 28, 2023 – December 4, 2023; the alumni count was 474 as of October 26. Advancement shared they are on course to meet the goal of 1,250 donors by the end of the fiscal year. Chair Gregory then shared updates from University Communication and Marketing. UCM is revamping print and digital materials, targeting advertising campaigns and interacting with followers. Ms. McCarrel shared with the committee that they are in the final stages of an RFP to select a vendor to assist with designing and migrating our current website to a Content Management System. Lastly, Chair Gregory shared upcoming events at GPAC. **(Attachment 17)**.

STUDENT LIFE AND ATHLETICS

Committee Chair Allison Harrington reported the committee heard several information items. Chair Harrington shared that General Counsel, Kelvin Jacobs proposed a change to the Facilities Use Policy that restricts the affixing of banners and signs to building exteriors and this change mainly applies to external organizations. Athletic Director Dick Christy shared proposed changes to the UNCP Athletics drug testing policy. Mr. Christy also shared Athletics’ proposed strategic plan which will run through 2028-2029. Chair Harrington then shared that the committee heard an update on the BraveNation Basic Needs grant. Dr. Howard introduced the inductees to the 1887 Society and that the seven students were recognized during halftime of the Homecoming game. Lastly, Chair Harrington shared that UNCP will charter a circle of Omicron Delta Kappa National Leadership Honor Society on Thursday, December 1 at 4pm and that Dr. Michael Benson, president of Coastal Carolina will present the charter. **(Attachment 18)**.

ACTION

2023-46

As recommended by the Student Life and Athletics Committee, and upon motion made by Allison Harrington, the Board of Trustees unanimously approved the request to approve the Facilities Use Policy Revisions. **(Attachment 19)**

ACTION

2023-47

As recommended by the Student Life and Athletics Committee, and upon motion made by Aspen Andersson, the Board of Trustees unanimously approved the request to approve the Resolution of Support for the Athletics Strategic Plan. **(Attachment 20)**

ACTION

2023-48

As recommended by the Student Life and Athletics Committee, and upon motion made by Jim Hyler, the Board of Trustees unanimously approved the request to approve the Revisions on the Institutional Drug Testing Policy. **(Attachment 21)**

DIVISION REPORTS

Chair Jamerson asked for questions or comments regarding the division reports. There were none. **(Attachment 22)**

CHAIRMAN'S REPORT

Chair Jamerson shared his attendance at the award/reception honoring Trustee James Lockemy at the U.S. Supreme Court. Trustee Lockemy is the recipient of the prestigious 2023 American Inns of Court Professionalism Award for the Fourth Circuit. He then shared his experience attending The Institute of World Politics event with Peace Ajitrotutu. Chair Jamerson then discussed the UNC Board of Governors Workshop that is scheduled next week at UNC Greensboro. He then encouraged the trustees to participate in the upcoming commencement ceremonies. Lastly, Chair Jamerson called on General Counsel Kelvin Jacobs who reviewed the Resolution on the Affirmation of Academic Freedom and Freedom of Speech.

ACTION

2023-49

Upon motion made by Allison Harrington and seconded by James Lockemy, the Board of Trustees unanimously approved the request to approve the Resolution on the Affirmation of Academic Freedom and Freedom of Speech. **(Attachment 23)**

ACTION

2023-50

Upon motion made by James Lockemy, seconded by Jim Hyler and unanimously carried, the Board of Trustees approved the motion to go into closed session to discuss confidential personnel matters so as to prevent

the disclosure of such information which is confidential pursuant to the laws of this State, or not considered a public record. *NCGS § 143-318.11(a)(1)(2)*.

CLOSED SESSION

(Minutes of the closed session are provided in a separate document.)



Upon motion made and properly seconded and unanimously carried, the closed session portion of the meeting was adjourned for the purpose of returning to open session.

As a result of discussions during closed session, the following motions were made.

**ACTION
2023-51**

As recommended by the Educational Planning and Programs Committee, and upon motion made by Michelle Ingram, the Board of Trustees unanimously approved the Candidate for Honorary Degree. (**Attachment 24**).

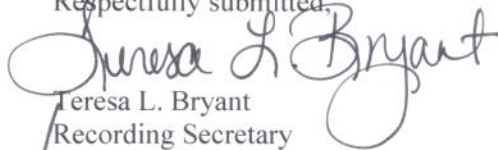
ANNOUNCEMENTS


Chair Jamerson recognized Teresa L. Bryant, recording secretary to review the announcements listed.

ADJOURNMENT

There being no further business to come before the Board, Chair Jamerson asked for a motion to adjourn. Upon motion made by Aspen Andersson, seconded by Linda "Mickey" Gregory and unanimously approved, the meeting of the Board of Trustees adjourned at 11:53 am.

Respectfully submitted,


Teresa L. Bryant
Recording Secretary


Dr. Jess Boersma
Assistant Secretary

Attachments:

1. Agenda, Board of Trustees Meeting, November 9-10, 2023
2. Proposed AY 2024-2025 Tuition and General Student Fee Increases
3. Board of Trustees Meeting, September 8, 2023
4. Board of Trustees Meeting, Closed Session, September 8, 2023
5. Chancellor's Report
6. CARMIT Committee
7. Educational Planning and Programs Committee
8. Winter 2023 Candidates for Degrees (graduate and undergraduate)
9. Finance and Administration Committee
10. Disposal of Real Property: Magnolia House
11. Amendment: Northern Portion of Lot 35 Lease
12. Amendment: Southern Portion of Lot 35 Lease
13. Designer of Old Business Administration Building Renovation
14. New Capital Project: Taylor Track Renovation
15. New Capital Project; Tennis Court Renovation
16. Public Affairs and Advancement Committee
17. Student Life and Athletics Committee
18. Facilities Use Policy Revisions
19. Resolution of Support for the Athletics Strategic Plan
20. Revisions on the Institutional Drug Testing Policy
21. Division Reports
22. Resolution on the Affirmation of Academic Freedom and Freedom of Speech
23. Honorary Degree