

# Addendum 004

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TO: **Bidders**

FROM: Little Diversified Architectural Consulting  
410 Blackwell Street, Suite 10  
Durham, NC 27701

DATE: May 20, 2026

PROJECT: UNC Pembroke RTU Replacements - REBID  
Pembroke, NC 28372

PROJECT NO: Little Job Number: 5822131900  
SCO Number: 24-28674-01A

ADDENDUM NO: 004

## Addendum:

The attention of the contractor(s) is called to the following clarifications, additions, and changes in plans and specifications regarding the project referenced above. It shall be the responsibility of the contractor(s) to include these clarifications, additions, and changes to the Procurement Documents dated **February 20<sup>th</sup>, 2026**.

## Addendum: Clarification Items

### General Clarifications:

#### 1. Bid Opening Date:

The Bid Opening for the third round of bidding shall be as follows:

- **Date:** June 2, 2026
- **Time:** 3:00 PM
- **Location:**  
UNC Pembroke – Small Conference Room #132  
Pinchbeck Maintenance Building A  
128A Facilities Drive  
Pembroke, NC 28372

#### 2. Bid Bond Requirement – **CRITICAL**

Attention is directed to the Bid Bond requirements for this project:

- Bidders are hereby notified that the Bid Bond must be submitted using the exact form included in the Project Manual (**FORM OF BID BOND**).
- Bid bonds submitted on alternate forms, modified forms, or forms not included in the Project Manual will be deemed non-responsive and will result in rejection of the bid. **No exceptions will be permitted.**

### **3. Bid Submission Requirements:**

Bidders are responsible for reviewing all Contract Documents and Addenda and providing a complete and compliant bid submission.

At a minimum, bids shall include:

- Completed SCO Form of Proposal (Section 00 50 10f)
- Bid Bond (using FORM OF BID BOND included in the Project Manual)
- Addendum Acknowledgment
- Required Minority Business Enterprise (MBE) documentation

### **4. Previous Addenda:**

All previously issued addenda remain in effect and are part of the Contract Documents:

- Addendum No. 001
- Addendum No. 002
- Addendum No. 003

### **Project Manual:**

- 00 20 10f Notice to Bidders has been updated to reflect the current bid opening date, time, and location. The revised Notice to Bidders is attached and shall replace the previously issued Notice to Bidders in its entirety.

### **Drawings: None**

### **RFI: None**

### **Attachments:**

- 00 20 10f Notice to Bidders

END OF ADDENDUM

# NOTICE TO BIDDERS

NOTICE: This project is being rebid as a third round of bidding.

Sealed proposals will be received by the University of North Carolina at Pembroke as follows:

Hand-delivered sealed proposals will be received until 3:00 p.m. on June 2, 2026, in the Small Conference Room 132, Pinchbeck Maintenance Building A, 128A Facilities Drive, Pembroke, NC 28372.

Sealed proposals submitted by mail may be addressed to the office of Planning, Design, and Construction, University of North Carolina at Pembroke, ATTN: Mrs. Amanda Spayd, 1 University Drive, Pembroke, NC 28372, and must be received no later than 3:00 p.m. on June 2, 2026.

Immediately thereafter, sealed proposals will be publicly opened and read for the furnishing of labor, material, and equipment entering into the construction of

UNC Pembroke  
RTU Replacements; Bob Caton Fieldhouse and Auxiliary Services Facility  
Pembroke, North Carolina 28372  
SCO ID # 24-28674-01A

Bids will be received for single prime contract. All proposals shall be lump sum.

## Pre-Bid Information

There will be no pre-bid meeting for this project. All questions regarding the project, bidding procedures, preferred alternates, or performance standards shall be submitted in writing in accordance with the Instructions to Bidders.

In accordance with General Statute GS 133-3, Specifications may list one or more preferred brands as an alternate to the base bid in limited circumstances. Specifications containing a preferred brand alternate under this section must identify the performance standards that support the preference. Performance standards for the preference must be approved in advance by the owner and made available to bidders in accordance with General Statute GS 133-3. Any alternate approved by the owner shall be approved only where (i) the preferred alternate will provide cost savings, maintain or improve the functioning of any process or system affected by the preferred item or items, or both, and (ii) a justification identifying these criteria is made available in writing to the public.

In accordance with GS133-3 and SCO procedures the following preferred brand items are being considered as Alternates by the owner for this project:

A. Alternate: Owner-Preferred alternate: provide Delta Controllers for each new RTU.

Justification of any approvals will be made available to the public in writing no later than seven (7) days prior to bid date.

Complete plans, specifications and contract documents will be open for inspection in the offices of the University of North Carolina at Pembroke, Planning Design & Construction, 1 University Drive, Pembroke, NC; and Little Diversified Architectural Consulting, 410 Blackwell Street, Suite 10, Durham, NC and in the plan rooms of the Associated General Contractors, Carolinas Branch, Charlotte in the local North Carolina offices of McGraw-Hill Dodge Corporation, and in

the Eastern Regional Office of Reed Construction Data in Norcross, GA and in Minority Plan Rooms in:

Hispanic Contractors Association of the Carolinas (HCAC) in Charlotte and Raleigh Areas – 877-227-1680

Metrolina Minority Contractors Association, 3124 W. Trade Street, Unit A, Charlotte, NC 28202. Ph. 704-332-5746 Fax: 704-332-5990

or may be obtained for purchase at Sharpe Images Raleigh, Sharpe Images, 5605 Chapel Hill road, Raleigh, NC 27607, (800) 688-0629.

**NOTE:** The bidder shall include with the bid proposal the form *Identification of Minority Business Participation* identifying the minority business participation it will use on the project and shall include either *Affidavit A* or *Affidavit B* as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid. (GS143-128.2c Effective 1/1/2002.)

All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.

General contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, will be observed in receiving and awarding general contracts. General contractors submitting bids on this project must have license classification for Building.

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

A performance bond and a payment bond will be required for one hundred percent (100%) of the contract price.

Payment will be made based on ninety-five percent (95%) of monthly estimates and final payment made upon completion and acceptance of work.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

The owner reserves the right to reject any or all bids and to waive informalities.

Designer:  
Little Diversified Architectural Consulting  
*(Name)*

410 Blackwell Street, Suite 10  
Durham, North Carolina 27701  
*(Address)*

(919) 474-2500  
*(Phone)*

Owner:  
University of North Carolina at Pembroke  
*(Agency/Institution)*

1 University Drive  
Pembroke, North Carolina 28372

(910) 521-6000