



Teacher Education Committee
Meeting Minutes
September 9, 2009



“Preparing professional educators who are committed, collaborative and competent.”

1. Call to order/Welcome/Introductions

- The Teacher Education Committee was called to order at 3:30 on September 9, 2009 in room 1106 of the Jones Athletic Center by Dr. Leah Fiorentino. Following a welcome by Dr. Fiorentino the members introduced themselves.

TEC Members Present:

- V. Austin, D. Banker, S. Billingsley, A. Bryant, K. Dial, S. Dickson, K. Ficklin, P. Hannigan, L. Fiorentino, C. Higy, A. Horton-Lopez, B. Hunt, G. Jones, M. Klinikowski, R. Ladd, R. Lee, T. Lightfoot, J. Losh, J. Lucas, R. McBroom, K. McClanahan, R. Oxendine Jr., S. Simmons, M. Slann, K. Stanley, S. Strickland, T. Thompson, D. Weeks, B. Winters, V. Worix, and G. Wright.

Guest: David Oxendine

2. Approval of the minutes:

- August 19, 2009 – Approved as presented.

3. Approval of Agenda:

- September 9, 2009 - Approved with the necessary corrections (Item 4.c.i. course should be UG not MAT).

4. Curriculum Proposals

- EDN 5040 An Introduction to the Basic Tenets of Education – Discussion on field experience for graduate and undergraduate courses. Amendment needs to be made to course proposal since it is a zero credit course - Motion to accept proposal by Dr. Thompson seconded by Dr. D. Oxendine - proposal approved.
- EDN 5430 Survey of Educational Research – Course number needs to be changed because it is already being used - Motion to accept proposal by Dr. Billingsley seconded by Dr. Higy - proposal approved.
- EDN 5450 Introduction to Curriculum Design and Best Practices – Motion to accept proposal by Dr. Ladd seconded by Dr. Higy - proposal approved.
- EDN 5460 Field Experience – Need to do the same amendment to field experience as amended to EDN 5040. Add field experience be required with this course and add repeatable as part of amendment. The Dean will discuss with the Registrar any problems with the field experience course. Field experience grade is included in the course grade - Motion to accept proposal by Dr. Higy seconded by Dr. Horton-Lopez - proposal approved.
- EDN 3400 Philosophy and Curriculum of Middle Grades – Motion to accept proposal by Dr. Hannigan seconded by Dr. Billingsley - proposal approved.
- HPER – Dr. Thompson talked through the program proposal for the new dual Health/PE K-12 licensure program – Motion to accept proposal by Dr. Higy and accepted by Dr. Dial- proposal approved.

5. Report from the Associate Dean Dr. Carol Higy:

- Jacquelyn Wray resigned and accepted a position in Hoke County. The search committee will meet this week to review candidates and begin interviewing.

6. Report from Director of Instructional Technology Dr. Reggie Oxendine Jr.:

- Information online is being updated. If you need anything updated on the website, email it to him. Upgrades have been made to mobile labs. Novell has been taken off the mobile labs. Scheduling for the mobile lab will be done through Outlook program.
- We are continuing to implement Task Stream. IME's will be submitted in Task Stream. Work group meets weekly to deal with IME's. Staff development is available for this program.
- The following questions were addressed:
 - IME's; How will student teachers get into this form to register their information? Further training will be provided to faculty for instruction.
 - Can access be granted to multiple professors? They need to register and can be made available to more than one person.
 - Students have to be enrolled into particular semester in order for it to be created.

7. Report from Licensure Officer: Mr. Bryan Winters:

- 18 applicants since August were admitted to the Teacher Education program. Add on column needs to be corrected – Motion to accept by Dr. Thompson seconded by Dr. Higy - Accepted.

8. Report from Director of University School Programs Mr. Bryan Winters:

- The National Board Certification workshops will be conducted monthly through USP.
- Teacher job fair has been changed to October 8th.
- Internship Travel Reimbursement forms should be sent to USP.
- The Field Experience requests were sent out and we are waiting on replies. Hopefully all 11 systems will be cleared within the next week.
- We are setting up a Praxis I workshop for September 22nd – September 24th from 1pm -3pm, and October 6th, 7th, and 10th.
- The attendance for the clinical teacher orientation has not been high at UNCP. The orientation held in Scotland Co. had 15 out of 16 teachers show. We are thinking of backing up the clinical teacher orientation date in order to obtain higher attendance. This would allow the teachers and interns to have already met and begin to develop a rapport.

9. Report from Director of Assessment: Ms. Billie Hunt:

- Worked with licensure office to send out IEG report. The IEG report can be used to compare programs.

10. Reports from Standing Committees:

- Evaluation Oversight No Report
- Distance Education: Needs committee members
- Hearing No Report
- Field Experience: No Report
- Long-Range Planning No Report
- Professional Studies No Report
- Policy Review: No Report
- Student Input: No Report
- Technology: No Report

11. Report from the Office of Teacher Education/Dean's Office

- All Student representative slots for TEC have been filled.
- The School based representatives should receive their letter this week.
- Review of the sub-committee roster is helpful to ensure a balance of departmental representatives.
- No recommendations from the Ad-hoc sub-committee at this time. Currently there is a need for more volunteers on this committee. If interested please contact Dr. Higy.
- The Chancellor reports that 1645 students have included education as a major. Last year it was 1620.
- It is recommended that the Technology Committee work to create a CARE program on the computer.

12. Unfinished Business: None

13. New Business: None

14. Announcements: None

15. Information/handouts:

16. Adjournment:

- Meeting was adjourned at 4:54 by Dean Leah Fiorentino. The next meeting will be at 3:30 on October 14, 2009 room 1106 Jones Athletic Building.

Minutes submitted by: Laura Howell-Cranford and Ms. Jo-Ann Tumilty