



▶ STUDENTS... 1-3

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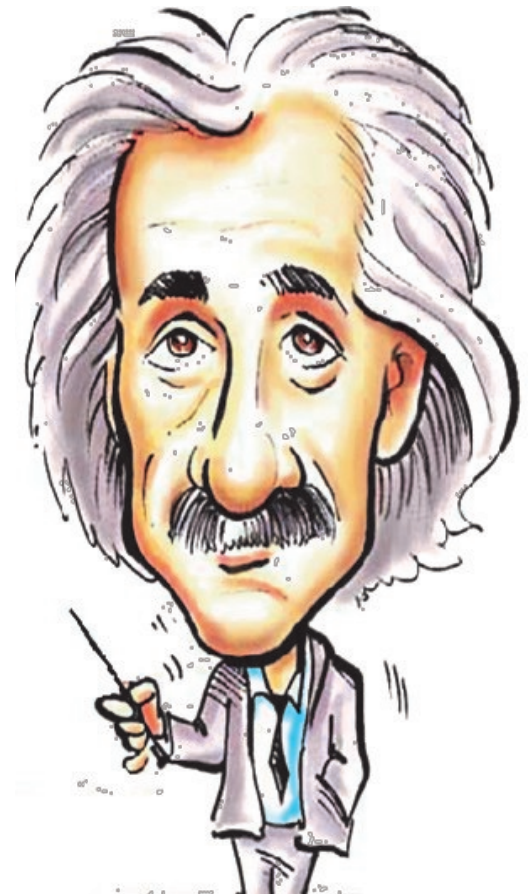


▶ PARENTS... 4

Brave Opportunities

The Career Center wants to help you ***Invent Your Future!*** Our qualified career consultants can help you choose a major or career, write a resume and cover letter, practice interviewing skills, and help you with the full and part-time job search process. The Career Center also has several workshops and career fairs planned for the 2009-2010 academic year. Here's what's coming up:

September	8	Resumania! On-the-spot resume critiques
September	14	CIA Career Information Session
September	24	Workshop: Interviews That Get You the Job
October	7	Workshop: Resumes That Get You the Interview
October	8	Resumania! On-the-spot resume critiques
October	8	Fall Teacher Education Fair
October	13	Workshop: Choosing a Major or Career
October	20	Workshop: Networking
October	26	Resumania! On-the spot resume critiques
November	5	Workshop: Resumes That Get You the Interview
November	9	Resumania! On-the-spot resume critiques
November	17	Workshop: Interviews That Get You the Job



**All events take place in The Career Center, UC Suite 210 with the exception of the Fall Teacher Education Fair, which is held in the UC Annex*



Join The Career Center Listserv!

Would you like to receive updates about upcoming Career Center events? Join [The Career Center Listserv!](#) Subscribers will receive priority updates about The Career Center's job fairs, workshops, job openings, and on-campus recruiting events.

Student Employment Made Easy

Online system, 'Brave Opportunities' simplifies finding and applying for on-campus jobs

A common question asked by UNCP students is, "Where can I go to find a job on campus?" UNCP's new on-campus student employment system, "Brave Opportunities," became fully operational as of August 1, 2009. Now students can find all work study and on-campus employment opportunities in one place!

clicking on the "On-Campus Student Employment" button on [The Career Center Web site](#).

You will be asked to create and submit a profile in the database. After your profile is activated by The Career Center's staff, you will be able to search for job opportunities

“*Knowing how to apply for numerous part-time employment opportunities on UNCP's campus will help you to get ahead in today's competitive job market.*”

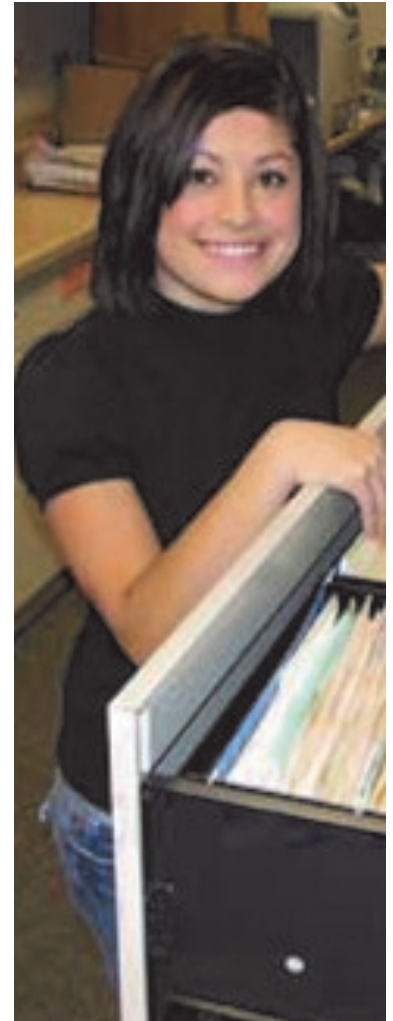
Work experience is an important part of your career development. Students who work part-time while taking classes gain important transferrable skills that employers look for in college graduates. Knowing how to apply for numerous part-time employment opportunities on UNCP's campus will help you to get ahead in today's competitive job market!

posted in the system. Instructions about the application process will be specific to each job.

We encourage you to visit The Career Center to learn about developing a personalized career plan. [The Career Center Web site](#) has a wide range of resources available to all UNCP students.

Brave Opportunities is a one-stop-shop for student employment. Detailed instructions and a direct link to the on-campus student employment system can be found by

For more information about Federal Work Study eligibility, please visit the [Office of Financial Aid's Web site](#).



The Career Peers

Have a knack for marketing? Want to rub elbows with potential employers? Hoping to enhance your own career? Become a Career Peer and serve as an ambassador to The Career Center!

The Career Peers are a bright and energetic group of students who serve as ambassadors for The Career Center. They are dedicated to helping The Career Center to improve its services by assisting with workshop presentations, career fairs, and other special events. Most importantly, The Career Peers are role models to their friends and classmates. They serve as campus leaders by spreading the word about The Career Center and the services we offer to UNCP students and alumni.

To become a Career Peer, interested students should fill out the online application by clicking [here](#). Selected students will be contacted for interviews with current Career Peers and Career Center staff. Career Peers are required to be in good academic and social standing with the University.

Click on the icons to:

**Become a fan of
The Career Center
on**

facebook

Or

 **twitter**

Planning Your Career

Visiting The Career Center to create a marketing plan with employer appeal

If someone were to ask why you decided to go to college, what would you say? One of the most common answers is, "To get a good job."

If you've been paying attention, you already know that the job market is looking pretty grim. These days a college degree, by itself, cannot guarantee employment.

The thing that *does* land college graduates that first job, however, is a combination of education, experience, and a good marketing plan. Don't be overwhelmed by the thought of career exploration. If you haven't sat down to

create a plan for yourself, The Career Center is here to help!

“The thing that *DOES* land college graduates that first job is a combination of education, experience, and a good marketing plan.”

Visit The Career Center to:

- Explore interests and expand career options
- Narrow educational and occupational options
- Find career-related work experience
- Develop a job search strategy
- Get help with resume and cover letter writing
- Learn more about applying to graduate school
- Market yourself in a professional and appealing way!

Set up an appointment at The Career Center by calling (910) 521-6270 or by stopping by UC, Suite 210.

Dear Faculty: We've got you covered

Don't cancel that class, we'll cover it!

Thinking about cancelling a class period? DON'T! The Career Center will present career-related topics to your students and will cover your class while you are away!

As you finalize your plans for the semester, remember that The Career Center offers a variety of career-related workshops that we would love to share with your students! Our workshops may be offered in your classroom or in The Career Center. We are more than happy to take attendance for you. We are also available to speak in student organization meetings.

To request a Career Center workshop, simply complete and submit the "Program Request Form" which can be found on the last page of this Newsletter or in the "Faculty" section of our Web site. We currently offer the following topics:

- Career Center 101: Come see What We're About
- Major Decision: Choosing a Major/Career
- Keys to a Successful Job Search
- Networking: Sometimes It's Who You Know
- How to Work a Career Fair
- Resumes That Get You the Interview
- Interviews That Get You the Job
- Getting Into Grad School
- Global Career Connections
- Careers in... Series
- Smooth Move: Making a Successful Transition from College to Work
- Other career-related topics can be prepared with 4 weeks' notice



Top skills employers look for

And how your son or daughter can acquire those skills at UNCP!

A college education can open up a lot of prospects for your son or daughter. Beyond a post-secondary degree, employers hire graduates who have job-related skills. Here are some of the characteristics that employers look for in candidates:

- Communication skills
- Related work experience
- Honesty & integrity
- Teamwork
- Organizational skills
- Interpersonal skills
- Flexibility & adaptability
- Analytical skills
- Computer skills
- Motivation & initiative
- Multicultural awareness
- Loyalty
- Professionalism
- Leadership & management

Many of these skills can be learned by taking advantage of the numerous opportunities that UNCP has to offer. Students can prepare for the work world by participating in part-time jobs, internships, volunteerism opportunities, and student organizations. There are several opportunities for students to gain the skills they will need to succeed in today's competitive job market.

Students who are interested in enhancing their college careers should visit The Career Center! Our career consultants can help your son or daughter to create a personalized career plan that will help them succeed at UNCP and beyond!

The Career Center offers a variety of services to UNCP students and alumni (see below). The Career Center is located in the Chavis University Center, Suite 210 and is open Monday - Friday, 8:00am - 5:00pm. Appointments can be made in person or by calling 910-521-6270.



- Career Consulting
- Resume & Cover Letter Instruction
- Choosing a Major/Career
- Mock Interviews
- Alumni Career Connection
- [Parent Listserv](#) (click to subscribe)
- Job & Internship Listings
- Graduate School Preparation
- Workshops
- Career Fairs
- On-campus Interviews
- Career Library
- Job Searching



THE CAREER CENTER

COACHING ♦ RESOURCES ♦ NETWORKING

www.uncp.edu/career ♦ career@uncp.edu ♦ (910) 521-6270

Chavis University Center, Suite 210



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Brenda C. Bullard

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On-Campus Recruiting Coordinator

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Phone: 910.521.6270



Kathleen Frank

Career Development Assistant

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Phone: 910.521.6270

The Career Center is open Monday– Friday, 8:00 a.m. - 5:00 p.m.

Please call the number above to schedule an appointment for Career Consulting ,
interest inventories, Resume Critiques, Mock Interviews, and more!

THE CAREER CENTER

COACHING ♦ RESOURCES ♦ NETWORKING

www.uncp.edu/career ♦ career@uncp.edu

(910) 521-6270 ♦ (910) 521-6166 (FAX)

PROGRAM REQUEST FORM

Name of Class/Organization: _____ Today's Date: _____

Contact Person: _____ Phone: _____

Email Address: _____

Program Presentation Requested (for topics, see below): _____

Anticipated Attendance: _____ Target Audience: _____

Preferred Program Date: _____ Preferred Program Time: _____

Alternate Program Date: _____ Alternate Program Time: _____

NOTE: Please return this form at least two weeks before the preferred program date. Programs are 30 to 50 minutes in length.

Location for Program (Building & Room#): _____

NOTE: Room reservations are to be made by the person(s) requesting the program, unless it is to be held in The Career Center.

- Career Center 101: Come See What We're About (this program always held in The Career Center, UC Room 210).
- Major Decision: Choosing a Major and/or Career
- Keys To a Successful Job Search
- Networking: Sometimes It's Who You Know and Who Knows You
- How To Work a Career Fair
- Resumes That Get You the Interview
- Interviews That Get You the Job
- Getting Into Grad School
- Global Career Connections
- Careers In...Series (contact Career Center for list of topics)
- Smooth Move: Making a Successful Transition from College to the World of Work
- Other career-related topics can be prepared with at least 4 weeks' notice

You will be contacted by The Career Center to confirm your program.

"When I discuss resume writing and other career preparation skills with them, many students are very frustrated by conflicting instructions and all the different formats that resumes may take. Taking my students to The Career Center for a general workshop on resume writing has been very helpful to both my students and me. The information that can be conveyed in a one-hour session usually provides students with the type of information that is needed to begin writing a professional looking resume." Dr. John Bowman, Professor of Sociology.

For Career Center Use Only

Form received by: _____ Date received: _____ Date confirmed: _____

Program requested: _____

Program presenter(s): _____ Presentation attendance: _____