**The University of North Carolina at Pembroke**

**Faculty Senate Minutes**

Wednesday, May 6, 2020 at 3:30 p.m.

<https://uncp.webex.com/meet/abigail.mann>

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Abigail Man, Chair

Joseph Van Hassel, Secretary

Members of the Senate:

|  |  |  |
| --- | --- | --- |
| **To 2020** | **To 2021** | **To 2022** |
| **ART** Joseph Van Hassel | **ART** Mark Tollefsen | **ART** Laura Hess |
| **CHS** Jeffrey Warren | **CHS** Shenika Jones | **CHS** Tamara Savage |
| **EDN** Joe Sciulli | **EDN** David Oxendine | **EDN** Gretchen Robinson |
| **LET** Abigail Mann | **LET** Wendy Miller | **LET** Robin Snead |
| **NSM** Nathan Phillippi | **NSM** Benjamin Killian | **NSM** Bill Brandon |
| **SBS** Michael Spivey | **SBS** Jack Spillan | **SBS** Victor Bahhouth |
| **At-Large** Melissa Schaub | **At-Large** Cherry Beasley |  |
| **At-Large** Ottis Murray | **At-Large** Susan Edkins |  |
| **At-Large** Joe West | **At-Large** David Young |  |
| **Chancellor** Robin G. Cummings  **Provost and Vice Chancellor for Academic Affairs** David Ward | | |

**Members Present:** Victor Bahhouth, Cherry Beasley, Bill Brandon, Robin Cummings, Susan Edkins, Laura Hess, Shenika Jones, Benjamin Killian, Abigail Mann, Wendy Miller, David Oxendine, Nathan Phillippi, Tamara Savage, Melissa Schaub, Joe Sciulli, Robin Snead, Michael Spivey, Mark Tollefsen, Joseph Van Hassel, David Ward, Jeffrey Warren, David Young

**Members Absent:** Ottis Murray,Gretchen Robinson, Jack Spillan, Joe West

**Guests:** Irene Aiken (Graduate School), Nick Arena (Business), Mohammad Ashraf (Business), Polina Chemishanova (English), Thomas Dooling (Chemistry and Physics), Richard Gay (CAS), Mark Gogal (Chief of Staff), Beth Holder (University College), Brooke Kelly (Sociology), Renee Lamphere (Sociology and Criminal Justice), Porter Lillis (Sociology and Criminal Justice), Jamie Litty (Mass Comm), Lawrence Locklear (Student Inclusion and Diversity), Zoe Locklear (Education), Thomas Logan Crowe-Allbritton (SGA), Lisa Mitchell (Education), Selvarajah Mohanarajah (Mathematics and Computer Sciences), David Nikkel (Religion), Derek Oxendine (Interdisciplinary Studies), Jesse Rouse (G & G), Maria Santisteban (Biology), Rachel Smith (Chemistry and Physics), Dennis Swanson (Library), Virginia Teachey (Vice Chancellor for Finance and Administration), Nathan Thomas (Music), Aaron Vandermeer (Music)

**Order of Business**

* **Meeting Called to Order at 3:30 PM**
* **Roll Call**
* **Approval of Minutes:** ([Appendix A](#Appendix_A)) – approved by acclamation
* **Adoption of Agenda –** approved by acclamation
* **Reports from Administration**
  1. Chancellor—Robin G. Cummings
* More expanded report at Faculty Meeting this Friday
* Thanks to everyone – we got the students through this very unique semester
* Recognition of faculty members that have passed away recently – Dr. Maxwell, Mr. Davis, Dr. Oxendine
* COVID-19 – system office holding multiple meetings among Chancellors
* At this point, full intention is to meet Face-to-Face this Fall
* Enrollment is looking cautiously optimistic for the Fall
* Steve Barley – joined UNCP as Vice Chancellor of Advancement
* Dr. Decker – new Dean of Honors College
* Chancellor, cabinet and administration value working with faculty
* Questions:
  + Cherry Beasley
    - As a Faculty Governance representative: what will faculty’s involvement be regarding decisions for this Fall?
    - **Answer:** A lot of unknowns at the moment; System Office is giving some leeway regarding calendar; working with Provost’s office/Academic Affairs; Budget Issues – there is a request from Dr. Mann to form a committee to work with Virginia Teachy regarding budget; when legislature comes back, will debate second year of UNCP’s budget – may continue operating on 2018 budget, may create a new budget, may implement a one-year budget; commits to be transparent about what’s going on
  + Abigail Mann
    - Thinks there should be faculty representation on taskforces and other groups being formed
  1. Provost and Vice Chancellor for Academic Affairs—David Ward
     + Appreciation for all everyone has done throughout the semester
     + The most pressing academic discussions have to do with the academic calendar
     + Seconds commitment to opening with Face-to-Face classes this Fall
       1. Working with system office to get more guidelines on how to do this
     + Various campuses in UNC system are discussing when to start classes
       1. UNC-Charlotte has special circumstances for discussing starting late
       2. UNC-Chapel Hill and NC State have discussed starting early, and ending the semester by Thanksgiving Break
       3. Faculty and department chairs should be prepared for another shift at some point next semester
       4. Pushing for a firm decision by June 1
     + Some classes may need to be hybrid or completely online this Fall
     + Will seek input from Senate before making decisions
     + Questions:
       1. Maria Santisteban – curious about what is happening with classes that involve labs. Also wondering about COVID-19 testing.
          1. **Answer**: testing is on the list to be discussed system-wide; opportunities for input – reiterates that one size does not fit all, faculty should work very closely with their department chairs
          2. **Abby Mann**: faculty forums will continue through summer; we do recognize that this may mean changing schedules/being flexible; it is fine to reach out to your chair if there are concerns about personal health
       2. Joe Sciulli – thinks we should come up with top three scenarios and come up with information about classes from there
       3. Chancellor Cummings – agrees with Provost Ward to work with the chairs; data is important for all decisions and don’t want to react without data; May will hopefully give us some answers
  2. Vice Chancellor of Finance and Administration—Virginia Teachey
* More uncertainty than certainty regarding Fall’s budget; trying to be as prepared as possible; looking at classrooms and how they can best be used; also ordered safety items such as masks, hand sanitizer, etc; also planning ahead for hurricanes; anticipating budget cuts from state, but also holding on to the fact that the state owes us money for the NC Promise buy down
* Question: required mask usage for this Fall?
  + UNCP ordered 100,000 disposable masks in order to stockpile now
    - Hoping to make available in the hallways
    - Offices should have hand sanitizers and gloves
  + Hoping to buy cloth masks at some point, but not available right now
* **Reports of Committees**

1. Operations Committees
2. Executive Committee—Abigail Mann
   * 1. Thank You
        1. Thanks to the Faculty Senate for their extra work; thanks to Dr. Cummings and Dr. Ward for their commitment to faculty governance
     2. Summer Communications Plans
        1. Email communications twice a month – no set dates yet
        2. Faculty Forums towards the end of each month
        3. Executive Committee will continue to meet monthly
     3. Action Item: Proposal for the formation of a Budget Advisory Committee (Appendices B and C (Article VI, section 3))
        1. Vote: approved by acclamation
     4. Action Item. Proposal: In light of the fast-moving events in response to Covid-19 and the financial decisions the University may have to make, the Faculty Senate mandates the creation of an ad-hoc advisory finance committee. The committee will meet regularly in consultation with the Vice Chancellor of Finance & Administration to emphasize the baseline principles of the faculty in terms of budget issues that affect curicular and pedagogical matters and discuss possible scenarios. Members will also be available for immediate consultation as the need arises. The committee members will be assigned by the Faculty Senate Chair in consultation with the executive committee, and will be dissolved at the will of the Faculty Senate Chair or with the formation of a standing Budget Committee, whichever shall occur first.
        1. Vote: approved by acclamation
        2. Let Dr. Mann know if interested in serving on this committee
     5. Action Item: Commendation: In light of the extraordinary circumstances of Spring 2020, the faculty senate wishes to extend a sincere thank you to the staff of UNC-Pembroke, who have continued to provide exceptional support and service to both faculty and students.
        1. Vote: approved by acclamation
3. Committee on Committees & Elections—David Oxendine
   1. Action Item: Approve Committee/Subcommittee Appointments (Appendix D)
      1. Vote: approved by acclamation
   2. Informational: Appointments (Appendix [D](#Appendix_D))
4. Committee on Faculty Governance—Cherry Beasley
   * 1. Motion (Appendix E)
     2. Dr. Beasley read at meeting
     3. Other items pushed to the Fall
5. Committee on the Oversight of the Faculty Handbook—Tom Dooling
   * 1. No report
     2. Committee will be doing some work this summer to make revisions and additions
6. Standing Committees
   1. Academic Affairs Committee—Robin Snead
      1. Thanks to Diana Lee, chair of curriculum

Action Items:

* + 1. Biology: Pre-Physical Therapy
       1. Vote: approved by acclamation
    2. Counseling: Advanced Counseling
       1. Vote: approved by acclamation
    3. Counseling: Professional School Counseling
       1. Vote: approved by acclamation
    4. Geography/Geology: Geo-Environmental Studies (both proposals voted on together)
       1. Vote: approved by acclamation
    5. Interdisciplinary Studies: program revisions (all voted on at once)
       1. Vote: approved by acclamation
    6. Mathematics & Computer Science: Computer Science program revisions (all voted on at once)
       1. Vote: approved by acclamation
    7. Mathematics & Computer Science: Information Technology major and minor (all voted on at once)
       1. Vote: approved by acclamation
    8. Music: B.A. Revisions
       1. Vote: approved by acclamation
    9. Music: Musical Theatre Major and Minor
       1. Vote: approved by acclamation
    10. Nursing: Accelerated BS in Nursing – a track, not a new program (potentially unclear due to Curriculog issues)
        1. Vote: approved by acclamation
    11. Philosophy and Religion: new program proposal, Certificate in Applied Ethics
        1. Vote: approved by acclamation
    12. Sociology and Criminal Justice: Gender Studies Minor
        1. Vote: approved by acclamation
    13. Action Items: Curriculum (Appendix F)

<https://uncp.curriculog.com/agenda:132/form>

Computer Science, General Track, B.S. <https://uncp.curriculog.com/proposal:1424/form>

Information Technology, Cyber Security Trac, B.S.

<https://uncp.curriculog.com/proposal:1468/form>

Information Technology Minor

<https://uncp.curriculog.com/proposal:1469/form>

Information Technology, General Track, B.S.

<https://uncp.curriculog.com/proposal:1444/form>

Music, B.A.

<https://uncp.curriculog.com/proposal:1375/form>

Gender Studies Minor

<https://uncp.curriculog.com/proposal:925/form>

* + 1. Informational: curriculum (Appendix G)
    2. Informational: ICC
       1. Status Update: lengthy discussion at last AA meeting; proposal has been tabled. Committee supports the spirit, but felt there are still a number of concerns that need attention. For example, possibly reduce number of required hours, revise language for students that change majors, revise language for students in three plus two programs, concerns about the make-up of the council and how much power they have, concern about revolving/evolving list of what might be approved for credit. Will be on first agenda for Academic Affairs in the Fall.
  1. Faculty & Institutional Affairs Committee— Joe Sciulli
     1. Action Items: Proposal to amend Contracts and Evaluation of Tenure Stream Faculty to go into effect Fall 2021 (Appendix H)
        1. Vote: 16-0-2
  2. Student Affairs & Campus Life Committee—David Young
     1. Informational: Student Name Change Policy
        1. Abigail Mann: update: the policy should be available by the end of the month
  3. Academic Information Technology Committee—Joe West
     1. Informational: LTIs over summer
        1. Abigail Mann: will continue to be approved over the summer by Joe West and AITC

1. Faculty Assembly (Appendices I and J)
   1. Will have another meeting with President Roper next week, and continuing every other week
   2. Questions
      1. Melissa Schaub: any updates on the UNC president search?
         1. Suspended for now – allows President Roper to continue leading, tough to interview candidates without in-person visits
2. Teacher Education Committee (Appendix K)
   1. No questions
3. Graduate Council (Appendix L)
   1. No questions
4. Other Committees

* **Unfinished Business**
* **New Business**
* **For the Good of the Order**
* **Announcements**
  1. General Faculty Meeting and Faculty Forum: Friday, May 8, 1:30
* **Motion to extend to 5:15 PM**
  1. **Vote:** approved by acclamation
* **Adjournment at 5:07 PM**