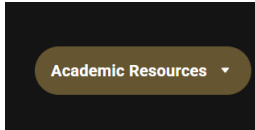
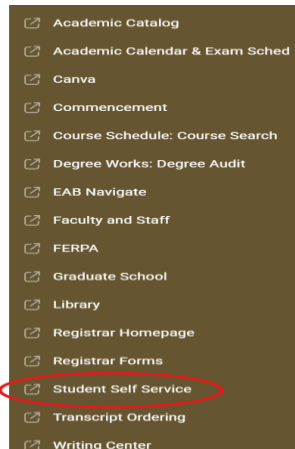


## How to Register for Classes myUNCP

1. Login to your myUNCP (my.uncp.edu) account using the same credentials that you use to login to your email
2. Once you are logged in then you should be able to see an icon that says academic resources as seen below



3. You will then look for the tab that says “Student Self Service” as seen below








4. Once click this icon you will then choose “Registration” as seen below

### Student Records:

- Personal Information
- Student Profile
- Registration (circled in red)
- View Grades
- Enrollment Verification Request
- Degree Audit: Degree Works
- Transcript - Unofficial
- Undergraduate Withdrawal Form (withdrawal from an individual course or the complete term)
- Graduate Course or Program Withdrawal Form
- Request to Withdraw with Extenuating Circumstance (used after the posted withdrawal period to request extenuating circumstances)
- Reverse Transfer

5. Next you will click where it says “Register for Classes”

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 <p><a href="#">Prepare for Registration</a> View registration status, update student term data, and complete pre-registration requirements.</p>	 <p><a href="#">Register for Classes</a> Search and register for your classes. You can also view and manage your schedule.</p>
 <p><a href="#">Browse Classes</a> Looking for classes? In this section you can browse classes you find interesting.</p>	 <p><a href="#">View Registration Information</a> View your past schedules and your ungraded classes.</p>
 <p><a href="#">Browse Course Catalog</a> Look up basic course information like subject, course and description.</p>	

6. The next few steps from here will require you to know the semester that you are registering for (ex. Spring 2025) as well as your pin which you will need to contact your advisor to obtain